

VILLAGE OF HILL SPRING
Remuneration Expense Claims
Bylaw 2018-307

A BYLAW OF THE VILLAGE OF HILL SPRING TO ESTABLISH RATES FOR REMUNERATION AND EXPENSE CLAIMS.

WHEREAS the Municipal Government Act being chapter M-26 of the Revised Statutes of Alberta 2000 empowers a council to provide for the payment of a remuneration to its members for attending to or performing their duties and also for the payment of reasonable allowances for travelling and for subsistence and out of pocket expenses incurred for attending the same, and

WHEREAS appointed committee members may be requested by council to incur travel, subsistence and out of pocket expenses incurred for attending to and performing their duties, and

WHEREAS Village employees also may be assigned or have occasion to incur travel, subsistence and out of pocket expenses in attending to and performing their duties attending the same, and

NOW THEREFORE the Council of the Village of Hill Spring in the Province of Alberta enacts as follows:

1. The Council shall be paid per committee meeting of council, remuneration in the amount determined by council resolution from time to time.
2. The Council shall be paid a day rate provided that the Village business meeting they are attending exceeds 5 consecutive hours, not including attendance at regular council or committee meetings.
3. The members of council, appointed committee members and employees of the Village shall be paid for these reasonable traveling, subsistence and out of pockets expenses incurred in attending to Village related duties in accordance with the following statements and the amounts as determined by council resolution from time to time.
 - A) Lodging: actual lodging expenses private accommodation allowance will be considered when previously cleared and authorized.
 - B) Meals: Breakfast - travel commenced before 8:00 am.
Lunch - business continued after 12 noon
Dinner - return to home not completed before 6:00 pm
Meals included in any registration fees will not be eligible for further claim.
 - C) Transportation: Those furnishing transportation will be paid a rate per kilometer.
 - D) Miscellaneous: one telephone call home will be allowed for each overnight absence; an incidental allowance will be allowed Gratuities, taxi and other expense in excess of \$5.00, require the submission of receipts with the travel claim.
6. Prior to reimbursement a travel claim must be submitted detailing the applicable expenses with attached receipts where required.
7. Attached to this bylaw shall be Appendix A, which will be the travel claim format and details of the allowable expense amounts determined for that period of time.

RESCINDING BYLAW

1. Bylaw 2012-- 307 is hereby repealed


DATE OF COMMENCEMENT

1. This bylaw shall come into effect upon third and final reading.

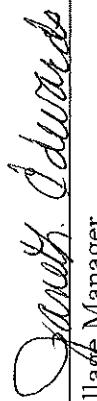
READ a first time this 11th day of September, 2018.

READ a second time this 11th day of September, 2018.

READ a third time and finally PASSED this 11th day of September, 2018.



Mayor
Dwight Davis



Village Manager
Janet Edwards

Appendix A

Meeting of Council Remuneration

Mayor \$100.00/committee meeting
Council \$50.00/committee meeting

Day Rate Remuneration

*Mayor \$150.00/day
*Council: \$100.00/day

*If over 5 hours, then a day rate may be charged.

Transportation Remuneration

As per government rate of the day

Meals Remuneration - With Submitted Receipt

Breakfast \$10.00
Lunch \$15.00
Dinner \$20.00