

VILLAGE OF HILL SPRING

BYLAW # 2024 - 245 FEES, RATES, & CHARGES BYLAW

BEING A BYLAW OF THE VILLAGE OF HILL SPRING, IN THE PROVINCE OF ALBERTA, TO ESTABLISH SERVICE FEES IN THE VILLAGE OF HILL SPRING.

WHEREAS, the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, permits the municipality to pass and enforce bylaws for municipal purposes respecting the safety, health and welfare of the people and the protection of people and property;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides for Council to pass and enforce bylaws for the municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto, provides that a Council, by bylaw, may establish fees;

AND WHEREAS Council recognizes the benefit of adopting a Schedule of Fees;

AND WHEREAS Council deems it expedient from time to time to revise the Schedule of Fees for municipal services;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Hill Spring, in the Province of Alberta, enacts as follows:

1. TITLE AND DEFINITIONS:

1.1. **Title** – This bylaw may be cited as the “Fees, Rates, & Charges Bylaw”.

1.2. **Definitions**

In this bylaw these definitions prevail: unless the context otherwise requires:

1.2.1. **Act** – the *Municipal Government Act*, being Chapter M-26, R.S.A. 2000 and amendments thereto;

1.2.2. **Council** – the Council of the Village of Hill Spring;

1.2.3. **Village** – the Village of Hill Spring;

- 1.2.4. **Resident** – either an individual or a family that resides in the Village of Hill Spring;
 - 1.2.5. **Non-Resident** – either an individual or a family that does not reside in the Village;
 - 1.2.6. **Non-Profit** – any group or organization that has a registered society number, groups without a society number and who provide a valued service to the Village may be included subject to the approval of Administration;
 - 1.2.7. **Other** – all individuals who do not qualify for the non-profit rate.
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2. INTENTION:

- 2.1. It is the intention of the Village Council that each separate provision of this bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Village Council that if any provision of the bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.
 - 2.2. This bylaw relates to the fees, rates, and charges for the various services provided by the Village. Penalties are not addressed in this bylaw, but are determined by the bylaw, policy, or circumstances specifically relevant to the occurrence.
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3. FEES:

- 3.1. The user of any Village facility and/or service shall pay the Village the applicable fee, as stated in Schedule A which is attached to and forms part of this bylaw.
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4. RESCINDING BYLAW

- 4.1. Bylaw 2023 – 245 is hereby repealed
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5. DATE OF COMMENCEMENT

- 5.1. This bylaw shall come into effect upon third and final reading.


Read a FIRST time this 21st day of November, 2023.

Read a SECOND time this 19th day of December, 2023.

Read a THIRD time and finally passed this 19th day of December, 2023.



Dwight Davis, Mayor



Greg Robinson, Chief Administrative Officer

SCHEDULE A

Table of Contents

Administrative Service Fees	6
Tax Certificate	6
Tax Notification	6
NSF Cheque	6
Photocopying	6
Faxing	6
Title Searches	6
Property Information Requests	6
Local Assessment Review Board Complaint	6
Composite Assessment Review Board Complaint	6
Trash Mowing Service	6
FOIP Request Fees	6
Business Licensing	6
Business License (Yearly)	6
Bylaw Enforcement	6
Dog License	6
Upgrade to Dog Fancier License	6
Replacement Tag	6
Community Services – Cemetery	7
Cemetery Marker Fee	7
Lot Purchase Price	7
Environmental Services	7
Driveway Approach Installation	7
Operational Services	7
Equipment Rental	7
Municipal Utility Rates	7
Residential/Commercial	7
Rural Residential	7
Regional Waterline	7
Industrial/Institutional	7
New Main Connection Fee	8
Water Connection/Disconnection Fee	8
Planning & Subdivision	8
Letter or certificate of Compliance	8
Development Application Fees	8
Residential	8

Commercial	8
Industrial and Warehouse Buildings	8
Miscellaneous	8-9
Recreational Services	9
Community Hall	9

FEES, RATES, & CHARGES SCHEDULES

ADMINISTRATIVE SERVICE FEES	2023 Fee	2024 Fee
Tax Certificate	\$30	\$30
Tax Notification	\$75	\$75
NSF Cheque	\$35	\$35
Photocopying, per single-sided sheet (Black & White)	\$0.15	\$0.15
Photocopying, per single-sided sheet (Colour Photocopying)	\$0.25	\$0.25
Faxing, per-page	\$1	\$1
Faxing Long Distance	\$1	\$1
Title Searches	\$50	\$50
Property Information Requests (Assessment and Real Estate Companies)	\$15	\$15
Local Assessment Review Board Complaint	\$50	\$50
Composite Assessment Review Board Complaint	\$50	\$50
Trash Mowing Service (per hour)	\$150	\$150
FOIP Request Fees		
Concerning your personal information	\$0	\$0
For searching for, locating, and retrieving a record	\$6.75/ ¼ hour or part thereof	\$6.75/ ¼ hour or part thereof
For producing an electronic copy of an electronic record	\$6.75/ ¼ hour or part thereof	\$6.75/ ¼ hour or part thereof
For producing a paper copy of a record (Black & White) per single-sided sheet	\$0.25	\$0.25
For producing a paper copy of a record (Full Colour) per single-sided sheet	\$0.50	\$0.50

BUSINESS LICENSING	2023 Fee	2024 Fee
Business License (Yearly) – Voluntary, not Mandatory		
Regional	\$80	\$80
Village Only	\$20	\$20

BYLAW ENFORCEMENT	2023 Fee	2024 Fee
Dog Licenses		
Spayed or Neutered	\$10	\$10
Not Sterilized	\$30	\$30
Aggressive	\$250	\$250
Upgrade to Dog Fancier License	\$30	\$30
Replacement Tag	\$5	\$5

COMMUNITY SERVICES - CEMETERY	2023 Fee	2024 Fee
Cemetery Marker Fee	\$10	\$10
Resident Lot Purchase Price (<i>Residents include: residents, or former residents, and their immediate families, of Cardston County, Glenwood, and Hill Spring</i>)	\$175	\$175
Non-Resident Purchase Price	\$5000	\$5000

ENVIRONMENTAL SERVICES	2023 Fee	2024 Fee
Driveway Approach Installation: Initial lot approach placement is complimentary up to \$1000.00. The right and responsibility of installation for any and all property approaches is solely the Village's.		
Culvert Required	\$1000	\$1000
Culvert Not Required	\$800	\$800
No ditch present property at grade with roadway (+/- 0.5 ft or 0.15m)	\$400	\$400

OPERATIONAL SERVICES	2023 Fee	2024 Fee
Equipment Rental (Operated by Village Staff subject to availability) – Weed Whipping	\$45/hour	\$45/hour

MUNICIPAL UTILITY RATES	2023 Fee	2024 Fee
Rates- per monthly base standard rate (billed bimonthly) *These rates are for single-detached residential units. For multi-unit residential, each unit gets billed these rates.		
Residential*/Commercial		
Water	\$45	\$50
Sewer	\$12.75	\$12.75
Solid Waste	\$8	\$8
Irrigation	\$5.25	\$6
Water Infrastructure Reserve Fund	\$3	\$5
Sewer Infrastructure Reserve Fund	\$3	\$3
Irrigation Infrastructure Reserve Fund	\$3	\$3
Total:	\$80	\$87.75
Rural Residential: *(1.5x village rate)		
Water	\$67.50	\$75
Water Infrastructure Reserve Fund	\$4.50	\$7.50
Total:	\$72	\$82.50
Regional Waterline (per cubic meter)		
Water	\$1.33	\$1.33
Industrial/Institutional		
Water	\$176.50	\$200
Sewer	\$47	\$47
Solid Waste	\$14.25	\$14.25
Irrigation	\$20.25	\$20.25
Water Infrastructure Reserve Fund	\$16	\$20
Sewer Infrastructure Reserve Fund	\$16	\$16

Irrigation Infrastructure Reserve Fund	\$16	\$20
Total:	\$306	\$337.50
New Main Connection Fee – per individual service (additional fees to those listed will apply on an as-quoted basis if the associated main is not adjacent to the property)		
Water or sewer only	\$2300	\$2300
Water and sewer together	\$2500	\$2500
Irrigation	\$430	\$430
Water Connection/Disconnection Fee – per connection/disconnection		
*If the Water connection /disconnection is a direct result of an Emergency, the associated fees will be waived		
Due to non-payment of account	\$100	\$100
Due to any reason other than non-payment of account	\$30	\$30

PLANNING AND SUBDIVISION	2023 Fee	2024 Fee
Letter or Certificate of Compliance	\$50	\$50
Development Application Fees		
*The Municipal Planning Commission reserves the right to waive any of the below-noted fees given the circumstance associated with the development application		
Residential		
Single Family Homes &/or Accessory Dwelling Units	\$100	\$100
Garages	\$50	\$50
Modular/Manufactured Homes	\$100	\$100
Residential Additions	\$100	\$100
Home Occupations	\$100	\$100
Multi-family Dwellings (per unit)	\$100	\$100
Special Residential Uses (including half-way houses, group homes, day care, nursing homes, etc.)	\$200	\$200
Decks, Carports, Fences	\$25	\$25
Commercial		
*Includes government office buildings		
Car lots, trailer sales, parking garages, etc.	\$200	\$200
Commercial Building less than 5000 sq. ft (465 m ²)	\$200	\$200
Commercial Building 5000-20,000 sq. ft (465-1858m ²)	\$350	\$350
Commercial Building 20,001-50,000 sq. ft (1859-4645 m ²)	\$600	\$600
Industrial and Warehouse Buildings		
Less than 5000 sq. ft (465 m ²)	\$200	\$200
5000-20,000 sq. ft (465-1858m ²)	\$300	\$300
20,001-50,000 sq. ft (1859-4645 m ²)	\$400	\$400
Multi-tenancy industrial buildings or complexes exceeding 50,000 sq. ft (4645 m ²)	\$600	\$600
Miscellaneous		
Public service buildings (churches, schools, auditoriums, fire halls, police stations, etc.) under 10, 000 sq. ft (929 m ²)	\$250	\$250
Public service buildings (churches, schools, auditoriums, fire halls, police stations, etc.) 10, 000 sq. ft (929 m ²) and over	\$400	\$400
Sign permits for freestanding structures	\$100	\$100
Sign permits	\$50	\$50

Sign for a home occupation	\$50	\$50
Land Use Bylaw amendments (per title)	\$600	\$600
Request to convene a special meeting of the Subdivision and Appeal Board or the Municipal Planning Commission	\$400	\$400
Appeal to the Subdivision and Appeal Board (of which \$200 will be refunded if successful)	\$400	\$400
When public notification is required of development	\$50	\$50
Subsequent substantial revisions to development application	50% of original fee	50% of original fee
Development begun before approval of development application	Original fee x2	Original fee x2

RECREATIONAL SERVICES	2023 Fee	2024 Fee
Community Hall		
Rental per day for hall and kitchen	\$40	\$100
Rental per day for community kitchen	\$25	\$40
Rental per day refundable damage deposit/cleaning fee	\$100	\$100
Rental (Non-Profit Community Group)	\$0	\$0