



Village of Hill Spring
COUNCIL MEETING AGENDA - DRAFT
Hill Spring Council Chambers
Tuesday, October 17, 2023 at 7:00 p.m.

1. CALL COUNCIL MEETING TO ORDER
2. ACCEPTANCE/ADDITIONS TO AGENDA`
3. ADOPTION OF MINUTES
 - a) 2023.09.17
4. Motion To Recess Council Meeting
5. Public Hearing Land Use By-law 107-277
 - a) Diane Horvath ORRSC
 - b) Referral Agency Comments
 - c) Public Comments
 - d) Close Public Hearing
6. Motion to Resume Council Meeting
7. DELEGATION
 - a) Lori Wahn – Burning Barrels
 - i. Burning Barrel Information
 - b) Josh Jacobs – Alcohol Sales
 - i. ORRSC Periodical
 - ii. Class A License Information
8. BUSINESS ARISING FROM THE MINUTES
 - a)
9. FINANCIAL REPORTS:

- a) Cheque Listing for October 2023

10. ITEMS FOR DISCUSSION:

- a) Land Use Bylaw 2nd Reading
- b) Remembrance Day Program
- c) Glenwood Library Funding
- d) Emerging Trends Brownlee Law Seminar
- e) RRPSSC MOU
- f) Cardston County XUV Bid

11. ADMINISTRATORS & COUNCIL REPORTS:

- a) CAO Report

12. CORRESPONDENCE:

- a) RCMP Halloween Poster & Contest
- b) Alberta SW REDA Oct Bulletin
- c) Alberta SW REDA Sept 6 Board Minutes
- d) CMRSWSC Jun 23 Minutes
- e) CMRSWSC May 23 Minutes
- f) Twin Rivers Country Meeting Info
- g) CCES June 1 2023 Minutes
- h) AB Munis Share Your Story
- i)

13. CLOSED MEETING: if needed or when required by council per FOIP Act Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act (Municipal Government Act, Section 197)*

14. ADJOURNMENT:

VILLAGE OF HILL SPRING

September 19, 2023

The Village of Hill Spring Regular Council Meeting was held at the Hill Spring Council Chambers on September 19, 2023 commencing at 7:00 p.m.

In attendance: Mayor Davis, and Councillors Christensen, French, and Nish.

Officials: Chief Administrative Officer Greg Robinson.

Absent:

Public: Corporal Fraser, RCMP

CALLED TO ORDER

Mayor Davis called the **Regular** Council Meeting to Order at 6:59 p.m.

ADOPTION OF THE AGENDA

2023.09.110

Councillor Christensen **MOVED** to accept the agenda as presented.

Carried

ADOPTION OF MINUTES

2023.08.15 REGULAR
COUNCIL MEETING
MINUTES

2023.09.111

Councillor Nish **MOVED** to approve the 2023.08.15 Regular Council Meeting minutes as presented.

Carried

DELEGATIONS

Corporal Fraser of the RCMP delivered their quarterly report to Council, discussing statistics and staffing of the past months, as well as answered any questions that Council had.

BUSINESS ARISING FROM MINUTES

FINANCIAL REPORTS

CHEQUE LISTING FOR
SEPTEMBER 2023

2023.09.112

Councillor Christensen **MOVED** to accept the cheque listing for September 2023.

Carried

BUSINESS ITEMS FOR DISCUSSION

LAND USE BYLAW 1ST
READING

2023.09.113

Mayor Davis **MOVED** first reading of the Land Use Bylaw.

Carried

In favour: Mayor Davis, Councillors Christensen and Nish
Opposed: Councillor French

2023.09.114

Councillor Christensen **MOVED** to schedule a Public Hearing for the Land Use Bylaw for October 16, 2023 at 7:00pm.

Carried

FINANCIAL BORROWING
BYLAW 1ST READING

2023.09.115

Councillor Nish **MOVED** first reading of the Financial Borrowing Bylaw.

Carried

FINANCIAL BORROWING
BYLAW 2ND READING

2023.09.116

Councillor Christensen **MOVED** second reading of the Financial Borrowing Bylaw.

Carried

FINANCIAL BORROWING
BYLAW TO MOVE TO 3RD
READING

2023.09.117

Mayor Davis **MOVED** to proceed to a third reading of the Financial Borrowing Bylaw.

Carried Unanimously

FINANCIAL BORROWING
BYLAW 3RD READING
2023.09.118

Mayor Davis **MOVED** third reading of the Financial Borrowing Bylaw.
Carried

MUNICIPAL BY-ELECTION
DATE
2023.09.119

Councillor Christensen **MOVED** to set the Village of Hill Spring By-Election date to November 20, 2023.
Carried

NOMINATION OF
RETURNING OFFICER
2023.09.120

Mayor Davis **MOVED** to nominate CAO Greg Robinson as the returning officer for the upcoming By-Election.
Carried

COUNCIL PLANNING
MEETING SET A DATE
2023.09.121

Councillor Christensen **MOVED** to set October 13, 2023 as the date for the Council Planning Session.
Carried

WATER COMMISSION
MEDIATION- COUNCIL
REPRESENTATION (2)
2023.09.122

Mayor Davis **MOVED** to nominate Mayor Davis and Councillor Nish as Hill Spring's representatives at the Water Commission Mediation.
Carried

UNSIGHTLY PREMISES

EASEMENTS

POTABLE WATER

**ADMINISTRATOR AND
COUNCIL REPORTS AND
CORRESPONDANCE**
2023.09.123

Councillor Christensen **MOVED** to accept the CAO Report as presented.
Carried

2023.09.124

Councillor Nish **MOVED** to accept Correspondence as information.
Carried

CLOSED MEETING

No closed session.

ADJOURNMENT
2023.09.125

Councillor Nish **MOVED** to adjourn the September 19, 2023, Council Meeting at 7:59pm.
Carried

Mayor Dwight Davis

CAO Greg Robinson

**VILLAGE OF HILLSPRING
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 107-277

BEING a bylaw of the Village of Hill Spring in the Province of Alberta, to adopt a Land Use Bylaw pursuant to section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended and provide for its consideration at a public hearing;

AND WHEREAS, the Council of the Village of Hill Spring has determined the existing Land Use Bylaw is dated and wishes to adopt a new Land Use Bylaw for the purposes of:

- updating and establishing standards and procedures regarding the use and development of land within the municipality;
- incorporating new development standards for uses within the Village;
- amending the existing Land Use District Map to reflect land use redesignations and new districts; and
- complying with the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

AND WHEREAS the purpose of proposed Bylaw No. 107-277 is to foster orderly growth and development within the Village;

AND WHEREAS, a public hearing was conducted in accordance with Section 692 of the Act;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council duly assembled does hereby enact the following:

1. Bylaw No. 107-274, being the former Land Use Bylaw, and any amendments thereto, is hereby rescinded.
2. Bylaw No. 107-277 shall come into effect upon third and final reading thereof.
3. Bylaw No. 107-277 is hereby adopted.

READ a **first** time this 19th day of September, 2023.

Mayor – Dwight Davis

Chief Administrative Officer – Greg Robinson

READ a **second** time this 17th day of October, 2023.

Mayor – Dwight Davis

Chief Administrative Officer – Greg Robinson

READ a **third** time and finally PASSED this 17th day of October, 2023.

Mayor – Dwight Davis

Chief Administrative Officer – Greg Robinson

Village Of Hill Spring

Cheque Listing For Council

2023-Oct-16
10:37:00AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230196	2023-09-19	CANDU AUTOMATION & CONTROL SOLUTIONS I	2223 2226	PAYMENT WATER PLANT REPAIRS WATER PLANT	8,829.96 525.00	9,354.96
20230197	2023-09-19	CARDSTON COUNTY	23200 23204 23255	PAYMENT REGIONAL DEM CONTRACT WATER OP FEES DUST CONTROL	66.70 2,666.67 3,641.82	6,375.19
20230198	2023-09-19	CHIEF MTN. REGIONAL SOLID WASTE AUTH.	3366	PAYMENT REQUISTION	2,456.73	2,456.73
20230199	2023-09-19	CITY OF LETHBRIDGE	75138	PAYMENT FIRE DISPATCH SERVICES	212.18	212.18
20230200	2023-09-19	FIDO	SEPT 2023	PAYMENT PHONE	68.86	68.86
20230201	2023-09-19	OLDMAN RIVER REGION SERVICES COMMISSIC	13629	PAYMENT OCT - DEC PLANNING SERVICE	573.00	573.00
20230202	2023-09-19	RECEIVER GENERAL	62045	PAYMENT PAYROLL DEDUCTIONS	219.83	219.83
20230203	2023-09-19	SEGO INDUSTRIES INC.	62632	PAYMENT WATER PLANT	1,516.53	1,516.53
20230204	2023-09-19	SOUTHERN IRRIGATION	550412	PAYMENT WATER PLANT	135.69	135.69
20230205	2023-09-19	TOWN OF RAYMOND	20230356	PAYMENT SEPT ADMIN & CAO CONTRACAT	8,395.38	8,395.38
20230206	2023-09-19	WORKERS COMPENSATION BOARD	SEPT 2023	PAYMENT WCB	618.69	618.69
20230207	2023-09-29	PAYROLL				
20230208	2023-09-29	PAYROLL				
20230209	2023-09-29	PAYROLL				
20230210	2023-09-29	PAYROLL				
20230211	2023-09-29	PAYROLL				
20230212	2023-10-13	BECK'S EXCAVATING & TRUCKING	3169	PAYMENT WATER LOOPING PROJ	171,597.30	171,597.30

Total 204,927.29

*** End of Report ***



Class A Licences

Class A licences are issued for the sale and consumption of liquor in premises open to the public, and which provide food service satisfactory to Alberta Gaming, Liquor and Cannabis (AGLC).

Minors Allowed Licence

Issued for the sale and consumption of liquor on licensed premises open to the general public where food is the primary source of business.

Minors Prohibited Licence

Issued for the sale and consumption of liquor on licensed premises that are open to the general public and where liquor is the primary source of business or a licensed gaming facility.

Manufacturer's Taproom Licence

Issued to a manufacturer (holding a valid Class E licence) for the sale and consumption of liquor on licensed premises that are open to the general public and where manufacturing is the primary source of business.

Manufacturer's Lounge Licence

Issued to a manufacturer (holding a valid Class E licence) for the sale of their products for on-premises consumption in order to provide customers the opportunity to assess the products.

STEPS

There are normally four steps involved in the licensing process for new premises. The time required to process an application varies among applications.

Preliminary Assessment

Contact the Regulatory Services Division as early as possible to start your application.

Required information includes:

- Location
- Floor plan with kitchen equipment details
- Details of the applicant
- Food menu
- Application fee
- Current Criminal Record Check provided by RCMP or local police for all directors, shareholders and manager.

Advertising of Application

All initial applications are posted on AGLC's website at aglc.ca for 7 calendar days. If there are no objections to the application, you must submit any remaining documentation to complete the application.

If there is an objection to the application, you may apply to the Board for a hearing.

Submission of Application and Documentation

If approved, other documents may also be required:

- In the case of a company, a copy of the Certificate of Incorporation and completion of a Particulars of Incorporation form
- A copy of the lease or title
- Approvals of any other regulatory agencies, including federal and municipal approval
- Annual licence fee

Final Inspection and Issue of Licence

Once the application and construction (if applicable) has been completed, an AGLC Inspector will contact you. Inspectors ensure that the premises is completed as approved and will discuss the terms and conditions of the licence with you.

The Inspector typically issues an interim licence at the final inspection and the licence certificate will be sent to you soon after.

Liquor licences are not transferable. They become void if the premises are sold, leased, assigned or otherwise transferred to another individual or party.

Licensees that plan to purchase another existing licensed premises, must apply to AGLC once the licensee has accepted an offer to purchase or lease. AGLC requires approximately three weeks to review the application.

OPERATING GUIDELINES

Physical Requirements

- Licensed areas are normally enclosed with solid floor-to-ceiling walls. Licensed areas located in open-ceiling buildings or atriums are considered separately.
- Interior finishes should be of good quality.
- Furnishings appropriate to the style of operation are required, and should be of good quality.
- Public washrooms in accordance with the Alberta Building Code are required.
- Washrooms should be located within the licensed area; however, common washrooms may be acceptable if travel through other licensed areas is not required. Common washrooms in malls or shopping centres are not acceptable.
- Liquor service areas are to be suitably equipped with dispensing equipment and storage. If a portion of the premises is liquor primary, the service bar should be located in this area.
- Licensees must provide kitchen facilities for the preparation of food satisfactory to AGLC.
- Single-use glassware, dishware and cutlery are acceptable.

Class A licensees may also apply for a patio extension to an enclosed outdoor area adjoining or adjacent to the licensed area.

Food Service

A Class A Minors Allowed premises must contain equipment to support the primary business of food service. Food service must be available during all hours of liquor service.

At A Class A Minors Prohibited premises or Class A Manufacturer's Taproom food service must comprise of a minimum of a snack-type food menu (e.g., potato chips, nuts or other preserved snacks)

Hours of Operation

Class A licences permit the sale of liquor from 10:00 a.m. to 2:00 a.m. daily.

Supervision and Control

As a licensee, you will be responsible for the proper supervision and control of your licensed facilities. To assist you in these areas, we conduct staff seminars. Contact a Regulatory Services Division office listed below to arrange for a seminar.

ProServe and ProTect Training

All staff at licensed premises, excluding kitchen staff and bus persons, must complete AGLC ProServe training requirements. All security staff, as defined in AGLC policy must complete ProTect training.

All ProServe and ProTect training staff must be completed within 30 days of their employment start date. Training is valid for five years. smartprograms.aglc.ca

MORE INFORMATION

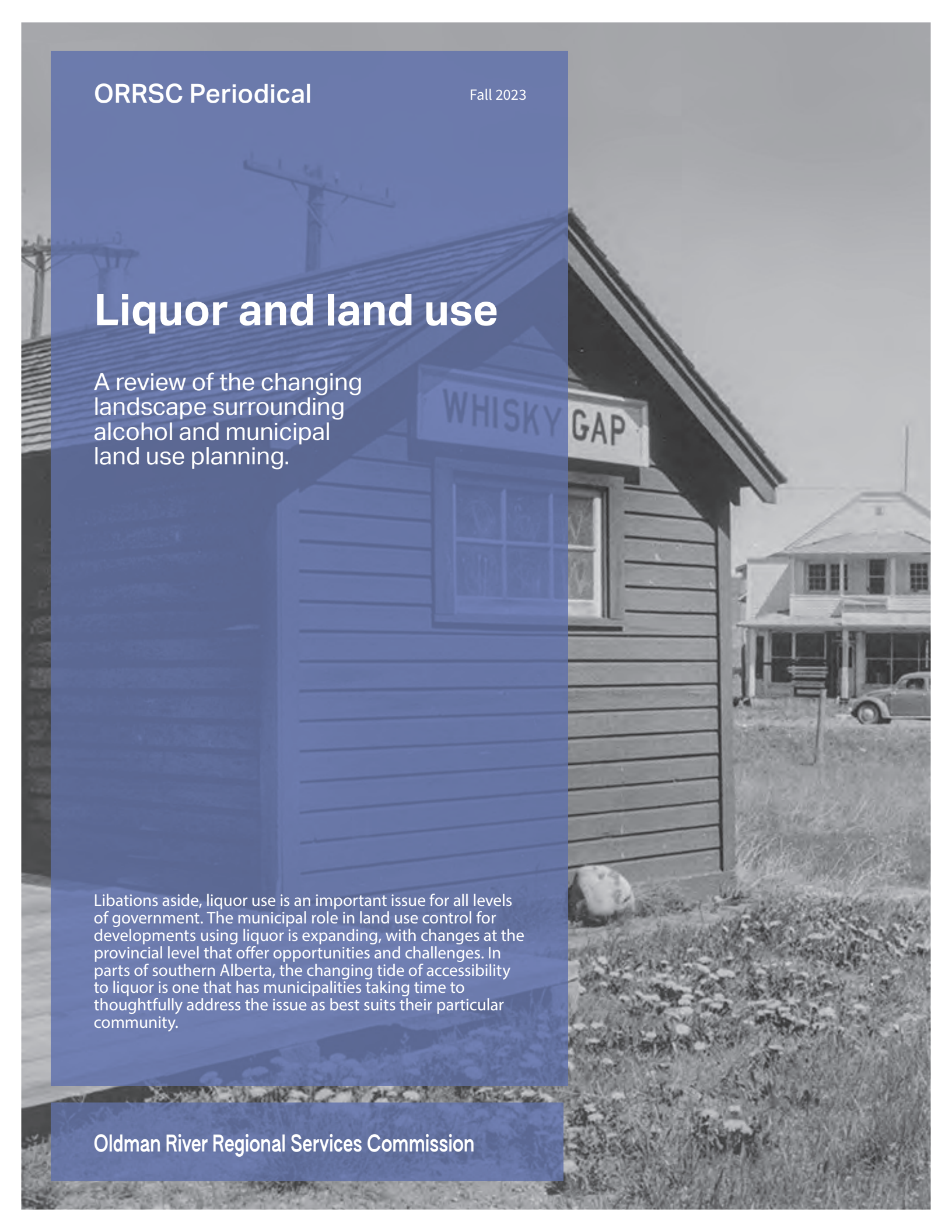
View the Liquor Licensee Handbook at aglc.ca or contact the nearest Regulatory Services Division office.

Head Office	Calgary Office	Red Deer Office	Lethbridge Office	Grande Prairie Office
50 Corriveau Avenue St. Albert, Alberta T8N 3T5 liquorapplications@aglc.ca 1-855-506-1066 ext. 2 (toll-free)	310, 6715 - 8 Street NE Calgary, Alberta T2E 7H7 liquorapplications.calgary@aglc.ca Ph: 403-292-7300	3-7965 - 49 Avenue Red Deer, Alberta T4P 2V5 liquorapplications.rd@aglc.ca Ph: 403-314-2656	655 Wt Hill Blvd South Lethbridge, Alberta T1J 1Y6 liquorapplications.leth@aglc.ca Ph: 403-331-6500	100-11039 78 Avenue Grande Prairie, Alberta T8W 2J7 liquorapplications.gp@aglc.ca Ph: 780-832-3000

Liquor and land use

A review of the changing landscape surrounding alcohol and municipal land use planning.

Libations aside, liquor use is an important issue for all levels of government. The municipal role in land use control for developments using liquor is expanding, with changes at the provincial level that offer opportunities and challenges. In parts of southern Alberta, the changing tide of accessibility to liquor is one that has municipalities taking time to thoughtfully address the issue as best suits their particular community.



Introduction

The use of alcohol in society is far reaching and ubiquitous. As commonplace as it is, alcohol is a limited substance, restricted from minors, banned in certain areas of the world, avoided by certain religious associations, and regulated by all levels of government. A long history of controlling alcohol-related land uses exists in Canada, with specific control approaches unique to context and geographic area. This periodical will review the historical and present day environment in southern Alberta surrounding alcohol consumption from a land use perspective, and examine municipal approaches to the regulation of alcohol-related land uses.

An alcoholic beverage is a drink that contains ethanol, a type of alcohol that acts as a drug and is produced by fermentation. The use of alcohol as a recreational drug in Canada is exceedingly common, and here in Alberta, over 76% of Albertans aged 15 or over use alcohol. The topic of alcohol use in society is broad, owing to the fact that humans have been producing and consuming fermented beverages as early as the neolithic period. As the authority on local land use, a municipality is responsible for establishing rules respecting land uses that integrate alcohol as a principal or secondary component of their business model. Alcohol-related land use rules can serve to promote a culture of moderation while facilitating responsible use in locations that make sense for the community.

Historical context

The interwoven histories of liquor trade and liquor regulation were a formative social and political backdrop prior to and during the early days of the Province of Alberta. The bootlegging of liquor across the International Boundary began in the 1860s, when American traders freighted the prized liquid north to the trading posts in Canada. This prompted the North West Mounted Police to develop a number of detachments throughout southern Alberta to police the illegal cross-border liquor trade. One of these detachments was stationed in “Whiskey Gap,” a small settlement near one of the early wagon cart routes.

The *Liquor Licence Ordinance* (1891) governed liquor sales prior to Alberta becoming a province in 1905 and effected the end of a previous temperance period that had existed in the North-West Territories since 1871. Licensed hotels were allowed, with conditions including requirements for lodging and food, as well as limited liquor stores. The push for temperance led to another period of prohibition beginning in 1916. Despite the police presence, smuggling liquor into southern Alberta would become prevalent once again.

In 1924, Alberta’s prohibition was abolished following a plebiscite vote in favour of the same, and with it the introduction of the *Liquor Control Act*. For the remainder of the decade, cross-border flows of liquor would be in the opposite direction in response to the US implementing its own nation-wide

Alcohol by volume (ABV) is the global standard for expressing the percentage of alcohol in a beverage. This metric refers to the number of millilitres of pure ethanol present in 100 mL of solution at 20 degrees Celcius.

While Canadian linguists and brewers are quick to spell the spirit “whisky,” an Alberta heritage marker posted alongside Highway 501 submits that the contemporary place name “Whiskey Gap” is more historically appropriate in view of the American genre of brew being the first to be smuggled across the border. It has been said that atop the Milk River Ridge, bottles from the 19th century remain hidden in the earth in places unknown.

Cover image source:
[Provincial Archives of Alberta](#)



Oldman River Brewing in Lundbreck within the MD of Pincher Creek operating with a Class A (Manufacturer's Tap Room), Class D (Manufacturer's Off Sales) and Class E (Manufacturer - Small) licences. This establishment is one of eight craft breweries involved in the "Highway 3 Ale Trail" initiative.

The City of Red Deer's Entertainment District Bylaw (2022) allows for alcohol consumption along the Ross Street corridor adjacent to the Ross Street Patio—the focal point of the corridor featuring street furniture and live music in partnership with the Downtown Business Association. The district operates between noon and 11 pm, Tuesday through Saturday. Alcoholic beverages must be purchased from licensed vendors within the district and consumed within a disposable, non-glass container—they may not be brought into, or removed from, the district. Public intoxication, underage drinking, cigarette smoking, vaping and cannabis use are not allowed. Despite the use of the term "district," the Entertainment District Bylaw exists outside of the City's land use bylaw. This allows for a more practical enforcement mechanism than the issuance of a Stop Order. Enforcement provisions are contained within the Bylaw, providing for clear guidance on how violations are dealt with as this novel concept matures.

prohibition. During this time, the newly constructed Prince of Wales Hotel in Waterton Lakes National Park became a popular watering hole for thirsty Americans.

Contemporary frameworks

Public alcohol rules vary widely around the world. Across most of Europe, permissive approaches prevail. In Germany for example, drinking in public is generally legal and socially normal. Many areas do not require any "closing hours"—meaning that liquor service in establishments is not regulated—while other areas prohibit service between 3 am to 6 am. In contrast, alcohol use is illegal in much of the Middle East, with strict penalties and varying degrees of enforcement.

In Canada, the regulatory framework for controlling the production, distribution, sale and possession of alcohol is shared between the federal and provincial governments. At the federal level, legal blood alcohol levels for the operation of a motor vehicle are established in the Criminal Code, while authority is delegated to the provinces (and territories) for determining the legal drinking age, which ranges from 18 (AB, MB, QC) to 19 (elsewhere). The provincial and territorial governments maintain wholesale monopolies on the distribution of alcohol, and are typically the leaders in the retail market. Alberta is the lone exception in terms of retail, where liquor stores have been privatized since 1993.

Alberta Gaming, Liquor and Cannabis (AGLC) is the Crown commercial enterprise and agency who oversees the liquor industry in Alberta. The AGLC administers the *Gaming, Liquor and Cannabis Act* and controls liquor licensing through a class system. Section 1(1)(q) of the Act defines liquor as a product intended for human consumption in which the percentage of alcohol by volume exceeds 1% (hence the appearance in grocery stores of non-alcoholic beer containing 0.5% alcohol). Retail liquor stores are restricted from selling non-liquor products pursuant to Section 49 of the *Gaming, Liquor & Cannabis Regulation*. Still, there is some ability to advance a business concept that houses liquor retail sales and other uses under the same roof provided a physical 5 m separation distance is in place (with more information outlined in Section 3.1.1 of the AGLC's Retail Liquor Store Handbook). Similarly, Section 5.12 of the Handbook requires a physical separation between Class A Minors Prohibited premises, which is why many restaurants in Alberta contain a separate lounge area.

Recent regulatory changes

In 2013, the AGLC eliminated its minimum production capacity requirement of 500,00 litres for producers in the province. The lifting of this cap opened the door for smaller brewers and distillers to compete with the industrial-scale brewing giants, and in turn facilitated opportunity and innovation in the industry. The opening of this industry has resulted in the proliferation

of microbreweries, wineries and distilleries, and the introduction of these land uses (including associated beverage rooms and entertainment establishments) to municipalities in southern Alberta.

Recent changes (2020) to the *Gaming, Liquor and Cannabis Act* are symbolic of a tolerance to alcohol use shared by most Albertans. Alcohol consumption at campsites in provincial parks is now formally allowed. Select day use area picnic sites in provincial parks and recreation areas—including a variety of southern Alberta parks like Beauvais Lake and Police Outpost—are now open to alcohol consumption between 11am and 9pm. This amendment also opened up the opportunity for municipalities to allow, by posting signage, public park users to bring their own liquor into parks without the requirement to consume food—a move that municipalities have been slow to adopt, but for which opportunity exists to parlay the responsible enjoyment of alcohol in public with nightlife or recreational corridors. Section 89(4) of the *Gaming, Liquor and Cannabis Act* likewise permits the consumption of alcohol in a public place designated by a municipality (pursuant to a bylaw) as an entertainment district. Furthermore, whereas it is otherwise illegal to remove liquor purchased from licensed premises from said premises (except for a partially consumed bottle of wine), Section 91.1(3) of the *Gaming, Liquor and Cannabis Regulation* empowers a municipality to include a provision in its entertainment district bylaw that permits an alcoholic beverage purchased from a licensed establishment within an entertainment district to be carried anywhere within the boundary of the district.

Changing face of prohibition

For certain municipalities in southern Alberta who have always been subject to a prohibition on the use of alcohol, the biggest change coming from Bill 2 was what in effect serves to potentially end a long period of prohibition. While most of Alberta emerged from Prohibition in 1924, all areas within Cardston County and a portion of the County of Warner remained prohibited from obtaining a liquor licence under the then-in-force *Liquor Control Act*. In 2020, the province amended the *Gaming, Liquor and Cannabis Act*, effectively repealing prohibition in favour of a process whereby a formerly dry municipality can choose whether or not to open the community to liquor licensing. This process is specified in Section 56 of the amended Act, whereby a municipality has 90 days to respond to an initial application for a licence. If successful, additional licences can be applied for, as is the case anywhere else in the province. If the Council of the municipality denies approving the licence, a 3 year moratorium is to follow. It's important to note that this does not apply to special event licensing, which authorizes the use of liquor for a limited duration.

The provincial change is especially significant to urban centres in the former prohibition areas, including the towns of Cardston, Magrath, Raymond and the Village of Stirling. Historic restrictive covenants are registered against many of the land title certificates in these communities, expressing

Part 5 of the former Liquor Control Act prohibited the establishment of a liquor store as well as the issuance of a liquor licence for a beverage room, club or dining lounge on lands located within the MD of Sugar City No. 5 or the MD of Cochrane No. 6—two former rural municipalities that would ultimately be dissolved, and whose lands today are within the County of Warner and Cardston County.

In March of 2022 the Town of Raymond asked residents if they supported providing licensed restaurants the ability to sell alcohol. A narrow majority of 52% of residents voted against changing local regulations on liquor, which was followed by a 6-1 vote by town Council to keep in place its 120 year old ban on alcohol sales. In June 2023 the Town of Cardston queried residents with respect to prospective Bylaw 1647K, which would facilitate the opportunity for Class A liquor licences in restaurants and Class B liquor licences at recreational facilities. 53% percent of residents voted in support of ending prohibition.

Number of Existing Retail Liquor Stores in Select Towns within the ORRSC Region:

- Bassano (pop. 1216) - 1
- Claresholm (pop. 3804) - 4
- Coalhurst (pop. 2869) - 1
- Fort Macleod (pop. 3297) - 4
- Milk River (pop. 824) - 1
- Nanton (pop. 2167) - 3
- Nobleford (pop. 1438) - 1
- Picture Butte (pop. 1930) - 1
- Pincher Creek (pop. 3622) - 4
- Stavelly (pop. 544) - 1
- Vulcan (pop. 1769) - 3
- Vauxhall (pop. 1286) - 2

restrictions on the establishment of liquor-related businesses among other unwanted activities. Instruments like this loom large and alongside the faith-based history of these communities. Each community has gone through, or is currently in the process of determining, the best regulatory approach to serve its respective environment. Of course the notion of “opening” a previously dry community to liquor is hugely symbolic—so much so that thoughtful public consultation processes have been employed prior to decision making, as it is a door that once opened is unlikely to ever be reversed.

As of today, the Town of Magrath and the Town of Cardston have allowed for limited opportunity for liquor use through their land use bylaws, while a broader expanse of liquor-related uses is accommodated in Cardston County’s land use bylaw. The Town of Raymond voted against allowing liquor use in the community, continuing to uphold the decades-old prohibition, while the Village of Stirling has yet to consider the matter.

Municipal approaches

The sale of liquor can generally be divided into two categories for municipal planning purposes: retail sale of packaged product for consumption off-site, and the sale of open beverages, bottled or prepared, for consumption on the premises. This simple binary can be further broken down into types of establishments based on provision of food sales, hours of operation, hard liquor versus beer and wine, if live entertainment is provided, if accommodations are provided, if minors are allowed, and so on. It’s for this reason that many municipalities choose to tie their land use bylaw definitions to the AGLC’s liquor licence classifications—a recognition of the multi-jurisdictional nature of the land use.

The AGLC has a liquor licence class system spanning Classes A to F, as well as other use-specific and special event licences. For municipalities wanting to regulate liquor-related land uses, reference to a specific licence class—like a Class A licence where food is the main source of business—can be an effective approach that precludes the need to create custom definitions. For example, where late night, alcohol primary land uses like nightclubs are not desired, a land use definition can be drafted that limits a use to a “Class A Minors Allowed” liquor licence. The Towns of Magrath and Cardston use this approach to limit both restaurants and establishments falling under “facility, licensed” to the parameters established in Class A Minors Allowed and Class B liquor licences respectively (as well as a Class C licence in Magrath). In Cardston County, a district specific to liquor was introduced that provides for a range of licensed facilities spanning Classes A–F.

A municipality wanting to limit the ready availability and visibility of liquor stores can introduce a separation buffer into its land use bylaw, provided that a retail liquor store is defined separately from other retail uses. The City of Edmonton, for example, requires a 500-m buffer between liquor stores. Separation distances are likely to be upheld where it’s clear that



The Imperial Hunter Hotel in the Town of Bassano, which operates under Class A (Minors Prohibited) and Class D (General Off Sales, Hotel) licences.

the underlying rationale goes beyond business competition, and is instead a true planning objective. In the City of Spruce Grove, a 100-m buffer is required from liquor stores to public/community land uses—mirroring the requirement established in Section 105(3) of the *Gaming, Liquor and Cannabis Regulation* for minimum separation distances between cannabis stores and health care facilities, schools, and parcels of land designated as “school reserve” or “municipal and school reserve.”

Separation distances are one of many of the recommendations found in the Alcohol Policy for Community Safety, Vibrancy, Health and Well-Being - A Practical Guide for Alberta Municipalities (Alberta Health Services, 2022). The document contains a comprehensive review of options and opportunities for municipalities with the aim of reducing alcohol abuse and crime, in an effort to create safer communities. One tool used by the City of Wetaskiwin is a provision in its Business Hours Bylaw that limits the business hours for liquor stores (including off sales) from 10 am to 10 pm - less than the AGLC’s allowable range of 10 am to 2 am. Ultimately, a municipality can establish its own rules applicable to liquor land uses provided they don’t reduce the regulatory requirements established by the AGLC.

Crime Prevention Through Environmental Design (CPTED) is an approach that aims to manage built and natural environments through purposeful design measures (lighting, landscaping, visibility requirements etc.). Liquor-related uses are often associated with increased crime and illicit activity. CPTED can help mitigate the opportunity for these types of activities—something recognized by the Downtown Lethbridge Business Revitalization Zone who offers grants up to \$5000 for CPTED-related improvements. The City of Brooks promotes “natural surveillance” through required CPTED elements for retail liquor stores stipulated in its land use bylaw. However, it is noted that Section 21 of the *Matters Related to Subdivision and Development Regulation* provides that a Development Authority can impose CPTED features as a condition of development permit, regardless of whether these provisions are expressly authorized in the land use bylaw.

Concluding remarks

In recognition of the influence alcohol can have on the social, health, religious and recreational aspects of a community, it’s important that municipalities consider thoughtfully approaching the topic. The interplay of liquor and land use can be complex and a municipality is advised to broach this sensitive issue with the benefit of a public consultation campaign. The municipal development plan is one vehicle through which public opinion on this matter can be solicited and conveyed, wherein an alcohol-related questionnaire might be attached as an appendix to the plan. Presented alongside policing statistics on alcohol-related infractions and crimes, survey information can serve as baseline data to measure change as land uses come and go, and with it the needle of public opinion.



Source: visitparkcity.com

High West Distillery, established in 2006, is the first legally licensed distillery in Utah since the end of (American) Prohibition in 1933. This Park City-based business establishment operates out of a repurposed livery stable (aka “the National Garage”), and the property includes an accompanying saloon. High West bills itself as the world’s first and only “ski-in gastro-distillery.”

For more information on this topic contact admin@orrsc.com or visit our website at orrsc.com.

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ORRSC
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Lethbridge AB T1H 5E8

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e-mail: admin@orrsc.com



FW: Save the Date: Emerging Trends in Municipal Law 2024

Office <office@hillspring.ca>

Wed 10/11/2023 12:54 PM

To: CAO <cao@hillspring.ca>

Sincere regards,

Patti Faulkner

**Patti Faulkner, NCSO**

Administrative Assistant

Phone 403-626-3876 Fax 403-626-2333

PO Box 40, 11 East 2 Avenue South

Hill Spring, AB T0K 1E0

Web www.hillspring.ca Email office@hillspring.ca

NOTE: The office is closed all Statutory Holidays

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From: Moyo, Nicole <nmoyo@brownleelaw.com>**Sent:** Wednesday, October 11, 2023 12:07 PM**To:** Office <office@hillspring.ca>**Subject:** Save the Date: Emerging Trends in Municipal Law 2024

**EMERGING TRENDS
IN MUNICIPAL LAW**

PRESENTED BY  **BROWNLEE LLP**
Barristers & Solicitors

CALGARY February 8th, 2024 **EDMONTON** February 15th, 2024

Save the Date: Emerging Trends in Municipal Law 2024

Brownlee LLP cordially invites you to our annual Emerging Trends in Municipal Law seminar, aimed at delivering expert insight and understanding into the field of municipal law. Join us as we

delve into the challenges, opportunities and changes that lie ahead for municipalities, while providing invaluable strategies to empower municipal success at this invite-only event.

Please mark your calendars and feel free to reach out to me at nmoyo@brownleelaw.com if you have any questions.

Stay tuned for further updates!

Emerging Trends dates:

- Feb 8th 2024 – Calgary
- Feb 15th 2024 – Edmonton

Sincerely,

Brownlee LLP

This message is sent on behalf of the Brownlee Municipal Practice Area.

You are receiving this correspondence because you have previously attended Emerging Trends in Municipal Law, or because you or your employer has utilized or expressed interest in utilizing our services.

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If you do not wish to receive information regarding upcoming Emerging Trends in Municipal Law sessions, [Unsubscribe here](#).



NICOLE MOYO | EVENTS ASSISTANT | BROWNLEE LLP

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September 20, 2023

Village of Hillspring
Box 40
Hill Spring, Alberta
T0K 1E0

Attention: Mayor and Council

On behalf of the Village of Glenwood and the Glenwood Library, I wish to thank you once more for your support for the library with your contribution of \$5000.00, last year.

As you know, the Glenwood Library provides an excellent service to everyone in the area, including the residents of the Village of Hill Spring.

The Council of the Village of Glenwood is again requesting this contribution for the 2024 fiscal year and hope that you will set aside \$5000.00 per annum to help us fund the library, on an ongoing basis.

Thank you for your consideration regarding this request, and we look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads 'Linda L. Allred'.

Linda Allred
Mayor



This agreement made this _____ day of _____ 2023.

Between:

The Village of Hill Spring

A Municipality in the Province of Alberta

OF THE FIRST PART

AND

The Ridge Regional Public Safety Services Commission

A Regional Services Commission in the Province of Alberta

OF THE SECOND PART

WHEREAS, the Ridge Regional Public Safety Services Commission (RRPSSC) employ Peace Officers and

WHEREAS, the Village of Hill Spring (the Village) and RRPSSC are desirous of establishing agreement to provide Peace Officer services for the Village, and

WHEREAS, both the Village of Hill Spring and RRPSSC will seek from the Alberta Justice and Solicitor General, the appointment of Peace Officers this having jurisdiction for the appointed statutes within both municipalities, and

WHEREAS, the Peace Officer Act, R.S.A. 2007, being Chapter P-3.5, requires an agreement to be entered into between both the Village of Hill Spring and RRPSSC.

NOW THEREFORE, this agreement witnesses that in consideration of the terms and conditions contained in this agreement, the Village of Hill Spring and RRPSSC are set out as follows:

1. The purpose of this agreement shall be to allow Peace Officers of RRPSSC to provide contracted Peace Officer services to the Village.
2. The RRPSSC shall be liable for all costs and actions of their Peace Officers while they are providing Peace Officer services to the Village including, but not limited to, office supplies, equipment, training and education, uniforms, travel, employee salaries, benefits and disciplinary proceedings. (as part of the contracted services provided at a set rate previously agreed upon)
3. The Village and RRPSSC shall maintain general liability insurance coverage covering the Peace Officer services provided under this agreement.

4. Both the Village and RRPSSC acknowledge that any complaint received with respect to the provision of Peace Officers Services by Peace Officers pursuant to this agreement shall be immediately forwarded to the respective person designated to receive such complaints pursuant to the disciplinary policies in place for the RRPSSC.
5. Both the Village and RRPSSC agrees to indemnify and save harmless the other municipality (or their agents, servants, officers, elected officials or employees) with respect to any claim, action, suit, proceeding or demand including those related to negligence, made or brought against the municipality (or any of them, their agents, servants, officer, elected officials, or employees) by the third party with respect to any occurrence, incident, accident or happening relating to the provisions of Peace Officer Services pursuant to this agreement, excepting any occurrence, incident, accident involving negligence or intentional torts by each municipality (or their agents, servants, elected officials or employees).
6. For the purpose of this this agreement, the term “department of jurisdiction” shall mean the RRPSSC.
7. In the event a complaint or request for investigation is received from another agency, the Peace Officer shall ensure the department of jurisdiction has been notified and no action will take place until the procedure outlines in Section 4 of this agreement is followed.
8. Any fines generated through enforcement shall be forwarded to the municipality of jurisdiction.
9. If the Authorization to employ Peace Officers for RRPSSC is terminated by the Alberta Justice and Solicitor General, then this agreement will similarly be immediately terminated.
10. This agreement may be reviewed periodically.
11. Notwithstanding Section 12 of this agreement, any party may terminate or suspend this agreement without cause by providing 90 days written notice to the other parties.
12. If the Village or the RRPSSC terminates this agreement, the Alberta Justice and Solicitor General Office will be immediately advised of this termination and instructed to amend the Peace Officer appointments by removing the other municipalities jurisdiction.

SIGNED by the authorized officers of the participants:

For the Village of Hill Spring

Chief Administrative Officer or Representative

Date: _____

For the Ridge Regional Public Safety Services Commission:

Manager or Representative

Date: _____

CAO Report

COUNCIL MEETING OCTOBER 17, 2023

The following report is designed to provide Council with an update on the activities and projects of the Village. The report is not intended to provide an all encompassing review of Village or CAO activities. The intent is to provide Council with a brief update on some of the more note worthy activities and events.

Administration office

September was a challenging month due to Patti's absence most of Sept. I was able to keep the office open as per our normal schedule with only one exception. We are glad to have Patti back and we are continuing to operate as normal

By-Election

I have been preparing and fielding many questions on the up and coming by-election. Good to see interested people who are willing to put their name forward. Nomination day is Oct 23 from 9:30am-Noon.

Water Looping

The Water looping project has been completed. There is now more movement in the system which is good. Some residents have mentioned their water has changed taste however we have tested multiple times for chlorine etc. All tests are normal. We have added additional flushing in areas we have had this come up.

Council Planning

Significant preparation has gone into this years planning session. This hasn't been done for village council during this term. This planning session helps in having feedback provided from council to administration so we can be prepared for our up and coming budget discussions.

Land-Use Bylaw

Fielded any incoming questions on this new bylaw. Public Hearing set for Oct 17 with Diane from ORRSC to help village council through next steps. I really appreciate the inquiries from local residents on this important bylaw.

Public Services

I have discussed with the County some of our regular maintenance needs. This month, we will have grading done on all our roads to help and address issues. We will identify areas of significant problems and find out what our road needs are for 2024. Thanks to the County for assisting the Village with these important needs.

2023 RCMP Halloween Coloring Contest



September 26th – October 23rd

Grades K-3, Prizes for 1st, 2nd, 3rd

Entries will be handed out in all local schools, or attend the detachment if your child is home schooled

Entries must be returned by October 23rd to the Cardston RCMP



Alberta SouthWest Bulletin October 2023

Regional Economic Development Alliance (REDA) Update

❖ New REDS on the JET!

AlbertaSW is excited to welcome Marie Everts as the new Regional Economic Development Specialist (REDS) for Jobs, Economy, and Trade (JET). She is an award-winning economic developer, a cheerleader for the region and a valuable resource and liaison with the province in support of our communities and region.

❖ As part of the Province of Alberta Budget 2023, the NRED (Northern and Regional Economic Development) program is receiving \$9 million over the next three years to support even more projects that help deliver business supports, boost labour force attraction and retention, enhance Alberta's tourism development, and build capacity for economic growth. In 2022-23, the government invested \$5.1 million in 70 projects.

- Announcement, [Investing in strong regional economies](#)
- [Review the list of 2022-2023 Grant recipients](#)



❖ Manufacturing, Energy, Construction, Ag Processing



Natalie Gibson, InnoVisions and Associates, led the first "Innovators and Influencers" meeting, attended by 17 industry and government representatives. The intent of the project is to raise awareness of the diverse manufacturing and processing activity in the region, to identify common themes, highlight opportunities.

Discussion covered topics such as skilled labour, housing, logistics, transportation, permitting, and other red-tape issues. This is the first of a series of "think tank" meetings to identify priorities and tactics to position the region as attractive to new workers and new investment.

Contact bev@albertasouthwest.com for more and to inquire about participating in future meetings.

❖ Getting linked to Supply Chain Learning!

Canadian Institute of Traffic and Transportation (CITT) will host a day of networking and learning about the supply chain industry and celebrating graduates from Teamworks Career Centre as they join the industry.



When: **October 24, 2023, 1:00pm-7:00pm.**

Where: **Sandman Signature Lethbridge Lodge**, 320 Scenic Drive South, Lethbridge, AB

Cost: \$40

For more details, list of speakers, topics, and **link to Register** go to

<https://www.citt.ca/events/lethbridge-supply-chain-exchange>

Program

12:30 pm-Doors Open / Registration / Networking

1:15 pm-Keynote speaker: Doug Paisley, President - LTT Logistics & RK Trailer Rentals Ltd.

2:00 pm-4:30 pm Panel discussions on a variety of topics including:

- The Rail Renaissance
- Kansas City SmartPort Mission Report
- MELT and Driver Recruiting "The End of the Road?"
- Workplace Culture and Professional Development

4:30 pm-Closing Remarks

5:00-7:00 pm-Evening Reception and Networking

Alberta SouthWest Regional Economic Development Alliance

Box 1041 Pincher Creek AB T0K 1W0

403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com



Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
 Wednesday, September 6, 2023 – Nanton Curling Club



Board Representatives

Brent Feyter, Fort Macleod
 Barbara Burnett, Cowley
 Cam Francis, Cardston County
 Blair Painter, Crowsnest Pass
 Kevin Todd, Nanton
 Doral Lybbert, Glenwood
 Tim Court, Cardston
 Monte Christensen, Hill Spring

Councillors

Victor Czop
 Jennifer Handley

Resource Staff and Guests

Neil Smith, CAO
 Lacey Poytress, LRSD
 Yvonne Chau, Travel Alberta
 Karin Finley, AND Villages Ltd.
 Eppo Van Weelderden, AND Villages Ltd.
 Manuelle Prunier, Green Destinations International
 Becky Scott, Nanton Chamber
 Ursula Sherwood, CF Highwood
 Tony Walker, CF Alberta Southwest
 Bev Thornton, AlbertaSW

- | | | |
|----|---|--|
| 1 | Call to Order/ | Chair Brent Feyter called the meeting to order. |
| 2 | Approval of Agenda | Moved by Tim Court THAT the agenda be approved as presented.
Carried. [2023-09-855] |
| 3 | Approval of Minutes | Moved by Cam Francis THAT the Minutes of August 2, 2023, be approved as presented.
Carried. [2023-09-856] |
| 4 | Approval of Cheque Register | Moved by Blair Painter THAT cheques #3252 to #3264 be approved as presented.
Carried. [2023-09-857] |
| 5 | Travel Alberta-Destination Canada Pilot Project | Yvonne Chau provided an update on Travel Alberta strategic plans and the upcoming consultation process for the new federal-provincial initiative, "Sustainable Journey from Prairies to Pacific". |
| 6 | Regional Solutions for Housing Supply | Karin Finley, AND Villages Ltd. reported that the proposal that has been 7 months in development is meeting with interest. Depending on the results of an upcoming meeting with senior staff from Housing, Community and Social Services, and Infrastructure, letters of support from AlbertaSW communities will strengthen the Phase 1 and Phase 2 of the proposal. |
| 7 | Green Destinations Audit | Manuelle Prunier, Canadian Representative for Green Destinations International, is in the region completing the AlbertaSW Crown of the Continent Sustainability assessment. She formally presented the "Top 100" award to the Board for 2022. |
| 8 | MECAP Industry Influencers and Innovators Meeting | The Manufacturing, Energy, Construction, Ag Processors (MECAP) project will begin with an invitational lunch meeting in Fort Macleod, first week of October. Board is asked to suggest businesses in this sector who should be invited. |
| 9 | Executive Director Report | Received as information. |
| 10 | Round Table | Received as information. |
| 11 | Upcoming Board Meetings | ➤ October 4, 2023 – Hill Spring (tentative) or Fort Macleod
➤ November 1, 2023-
➤ December 6, 2023-Pincher Creek -Organizational Meeting |
| 12 | Adjourn | Moved by Blair Painter THAT the meeting be adjourned.
Carried. [2023-09-858] |

Approved October 4, 2023

Executive Director Report September 2023

MEETINGS and PRESENTATIONS

- Sept 5: Blackfoot Signage Project Meeting, Zoom
- Sept 6: AlbertaSW Board Meeting, Nanton
- Sept 7: Meeting with CFABSW re: website updates and C4C, Fort Macleod
- Sept 7: Green Destinations audit meetings, Fort Macleod, Pincher Creek
- Sept 12: RINSA meeting, Lethbridge
- Sept 12: Project planning meeting with SouthGrow and Garnering Results, Zoom
- Sept 18: REDA Chairs meeting, Teams
- Sept 18: Meeting with Executive Director, Alberta Sugar Beet Growers, Zoom
- Sept 19: Meeting with C4C and CF, Zoom
- Sept 19: Meeting with uLeth student project team and professor, Zoom
- Sept 20: EDL Board meeting, City Hall, Lethbridge
- Sept 20: Meeting with new Sales Exec, CJOC, Lethbridge
- Sept 20: Meeting with SouthGrow re: Summit planning, Zoom
- Sept 21: Travel Alberta/Destination Canada consultations, Pincher Creek
- Sept 21: SouthGrow quarterly meeting, Picture Butte
- Sept 26: Tourism Lethbridge Advisory Committee Meeting, Lethbridge
- Sept 26: REDA Chairs and Managers meeting with Minister, Edmonton [regrets]
- Sept 28: AEDO Committee meeting, Zoom

PROJECT MANAGEMENT and REPORTING

- Board Agenda, Minutes, Bulletin
- Prepare and circulate request for letters of support re: Regional Housing project proposal to GoA
- Manage itinerary for 4 days of Green Destinations Audit; arrange interviews and site visits
- Submit supplementary documents to Green Destinations
- Partnering/planning upcoming Economic Development Summit, end of March 2024
- Final planning for REDA Chairs meeting with the Minister (possibly end of September)
- Compile MECAP invitation list for industry and resource agencies event
- Submit REDA contact list and ideas for EDA 50th Anniversary edition of Invest/Xperience Alberta magazine

INVESTMENT ATTRACTION and REGIONAL PROMOTION

- Joint project with SouthGrow (CanExport Grant) to create community investment profile for all 41 communities.
- Compile Peaks to Prairies data for uLeth student mapping project (GEOG 3700)
- Support Travel Alberta-Destination Canada consultation process
- Respond to regional inquiries and information requests

**MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD
JUNE 14, 2023, AT THE TOWN OF MAGRATH.**

Members Present:

Brian Wickhorst – Village of Glenwood
Byrne Cook – Town of Magrath
Larry Liebelt – Town of Milk River
Gary Bikman – Village of Stirling
Allan Burton – Town of Cardston

Tanya Smith – Village of Coutts
Wayne Harris – Cardston County
Tyler Lindsay – Village of Warner (zoom)
Randy Taylor – County of Warner
Bryce Coppieters – Town of Raymond

Others Present:

Marian Carlson – SEO
Suzanne Pierson – Secretary/Treasurer

Lee Beazer – Operator

Commenced at 4:34 pm

Gary Bikman in the Chair.

AGENDA

ADDITION TO AGENDA

Allan Burton moved to add meeting time to the agenda. Carried

Bryce Coppieters moved that the agenda be adopted as presented. Carried

MINUTES

Allan Burton moved that the minutes of the May 24, 2023, regular board meeting be adopted as presented. Carried

BUSINESS ARISING FROM THE MINUTES

Brian Wickhorst looked at the Raymond Transfer Station and was wondering if the doors could be adjusted to a smaller height. The Operator said the doors must be at least 16 feet tall. Brian suggested a door that could be rolled up and down made of fabric or plastic material. The Operator will meet with the Town of Raymond and discuss options to help keep waste better contained.

The board discussed the penalty on the Town of Raymond's requisition fee.

23-08 Larry Liebelt moved to have the penalty stand on the late requisition payment from the Town of Raymond. Carried

NEW BUSINESS

The SEO presented the progress report for the strategic planning. The SEO has meet with eight municipalities regarding the plan. There has been a lot of questions regarding recycling and how the board is structured. The SEO will meet with the rest of the municipalities by the middle of July.

Randy Taylor moved to approve the SEO's report.

Carried

The Operator reported that 948.734 tonnes of waste were delivered to the Landfill in May 2023, making the year-to-date total 3,954.109 tonnes.

The Operator advised that the driver of the 2012 Peterbilt was worried about how the truck was shifting. The truck has been serviced, and coolant was found in the transmission oil. The transmission cooler had failed.

The Operator reported that the bobcat push plate and quick attach has been bent on one of the bobcats and the repairs will be approximately 7,000.

Wayne Harris moved to approve the Operator's report.

Carried

The Chairman would like the SEO to look at increasing the 10,000 tonnes as per population increase within the Commission. Have an MLA discuss the possibility with the Alberta Government. The SEO will investigate becoming an approved facility and bring a report back to the board.

Financial Statement

The Financial Statement for May 31, 2023 was reviewed.

Bryce Coppieters moved to accept May 31, 2023, Financial Statement.

Carried

Approval of Bills

Bills for the month of May 2023 were reviewed.

Tanya Smith moved to approve the bills for May 2023.

Carried

Allan Burton requested that the board meetings be changed to 5 or 5:30 p.m.

23-09 Allan Burton moved to have the board meetings start at 5:00 p.m.

Carried

ADJOURNMENT

Bryce Coppieters moved the meeting adjourned.

Adjournment at 5:32 p.m.

The Next Commission board meeting is scheduled for Wednesday, July 12, 2023, at 5:00 p.m. in the Town of Magrath.


Chairman

**MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD
May 24, 2023, AT THE TOWN OF MAGRATH.**

Members Present:

Brian Wickhorst – Village of Glenwood
Byrne Cook – Town of Magrath
Larry Liebelt – Town of Milk River
Gary Bikman – Village of Stirling
Allan Burton – Town of Cardston (Zoom)

Tanya Smith – Village of Coutts
Wayne Harris – Cardston County
Tyler Lindsay – Village of Warner
Randy Taylor – County of Warner
Bryce Coppieters – Town of Raymond

Others Present:

Marian Carlson – SEO
Kim Welby

Lee Beazer – Operator

Commenced at 4:30 pm

Gary Bikman in the Chair.

AGENDA

ADDITION TO AGENDA

Bryce Coppieters moved to add Town of Raymond Penalty to the agenda. Carried

Bryce Coppieters moved that the agenda be adopted as presented. Carried

MINUTES

Randy Taylor moved that the minutes of the April 12, 2023, regular board meeting be adopted as presented. Carried

NEW BUSINESS

DELEGATION

Kim Welby presented the strategic plan for the Commission.

23-06 Brian Wickhorst moved to approve the Strategic Plan as presented. Carried

Kim Welby was excused at 4:58 p.m.

The SEO advised that she has been working on beginning the Strategic Planning strategies.

Byrne Cook moved to approve the SEO's report. Carried

The Operator reported that 798.605 tonnes of waste were delivered to the Landfill in April 2023, making the year-to-date total 3,006.375 tonnes.

The Operator advised that the brakes were fixed on one semi-truck.

Tanya Smith moved to approve the Operator's report. Carried

Financial Statement

The Financial Statements for March 31, 2023, and April 30, 2023, were reviewed.

Randy Taylor moved to accept March 31, 2023, and April 30, 2023, Financial Statements. Carried

Approval of Bills

Bills for the month of April 2023 were reviewed.

Brian Wickhorst moved to approve the bills for April 2023. Carried

The SEO reviewed the Statement of Receipts and Disbursements, which now has the 2022 actual figures based on the trial balance from Avail's audit.

23-07 Bryce Coppieters moved to approve the Statement of Receipts and Disbursements for 2022. Carried

The SEO presented the Year-to-Date Budget as of April 30, 2023.

Byrne Cook moved to approve the Year-to-Date Budget as of April 30, 2023. Carried

The board would like an explanation from the Town of Raymond before deciding on the requisition penalty. The SEO will bring an explanation to the next board meeting.

CORRESPONDENCE

An email from the Recycling Council of Alberta (RCA) announces the 2023 Conference in Lake Louise, October 18-20, 2023.

A letter from LAPP regarding the Compliance Report for the 2022 Annual Pension Year.

A letter from the Town of Raymond regarding blowing debris into nearby properties.

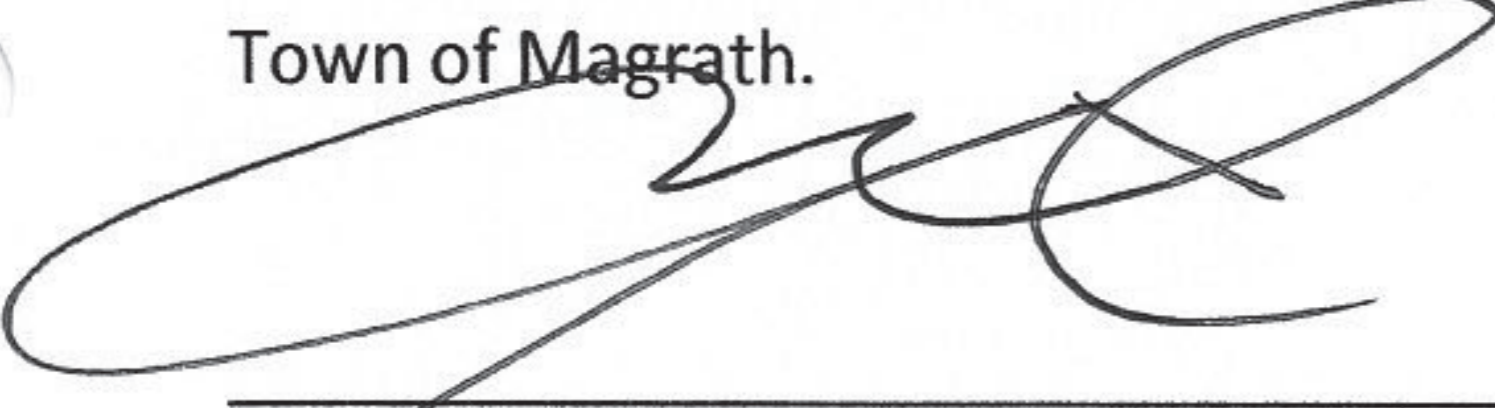
Brian Wickhorst moved to send a letter in response to the Town of Raymond that the Commission will look at interim solutions. Carried

ADJOURNMENT

Tanya moved the meeting adjourned.

Adjournment at 5:35 p.m.

The Next Commission board meeting is scheduled for Wednesday, June 14, 2023, at 4:30 p.m. in the Town of Magrath.



Chairman

**MINUTES OF THE CARDSTON COUNTY EMERGENCY SERVICES AUTHORITY MEETING HELD JUNE 1, 2023,
AT THE CARDSTON COUNTY EMERGENCY SERVICES AUTHORITY BUILDING**

Board Members Present:

Tom Nish – Cardston County
Cam Francis – Cardston County

Paula Brown – Town of Cardston
Sandy Lybbert – Village of Glenwood

Others Present:

Danny Melvin – Fire Chief
Spencer Olsen – Deputy Fire Chief

Suzanne Pierson – Secretary

Commenced at 5:15 p.m.

Paula Brown in the chair.

Opening Prayer: Tom Nish

AGENDA

Cam Francis moved to approve the agenda.

Carried

MINUTES

Tom Nish moved to accept the minutes of the May 4, 2023; meeting as presented.

Carried

NEW BUSINESS

Danny Melvin reported that the May Emergency Services statistics are as follows: 2 MVC's, 1 grass fire, 5 MFR's, 1 structure fire, and 1 false alarm.

Danny Melvin advised that call outs for the Authority are up by 15% from last years statistics.

Danny Melvin reported that he and Spencer Olsen flew to Wawanesa, Manitoba for the mid-build inspection on the fire truck. The company is estimating delivery in July 2023.

Danny Melvin advised that the 1st Aid training course will occur in Glenwood over a six-week period in the evening. The course will be scheduled once the mandatory on-line training has been completed.

Danny Melvin reported that Waterton is fully staffed, and the contract commenced May 19, 2023. There was an issue with paying the employees but the company that is used has been contacted and the issue resolved.

Danny Melvin advised that he will meet with Parks Canada next week for an informal meeting regarding what the future holds between the Authority and Parks Canada.

Danny Melvin reported that the May 25, 2023, amendment to the service agreement is waiting for the Parks Superintendents signature.

Danny Melvin advised that the Mercer Wilde Group has gathered information to complete the 2022 audit and are planning to present the information at the September board meeting.

Tom Nish moved to go In-Camera at 5:22 p.m. Carried

Cam Francis moved to Reconvene at 5:30 p.m. Carried

Danny Melvin reported that on May 27, 2023, the fire restriction was lifted within the Authority.

Sandy Lybbert moved to approve Danny Melvin's report. Carried

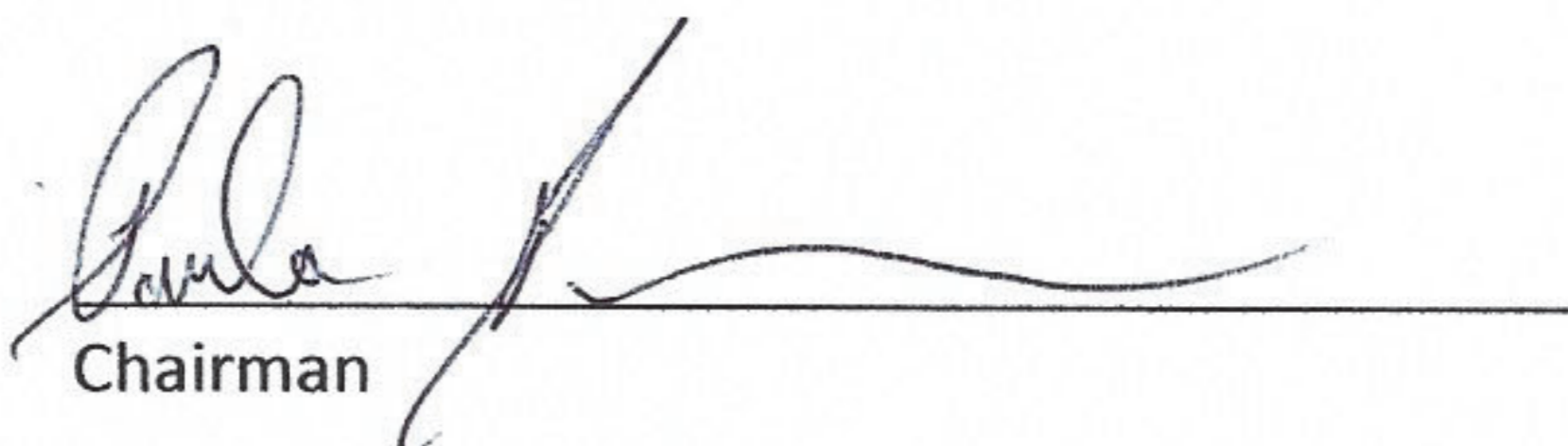
23-03 Cam Francis moved to reconvene board meetings starting September 2023 unless the need arises for an earlier meeting. Carried

ADJOURNMENT

Tom Nish moved to adjourn. Carried

Adjournment at 5:34 p.m.

Next board meeting is scheduled for Thursday, September 7, 2023, at 5:15 p.m. at the Cardston County Emergency Services Building.


Chairman

We are looking for volunteer from all across the Twin Rivers Area to join our team. If you have a couple hours a month and would like to help the area to be more sustainable we can use your help.



Sustainable Communities Sustainable Business

Join us at our next

Monthly Meeting

Thursday October 19th at 7:30pm
Glenwood Community Hall

Working for a Brighter Future Together



Where is the Twin Rivers Area you ask?

This is the same area as division 4 along the Western edge of Cardston County. Between the Belly and Waterton Rivers, from Stand Off area to Waterton

Provincial Downloading on Municipalities: Share Your Story

September 2023



Background

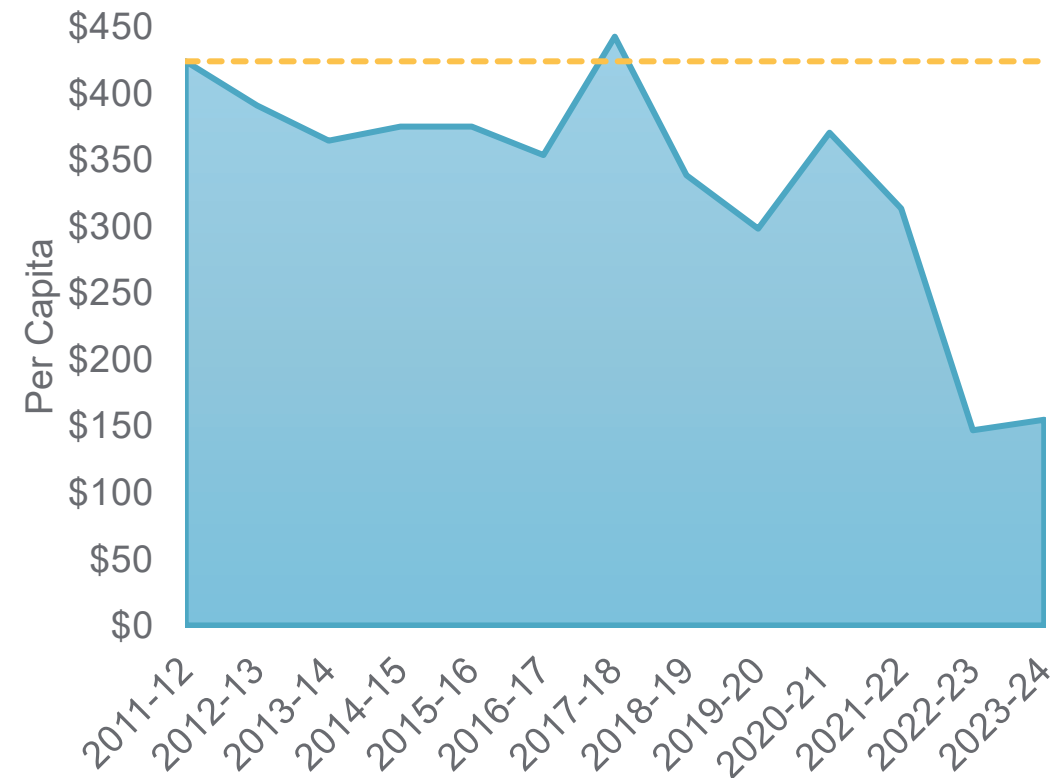
- In recent years, municipalities have raised concerns about the extent of reductions in provincial funding and costs passed onto municipalities that has forced municipal councils to make difficult decisions on whether to increase property taxes or reduce local services.
- Since 2011, provincial infrastructure funding per capita has declined by 64%.
- Since 2017, municipal leaders have seen an estimated \$384 million in costs and loss of operating funding downloaded onto municipal operational budgets.
- ABmunis' members have also raised concerns that the Government of Alberta has not always been forthright with Albertans when the tax burden has been transferred to municipal governments.
 - **Example:** in 2020, the province promoted that \$88 million in policing grants for municipalities had been maintained but reduced traffic fine revenue for municipalities by \$37 million that same year.

Provincial Downloading of Responsibility for Community Infrastructure

Total provincial capital funding for community infrastructure has declined by 64 per cent from:

- \$420 per capita in 2011 to only
- \$151 per capita in 2023.

Total Provincial Funding for Municipal Infrastructure: Per Capita



Notes: Provincial infrastructure funding represents the Municipal Sustainability Initiative, Water for Life, Municipal Water and Wastewater Partnership, Strategic Transportation Infrastructure Program, First Nations Water Tie-In Program, GreenTRIP, Alberta Community Resiliency Program, and the Municipal Stimulus Program. Federal funding programs that flow through the Government of Alberta are excluded. The funding spike in 2017-18 represented a one-time increase in GreenTRIP funding and the spike in 2020-21 represented the one-time Municipal Stimulus Program to help spur the economy during the first year of the COVID-19 pandemic.

Source: ABmunis' calculations using budgeted amounts reported in the Government of Alberta's annual fiscal plans with the exception of the Municipal Stimulus Program, which was an unbudgeted response during the first year of the COVID-19 pandemic. Population data is sourced from Statistics Canada table 17-10-0005-01 with the 2023 population based on Statistics Canada quarterly estimates table 17-10-0009-01.

Provincial Downloading of Operational Costs





	Year of Change	Average Estimated Cost Downloaded Per Year	Note
Municipal portion of traffic fine revenue is cut from 73.3% to 60%.	2020	\$37,000,000	1
Grants in Place of Property Taxes funding is cut by 50% over two years.	2019	\$24,500,000	2
Started billing municipalities for RCMP/police biology case work.	2020	\$5,000,000	3
Fire Services Training Grant eliminated in 2020 (reinstated in fall 2022).	2020	\$500,000	
Started charging an estimated 0.5% premium on capital infrastructure loans to municipalities instead of lending capital at the province's borrowing rate as it had previously done for decades.	2022	\$2,500,000	4
Funding for policing and FCSS was unchanged from 2017 to 2022. This forced municipal governments to pick up the bill for all inflationary increases in wages and costs.	2017-2022	\$12,500,000	5

Estimated cumulative total of operational costs downloaded onto municipalities between 2017-2022 = \$384 million



Notes: (1) Estimate per the Government of Alberta's 2019 Fiscal Plan. (2) Average annual reduction from the 2018-19 funding year when GIPOT was \$58.7 million. (3) Estimate per the Government of Alberta's 2019 Fiscal Plan. (4) ABmunis' calculations based on the assumption that annual new loans by municipal authorities through the Government of Alberta continue to be approximately \$970 million each year and involve a 20-year term. (5) ABmunis' calculations on the estimated shortfall in the former Municipal Police Assistance Grant and Police Officer Grant and Family and Community Support Services program for not being indexed to Alberta's consumer price index from 2017 to 2022.

Fortunately, the province made some changes in Budget 2023 that help offset previous years of downloading. With your help we will continue to advocate for further steps in 2024.

Municipal Sustainability Initiative (MSI) Operating funding increased from \$30 million to \$60 million.	\$30,000,000	
Family and Community Support Services funding increased from \$100 million to \$115 million.	\$15,000,000	
Policing Support Grant increased from \$89.2 million to \$98.8 million. (represents the consolidation of the former MPAG and POG grants)	\$9,600,000	
Low-income transit pass grants increased from \$9 million to \$16 million.	\$7,000,000	
Total increase in municipal operating funding in 2023	\$61,600,000	

Share Your Story

As we work to build relationships with the newly-elected provincial leaders, we want to share the stories of how provincial downloading has impacted your municipal government in recent years.

Please complete our [survey](#).



Questions can be sent to
advocacy@abmunis.ca

Thank you

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310-MUNI



 **Alberta
Municipalities**
Strength
In Members