

**VILLAGE OF HILL SPRING  
IN THE PROVINCE OF ALBERTA  
DEVELOPMENT AUTHORITY BYLAW NO. 107-275**

1. BEING a bylaw of the Village of Hill Spring in the Province of Alberta to establish a municipal Development Authority;

AND WHEREAS, the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended from time to time requires the municipality to adopt a bylaw to establish a municipal Development Authority;

AND WHEREAS, the Development Authority is authorized to make decisions on applications for development approval in accordance with the administrative procedures, land uses and schedules established in the municipal land use bylaw;

AND WHEREAS, this bylaw may be cited as the Village of Hill Spring Development Authority Bylaw;

NOW THEREFORE, the Council of the Village of Hill Spring in the Province of Alberta duly assembled, enacts as follows:

2. DEFINITIONS:

- (a) **Act** means the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended from time to time.
- (b) **Authorized persons** means a person or organization authorized by the council to which the municipality may delegate any of its Development Authority powers, duties or functions.
- (c) **Council** means the Municipal Council of the Village of Hill Spring.
- (d) **Designated officer** means a person or persons authorized to act as the designated officer for the municipality as established by bylaw.
- (e) **Development Authority** means the person or persons appointed, by bylaw, to exercise only such powers and perform duties as are specified:
  - (i) in the Act; or
  - (ii) in the Village of Hill Spring Land Use Bylaw; or
  - (iii) in this bylaw; or
  - (iv) by resolution of council.
- (f) **Members** means the members of the Development Authority.
- (g) **Municipal Planning Commission** means the Municipal Planning Commission of the Village of Hill Spring as established by bylaw.
- (h) **Municipality** means the Village of Hill Spring in the Province of Alberta.
- (i) **Secretary** means the person or persons appointed by council to act as secretary of the Development Authority.
- (j) **All other terms used in this bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.**

3. For the purpose of this bylaw, the Development Authority for the municipality shall be the Municipal Planning Commission.
4. The Development Authority shall be composed of not more than five persons who are elected officials of the Village of Hill Spring.
5. Appointments to the Development Authority shall be made by resolution of council.
6. Appointments to the Development Authority shall be made for a term of three years, after each municipal election.
7. When a person ceases to be a member of the Development Authority before the expiration of his term, council shall appoint another person for the unexpired portion of that term within 60 days of receiving notice of the vacancy.
8. The members of the Development Authority shall elect one of themselves as chairman, and one of themselves as vice-chairman to hold office for a term of one year from the date of election.
9. Each member of the Development Authority shall be entitled to such remuneration, travelling, and living expenses as may be fixed from time to time by council; and the remuneration, travelling, and living expenses shall be paid by the Village of Hill Spring.
10. The council may, by resolution, appoint a secretary who shall be an employee of the municipality and shall attend all meetings of the Development Authority, but shall not vote on any matter before the Development Authority.
11. The Development Authority shall hold regular meetings at least 12 times per year on a date to be determined by the Development Authority, and it may also hold special meetings at any time at the call of the chairman.
12. Three of the members of the Development Authority shall constitute a quorum.
13. The decision of the majority of the members present at a meeting shall be deemed to be the decision of the whole Development Authority.
14. The Development Authority may make its orders, decisions, development permits, and approvals; and may issue notices with or without conditions.
15. The Development Authority may make rules to govern its hearings.
16. Members of the Development Authority shall not be members of the Subdivision and Development Appeal Board.
17. The secretary of the Development Authority shall attend all meetings of the Development Authority and shall keep the following records with respect thereto:
  - (a) the minutes of all meetings;
  - (b) all applications;
  - (c) records of all notices of meetings and of persons to whom they were sent;
  - (d) copies of all written representations to the Development Authority;
  - (e) notes as to each representation;

- (f) the names and addresses of those making representations at the meeting;
  - (g) the decision of the Development Authority;
  - (h) the reasons for the decision of the Development Authority;
  - (i) the vote of the members of the Development Authority on the decision;
  - (j) records of all notices of decision and of persons to whom they were sent;
  - (k) all notices, decisions, and orders made on appeal from the decision of the Development Authority;
  - (l) such other matters as the Development Authority may direct.
18. When a person ceases to be a member of the Development Authority before the expiration of his/her term the council may, by resolution, appoint another person for the unexpired portion of that term.
19. This bylaw comes into effect upon the third and final reading thereof.

READ a **first** time this 22<sup>nd</sup> day of September, 2008.

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**Mayor – Bill Richards**

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**Municipal Administrator – Helen Walburger**

READ a **second** time this 22<sup>nd</sup> day of September, 2008.

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**Mayor – Bill Richards**

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**Municipal Administrator – Helen Walburger**

READ a **third** time and finally passed this 22<sup>nd</sup> day of September, 2008.

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**Mayor – Bill Richards**

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**Municipal Administrator – Helen Walburger**