



Village of Hill Spring
COUNCIL MEETING AGENDA - DRAFT
Hill Spring Council Chambers
Tuesday, February 20, 2023 at 6:00 p.m.

1. CALL COUNCIL MEETING TO ORDER
2. ACCEPTANCE/ADDITIONS TO AGENDA
3. ADOPTION OF MINUTES
 - a) 2023.01.16
4. DELEGATION
 - a) RCMP Quarterly Update - SGT Wright
 - b) Bob Wiegel Dog & Cat Bylaw
 - c) Glenwood Library Presentation
5. BUSINESS ARISING FROM THE MINUTES
 - a)
6. FINANCIAL REPORTS:
 - a) Cheque Listing Feb 2024
7. ITEMS FOR DISCUSSION:
 - a) Licensed Restaurants Survey Update
 - b) Capital Budget Update
 - c) Glenwood Library Board Appointment
 - d)
 - e)
8. ADMINISTRATORS & COUNCIL REPORTS:
 - a) Admin Report

9. CORRESPONDENCE:

- a) AlbertaSW Board Min Nov 2023
- b) Alberta SouthWest Bulletin December 2023
- c) CCES Minutes Jan 4 2024
- d) RCMP Quarterly Report & Community Letter

10. CLOSED MEETING: if needed or when required by council per FOIP Act Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act (Municipal Government Act, Section 197)*

11. ADJOURNMENT:

DRAFT

VILLAGE OF HILL SPRING

January 16, 2024

The Village of Hill Spring Regular Council Meeting was held at the Hill Spring Council Chambers on January 16, 2024 commencing at 6:00 p.m.

In attendance: Mayor Davis, and Councillors Christensen, French, Nish, and Shideler.

Officials: CAO Greg Robinson.

Absent:

Public:

CALLED TO ORDER

Mayor Davis called the Regular Council Meeting to Order at 7:07 p.m.

ADOPTION OF THE AGENDA

2024.01.01

Councillor Christensen **MOVED** to accept the agenda as presented.

Carried Unanimously

ADOPTION OF MINUTES

2023.12.19 REGULAR
COUNCIL MEETING
MINUTES

2024.01.02

Councillor Shideler **MOVED** to approve the 2023.12.19 Regular Council Meeting minutes as amended.

Carried Unanimously

DELEGATIONS

BUSINESS ARISING FROM THE MINUTES

FINANCIAL REPORTS

CHEQUE LISTING FOR
JANUARY 2024

2024.01.03

Councillor Christensen **MOVED** to accept the cheque listing for January 2024 as amended.

Carried Unanimously

ITEMS FOR DISCUSSION

PUBLIC PARTICIPATION
DISCUSSION

2024.01.04

Councillor Shideler **MOVED** that a fifteen-minute question and answer period follow for the public follow the Items for Discussion each meeting.

Carried Unanimously

CAPITAL AND OPERATING
BUDGET 2024

Council reviewed and discussed the proposed 2024 Capital and Operating Budget.

LIQUOR LICENSE NEXT
STEPS

This item was moved to the in-camera portion of the meeting.

CODE OF CONDUCT
ANNUAL REVIEW

Council reviewed their Code of Conduct policies and practices as presented.

Councillor Nish arrived to the meeting at 8:18pm.

LIBRARY FUNDING
REQUEST

2024.01.05

Councillor Shideler **MOVED** to approve the request from the library for \$5000 from the Village.

Carried Unanimously

HILL SPRING SPORTS
COMPLEX

2024.01.06

Councillor Shideler **MOVED** that Council support this project in principle, and for any future advancements for this project come back to Council for approval.

Carried

In Favour: Mayor Davis, Councillors Christensen, Nish, and Shideler

Against: Councillor French

ADMINISTRATOR AND COUNCIL REPORTS

2024.01.07

Councillor Nish **MOVED** to accept the CAO Report.

Carried Unanimously

CORRESPONDANCE

2024.01.08

Councillor Shideler **MOVED** to accept Correspondence as information.
Carried Unanimously

CLOSED MEETING

2024.01.09

Mayor Davis **MOVED** that Council recess the regular meeting and go "In Camera" to discuss a Legal, Advise from Official, and Employee Matter as per section 17, 24, and 27 of the FOIP Act at 8:48pm.
Carried Unanimously

2024.01.10

Mayor Davis **MOVED** that Council go "Out of Camera" and resume the regular meeting at 10:44pm.
Carried

ADJOURNMENT

2024.01.11

Councillor Nish **MOVED** to adjourn the January 16, 2024 Council Meeting at 10:48pm.
Carried

Mayor Dwight Davis

CAO Greg Robinson

Village Of Hill Spring

Cheque Listing For Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240001	2024-01-29	PAYROLL				
20240002	2024-01-29	PAYROLL				
20240003	2024-01-29	PAYROLL				
20240004	2024-01-29	PAYROLL				
20240005	2024-01-29	PAYROLL				
20240006	2024-01-30	THEOREM.CA	REPL-20230226 REPL-20230226	Replacement Cheque Replacement Cheque	315.00	315.00
20240007	2024-01-30	ASSOCIATION OF ALBERTA MUNICIPALITIES	RG202401-231	PAYMENT AUMA MEMBERSHIP FEE	1,153.92	1,153.92
20240008	2024-01-30	BENCHMARK ASSESSMENT CONSULTANTS INC	2954	PAYMENT JAN - MARCH ASSESSOR FEES	1,260.00	1,260.00
20240009	2024-01-30	CANOE PROCUREMENT GROUP OF CANADA, A	ab1098044 AB197847	PAYMENT CASH DRAWER OFFICE SUPPLIES	166.94 89.51	256.45
20240010	2024-01-30	CARDSTON COUNTY	23617 23618	PAYMENT DEM CONTRACT WATER OP FEES	66.70 2,666.67	2,733.37
20240011	2024-01-30	CARDSTON COUNTY EMERGENCY SERVICES	11246	PAYMENT 2024 FIRE REQ	5,444.96	5,444.96
20240012	2024-01-30	CARDSTON HOME HARDWARE	104146	PAYMENT ADMIN GOODS	53.31	53.31
20240013	2024-01-30	CARO ANALYTICAL SERVICES	2400311	PAYMENT WATER SAMPLES	109.20	109.20
20240014	2024-01-30	FAULKNER, PATTI	2023-02 2024-01	PAYMENT CHRISTMAS BONUS BANK DEPOSIT TRAVEL	125.00 61.20	186.20
20240015	2024-01-30	FIDO	JAN 2024	PAYMENT PHONE	25.48	25.48
20240016	2024-01-30	HENRIE, SCOTT	2023-01	PAYMENT CORD & PLUGS	65.36	65.36
20240017	2024-01-30	KIRK'S TIRE CARDSTON	c132930	PAYMENT REP TIRE ON BOBCAT	499.80	499.80
20240018	2024-01-30	MICRO AGE	24145	PAYMENT OFFICE 365	79.80	79.80
20240019	2024-01-30	NEXTGEN AUTOMATION	551740 552684	PAYMENT PRINTING PRINTING	388.73 220.36	609.09
20240020	2024-01-30	PENDLEBURY, CRYSTAL	DEC 2023 JAN 2024	PAYMENT CLEANING CC CLEANING CC	220.00 160.00	380.00
20240021	2024-01-30	RECEIVER GENERAL	62048 62049 62050	PAYMENT NOV PAYROLL DEDUCTIONS DEC PAYROLL DEDUCTIONS JAN PAYROLL REMITTANCES	671.38 144.95 132.55	948.88
20240022	2024-01-30	TOWN OF RAYMOND	20240022 20240023 20240024	PAYMENT JAN CAO & ADMIN CONTRACT HILL SPRING OOMA OFFICE TRAVEL FROM RAYMOND TO HIII	8,074.99 225.68 478.72	8,779.39
20240023	2024-01-30	HARDWOOD, PETER	REF-01	PAYMENT REFUND ON CC RENTAL	40.00	40.00

Village Of Hill Spring

Cheque Listing For Council

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240024	2024-01-30	HUCKVALE LLP	R-20240031	PAYMENT REFUND ON TAX CERTIFICATE -	30.00	30.00
20240025	2024-01-30	ROBINSON, GREG	2023-01	PAYMENT CHRISTMAS BONUS	125.00	125.00
20240026	2024-01-31	ROBINSON, GREG	2024-03	PAYMENT PETTY CASH FOR TILL	200.00	200.00

Total 24,535.43

*** End of Report ***

VILLAGE OF HILL SPRING PROPOSED CAPITAL SPENDING PLAN								
Project	FUND	ACTUAL 2023	APPROVED 2024	ENDORSED - SUBJECT TO CHANGE				TOTAL
				2025	2026	2027	2028	
Sewer Main Replacement	MSI	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CCBF	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
	Total	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Water Pump Purchases	MSI	\$0	\$0	\$8,000	\$0	\$0	\$0	\$8,000
Water Looping	CCBF	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
	MSI	\$59,331	\$0	\$0	\$0	\$0	\$0	\$59,331
	RES/OTHER	\$54,095	\$0	\$0	\$0	\$0	\$0	\$54,095
	TOTAL	\$163,426	\$0	\$0	\$0	\$0	\$0	\$163,426
Pickleball Courts/Community Centre	MSI	\$0	\$24,000	\$0	\$0	\$0	\$0	\$24,000
Snow Blade	MSI	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Village Truck (used)	MSI		\$30,000					
Sidewalk Replacement	MSI	\$0	\$0	\$0	\$55,000	\$0	\$0	\$55,000
Building Upgrades (Community Hall)	MSI	\$0	\$40,000	\$0	\$0	\$25,000	\$0	\$65,000
Streets	CCBF	\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$100,000
Replace Mower	MSI	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
Ditch Regrading	CCBF	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
	MSI	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000
	Total	\$0	\$25,000	\$30,000	\$0	\$0	\$0	\$55,000
Water Main Extension	CCBF	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Sewer Main Extension	MSI	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Total Capital Expenditures		\$163,426	\$229,000	\$108,000	\$55,000	\$25,000	\$250,000	\$800,426
CAPITAL REVENUE STREAMS								
Grants - CCBF	CCBF	\$50,000	\$50,000	\$50,000	\$0	\$0	\$150,000	\$300,000
Grants - MSI	LGFF	\$59,331	\$179,710	\$58,000	\$55,000	\$25,000	\$100,000	\$477,041
Transfer - Reserves and other Grants	RES/OTHER	\$54,095	\$0	\$0	\$0	\$0	\$0	\$54,095
Total Capital Revenue		\$163,426	\$229,710	\$108,000	\$55,000	\$25,000	\$250,000	\$831,136
Difference		\$0	\$710	\$0	\$0	\$0	\$0	\$710

	CCBF					
	2023	2024	2025	2026	2027	2028
Carry forward from PY	\$0	\$0	\$0	\$0	\$50,000	\$100,000
Current Allocation	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Credit Items	\$0	\$0	\$0	\$0	\$0	\$0
Amount Used	(\$50,000)	(\$50,000)	(\$50,000)	\$0	\$0	(\$150,000)
Carry forward to FY	\$0	\$0	\$0	\$50,000	\$100,000	\$0

	MSI					
	2023	2024	2025	2026	2027	2028
Carry forward from PY	\$0	\$0	\$120,710	\$246,606	\$341,606	\$466,606
Current Allocation	\$59,331	\$179,710	\$183,896	\$150,000	\$150,000	\$150,000
Credit Items	\$0	\$0	\$0	\$0	\$0	\$0
Amount Used	(\$59,331)	(\$59,000)	(\$58,000)	(\$55,000)	(\$25,000)	(\$100,000)
Carry forward to FY	\$0	\$120,710	\$246,606	\$341,606	\$466,606	\$516,606

Greg Robinson, CAO
Village of Hill Spring
PO Box 40
Hill Spring, AB
TOK 1E0

February 1, 2024

Dear Greg,

Re: Chinook Arch Library Board Appointment Term Expired

In reviewing the list of trustees to the Chinook Arch Library Board, it has come to our attention that the Village of Hill Spring's appointee to the Chinook Arch Library board has not been renewed since 2018.

Under Alberta's library legislation, library system trustees are to be appointed for terms of not more than three (3) years. An appointee may not serve more than nine (9) consecutive years without the approval of 2/3 of all the members of that council (*Libraries Regulation, Section 30(3)*).

In order to ensure compliance with the *Libraries Regulation*, we respectfully request that the Village of Hill Spring pass a motion appointing Suzanne French to the Chinook Arch library board for a specific term of up to three years.

Should any questions arise about library system board appointments, or about any of the information contained in this email, please do not hesitate to reach out to Robin Hepher, CEO of the Chinook Arch Regional Library System at rehpher@chinookarch.ca or 403-380-1505.

Thank you for your attention to this matter, and for your ongoing support of regional library services in southwestern Alberta.

Sincerely yours,

Robin Hepher, CEO

Cc: Suzanne French

CAO Report

COUNCIL MEETING JANUARY 16, 2023

The following report is designed to provide Council with an update on the activities and projects of the Village. The report is not intended to provide an all-encompassing review of Village or CAO activities. The intent is to provide Council with a brief update on some of the more note worthy activities and events.

Water Commission

I was able to gather and provide financial data that will be reviewed as part of the report that will be provided to a future council meeting. This is part of the business plan that will need to be completed if the commission is ultimately approved. I met with CAO's from Glenwood and Cardston County on Feb 14th to review this in detail. The water commission group will meet in March to review this data and then determine next steps.

Capital & Operating Budget

I have worked with some of the recommendations provided from some of Council for this years budget. The new Local Government Fiscal Framework has Hill Spring receiving \$179710 in 2024 and \$183896 in 2025 for Capital priorities. In 2023, we received \$59331. This increase will assist Council in addressing some of the village's capital needs.

Technology Changes

We have begun to undertake some changes in the office to address and update some of our needs. 2 of our computers are significantly old. One is now more than 10 years old. As we need to ensure our systems are up to date and reliable, we will be replacing them this month with new computers. Average lifespan for a good office computer is generally 4 years. As well, we are moving to digital phones. This will help in accessing important information no matter where we are. As well, there will be 2 lines for the office, one for the main line (which is the current HS number) and now we will have a line for the CAO. This will allow residents to call the CAO directly.

Licensed Restaurants

Survey is completed and will be at council for their approval to review the document prior to being made available to the public. Should Council approve this, we would open this survey up in February and could have results back to Council for the Council meeting in March.

Website Updates

We have been working through a number of changes on the site that are either errors or incorrect references or just some new updates. This has taken some time but we are able to now update and add 2024 agendas and minutes etc. We will continue to add missing bylaws, policies and minutes soon. If anyone has any questions please let me know.

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday, November 1, 2023 – Community Hall, Cowley



Board Representatives

Brent Feyter, Fort Macleod
Brad Schlossberger, Claresholm
David Green, Pincher Creek (alt)
Barbara Burnett, Cowley
Rick Lemire, MD Pincher Creek
Victor Czop, Nanton (alt)
Blair Painter, Crowsnest Pass
Cam Francis, Cardston County
Dale Gugala, Stavely
John Van Driesten, MD Willow Creek

Monte Christensen, Hill Spring
Barbara Clay, Waterton
Tim Court, Cardston

Resource Staff and Guests

Paula Watson, Cowley
Greg Long, LRSD
Sacha Anderson, CF Crowsnest Pass
Marie Everts, JET
Tiare Dewart, Cowley
Bev Thornton, AlbertaSW

- 1 Call to Order Chair Brent Feyter called the meeting to order.
- 2 Approval of Agenda Moved by Blair Painter THAT the agenda be approved as presented.
Carried. [2023-11-863]
- 3 Approval of Minutes Moved by Brad Schlossberger THAT the Minutes of October 4, 2023, be approved as presented.
Carried. [2023-11-864]
- 4 Approval of Cheque Register Moved by Dale Gugala THAT cheques #3275 to #3287 be approved as presented.
Carried. [2023-11-865]
- 5 Office Rental Agreement Moved by Tim Court THAT AlbertaSW proceed with the Alberta Infrastructure rental agreement for office space in the Pincher Creek provincial building.
Carried. [2023-11-866]
Bev will draft further correspondence to the Minister's office.
- 7 Regional Solutions for Housing Supply Town of Nanton received a response from the office of the Minister of Seniors, Community and Social Services. The letter outlined the Affordable Housing Partnership Program (AHPP) which is not directly applicable to this project proposal, which is considering full range of housing supply.
- 8 Website rebuild www.albertasouthwest.com is being rebuilt on a new platform; content updated to reflect community information relevant to supporting investment inquiries.
- 9 Blackfoot Signage Project This pilot project is funded by SouthGrow, Community Futures Lethbridge, and Tourism Lethbridge, with Kainaiwa and AlbertaSW as resources. There will be additional marketing of the program in upcoming weeks.
- 10 Invest Alberta Community Profiles Progress report from Garnering Results Consulting accepted as information.
- 11 Executive Director Report Accepted as information.
- 12 Round Table Received as information.
- 13 Upcoming Board Meetings
 - December 6, 2023-Pincher Creek - Organizational Meeting
 - January 3, 2024 TBD
- 14 Adjourn Moved by Rick Lemire THAT the meeting be adjourned.
Carried. [2023-11-867]

Approved December 6, 2023

Executive Director Report November 2023

MEETINGS and PRESENTATIONS

Nov1: MECAP meeting,, Zoom; contact Bev for link to recording of presentations

Nov 1: AlbertaSW Board meeting, Cowley

Nov 2: Blackfoot Signage Steering Committee meeting, Teams

Nov 6: South Canadian Rockies AGM, Crowsnest Pass, (regrets)

Nov 7: RINSA meeting, Teconnect

Nov 7: Meeting with Great Falls Development Authority, Zoom

Nov 8: EDA Webinar, Zoom

Nov 9: Meeting with web development team, Zoom

Nov 9: IEDC-AEDO Accreditation Committee meeting, Zoom

Nov 9: REDA Managers meeting with JET re: industry relations and funding, Zoom

Nov 10: Meeting with MLA, Teconnect

Nov 10: BIPOC Awards Dinner, Lethbridge

Nov 14: Meeting with Alberta Infrastructure re: rental agreement, Teams

Nov 15: Economic Development Lethbridge Board meeting, Teconnect

Nov 15: Crown of the Continent Geotourism Council Executive meeting, Zoom

Nov 16: Meeting with Venture for Canada re: succession planning services, Zoom

Nov 20-25: "work deferral interlude" (vacation!); Nov 22: Highway 3 TDA meeting (regrets)

Nov 28: Travel Alberta/Destination Canada "Discovery Report" presentation, Zoom

Nov 28: Blackfoot Signage Steering Committee meeting, Zoom (regrets)

Nov 28: Meeting with PrairiesCan, Teams

Nov 28: Meeting with University of Lethbridge student project team, Zoom

Nov 29: Calls/e-mails to compile final reports for Regional Business License

Nov 30: Meeting with RINSA TDA and JET REDS, Pincher Creek

Nov 30: IEDC-AEDO Accreditation Committee meeting, Zoom

PROJECT MANAGEMENT and REPORTING

- MECAP agenda and meeting follow-up
- Continued discussion regarding details of rental agreement with GoA
- Continued input to Blackfoot Signage pilot project
- Final compilation of RBL for 2023; update poster, brochures, stickers and website information
- Send RBL invoices 2023 and membership invoices for 2023
- Planning with website rebuild team
- Review grant programs for potential projects

- Further research of resources re: housing initiatives
- Submit REDA editorial to EDA Invest/Xperience magazine 2024
- Prepare draft report for AEDO re-accreditation of organization in Arizona

INVESTMENT ATTRACTION and REGIONAL PROMOTION

- Submit ad layouts for Waterton Guide and VCTG
- Discussions of collaboration with Great Falls Development Authority
- Review of Invest Alberta Community Profiles (joint project of AlbertaSW and SouthGrow)
- Input to Destination Canada pilot project and to Travel Alberta Destination Development initiative
- Crown planning and ideas to deal with increased cost of map guide reprint and uncertain resources
- Provide feedback to uLeth student mapping project (GEOG 3700) utilizing Peaks to Prairies data
- Support Travel Alberta-Destination Canada consultation process
- Information-sharing with Tourism Lethbridge, EDL Director, Creative Industries
- Respond to regional inquiries and information requests

Thank you to the staff in our Municipal offices who assist with this Regional Business License Program.

Established in 2003, we will be entering the 22nd year of a unique and successful program to serve our local businesses.

SUMMARY OF REGIONAL BUSINESS LICENSE SALES

	2017	2018	2019	2020	2021	2022	2023	
TOTAL # sold:	368	362	363	364	356	332	320	
Cardston	4	4	4	2	3	2	3	
Cardston County	46	46	43	45	39	42	35	
Claresholm	49	50	43	45	38	37	26	
Cowley	17	11	9	8	13	11	9	
Crowsnest Pass	29	32	44	36	35	30	37	
Fort Macleod	32	28	27	30	28	21	20	
Glenwood	4	2	1	1	0	0	3	
Granum	7	7	(MD WC)	n/a	n/a	n/a	n/a	
Hill Spring	0	0	0	0	0	0	0	
Nanton	4	5	7	8	9	17	9	
Pincher Creek	92	98	108	108	102	90	93	
Stavely	15	13	10	13	16	16	18	
MD-Willow Creek	69	66	69	69	73	66	67	
*MD-Pincher Creek	* do not have a business license program							
*MD-Ranchland								
**Waterton Park	** regulated by Parks Canada							

\$80.00

2024 Regional Business License

Save money on "out of town" business license fees!
The Regional Business License "add-on"
 authorizes you to conduct temporary business
 in Alberta SouthWest partner communities. Ideal for trades, sales, and service.

albertasouthwest.com

Alberta SouthWest Bulletin December 2023

Regional Economic Development Alliance (REDA) Update

❖ Executive Officers Re-elected for 2024!

- Chair: Mayor Brent Feyter, Fort Macleod
- Vice-Chair: Mayor Brad Schlossberger, Claresholm
- Secretary-Treasurer: Councillor Sahra Nodge, Pincher Creek
- Designated Signing Authority: Mayor Barbara Burnett, Cowley



❖ Small Community Opportunity Program

<https://www.alberta.ca/small-community-opportunity-program>

This new provincial program opened on November 10, 2023; application deadline: 11:59 pm (MST), January 10, 2024.

❖ NRED (Northern and Regional Economic Development) program

Application opened October 23, closing December 20, 2023.

\$9 million over the next three years is allocated to support projects that help deliver business supports, boost labour force attraction and retention, enhance Alberta's tourism development, and build capacity for economic growth.

<https://www.alberta.ca/northern-and-regional-economic-development-program>



❖ Community Profiles Project

AlbertaSW and SouthGrow have jointly engaged Garnering Results Consulting to interview our communities and gather information to be used by Invest Alberta to promote opportunities. **Thank you** to all the

municipal staff who are assisting! This project will wrap up by year end, and will serve as a reference for Invest Alberta, and can also be further customized by each community to respond to investment inquiries.

❖ Housing

Rural Development Network (RDN) has completed another report with communities from across the province to help define needs and steps forward to address full spectrum housing. Claresholm and Pincher Creek are included in this report. <https://www.housingredefined.ca/enabling-housing-choice-project>

❖ Movies, Money, and More! Film industry update

Brock Skretting is the new Director, Creative Industries for Lethbridge, and region. This position rests with Economic Development Lethbridge and is important for our region. Brock has worked with us on the "Film Friendly Southwest Alberta" project, in partnership with Community Futures and our Chambers of Commerce.

The Motion Picture Association (MPA) of Canada has provided figures related to *The Last of Us*, the largest series ever filmed in Canada, and much of it in AlbertaSW.

- Over \$141 M spent on production in Alberta;
- \$71M spent on local labour; 840 jobs created for cast and crew;
- \$70M spent on local Alberta goods and services; 1,000 businesses directly supported!



Best wishes for 2024!

Alberta SouthWest Regional Economic Development Alliance

Box 1041 Pincher Creek AB T0K 1W0

403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com



ACCREDITED
ECONOMIC
DEVELOPMENT
ORGANIZATION
International Economic Development Council



ITB
BERLIN



Best of the Americas 2020





Cardston Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		1	0	0	0	0	-100%	N/A	-0.2
Robbery		2	6	0	0	0	-100%	N/A	-1.0
Sexual Assaults		1	3	3	6	0	-100%	-100%	0.1
Other Sexual Offences		0	3	0	0	1	N/A	N/A	-0.1
Assault		38	55	33	52	26	-32%	-50%	-2.7
Kidnapping/Hostage/Abduction		0	2	2	2	0	N/A	-100%	0.0
Extortion		0	0	1	2	0	N/A	-100%	0.2
Criminal Harassment		3	1	4	5	3	0%	-40%	0.4
Uttering Threats		9	8	10	14	12	33%	-14%	1.2
TOTAL PERSONS		54	78	53	81	42	-22%	-48%	-2.1
Break & Enter		11	4	8	15	9	-18%	-40%	0.7
Theft of Motor Vehicle		3	0	2	5	4	33%	-20%	0.7
Theft Over \$5,000		0	0	0	3	0	N/A	-100%	0.3
Theft Under \$5,000		28	15	29	34	13	-54%	-62%	-1.1
Possn Stn Goods		4	1	4	3	1	-75%	-67%	-0.4
Fraud		10	6	17	8	6	-40%	-25%	-0.6
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		13	9	6	8	14	8%	75%	0.1
Mischief - Other		40	39	27	28	18	-55%	-36%	-5.5
TOTAL PROPERTY		109	74	93	104	65	-40%	-38%	-5.8
Offensive Weapons		3	11	10	4	7	133%	75%	0.1
Disturbing the peace		50	40	32	26	17	-66%	-35%	-8.0
Fail to Comply & Breaches		110	44	55	47	21	-81%	-55%	-17.5
OTHER CRIMINAL CODE		7	24	17	14	5	-29%	-64%	-1.4
TOTAL OTHER CRIMINAL CODE		170	119	114	91	50	-71%	-45%	-26.8
TOTAL CRIMINAL CODE		333	271	260	276	157	-53%	-43%	-34.7



Cardston Provincial Detachment

Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	17	16	1	0	-100%	-100%	-2.6
Drug Enforcement - Trafficking		2	5	6	2	1	-50%	-50%	-0.5
Drug Enforcement - Other		0	0	0	0	1	N/A	N/A	0.2
Total Drugs		7	22	22	3	2	-71%	-33%	-2.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	3	1	1	4	N/A	300%	0.6
TOTAL FEDERAL		7	25	23	4	6	-14%	50%	-2.3
Liquor Act		37	56	26	13	8	-78%	-38%	-10.1
Cannabis Act		0	0	0	3	0	N/A	-100%	0.3
Mental Health Act		26	19	16	18	15	-42%	-17%	-2.3
Other Provincial Stats		23	46	17	12	15	-35%	25%	-5.0
Total Provincial Stats		86	121	59	46	38	-56%	-17%	-17.1
Municipal By-laws Traffic		0	0	0	1	0	N/A	-100%	0.1
Municipal By-laws		2	4	3	3	10	400%	233%	1.5
Total Municipal		2	4	3	4	10	400%	150%	1.6
Fatals		0	1	0	2	0	N/A	-100%	0.1
Injury MVC		5	1	2	1	5	0%	400%	0.0
Property Damage MVC (Reportable)		49	40	41	50	46	-6%	-8%	0.4
Property Damage MVC (Non Reportable)		4	5	1	5	3	-25%	-40%	-0.2
TOTAL MVC		58	47	44	58	54	-7%	-7%	0.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		132	139	203	190	102	-23%	-46%	-0.9
Other Traffic		15	1	0	0	0	-100%	N/A	-3.1
Criminal Code Traffic		25	16	16	5	3	-88%	-40%	-5.5
Common Police Activities									
False Alarms		9	9	8	15	6	-33%	-60%	0.0
False/Abandoned 911 Call and 911 Act		10	19	20	10	6	-40%	-40%	-1.7
Suspicious Person/Vehicle/Property		14	22	21	8	18	29%	125%	-0.6
Persons Reported Missing		8	7	7	4	4	-50%	0%	-1.1
Search Warrants		0	0	0	0	1	N/A	N/A	0.2
Spousal Abuse - Survey Code (Reported)		17	28	13	40	22	29%	-45%	2.2
Form 10 (MHA) (Reported)		0	0	2	1	0	N/A	-100%	0.1

MINUTES OF THE CARDSTON COUNTY EMERGENCY SERVICES AUTHORITY MEETING HELD JANUARY 4, 2024, AT THE CARDSTON COUNTY EMERGENCY SERVICES AUTHORITY BUILDING

Board Members Present:

Paula Brown – Town of Cardston
Tom Nish – Cardston County
Don Shideler – Village of Hill Spring

Cam Francis – Cardston County
John Grainger – Town of Cardston (Zoom)
Doral Lybbert – Village of Glenwood

Others Present:

Danny Melvin – Fire Chief
Spencer Olsen – Deputy Fire Chief

Suzanne Pierson – Secretary/Treasurer

Commenced at 5:15 p.m.

Paula Brown in the chair.

Opening Prayer: Paula Brown

AGENDA

Tom Nish moved to approve the agenda.

Carried

MINUTES

Tom Nish moved to accept the meeting minutes of December 7, 2023, as presented.

Carried

Doral Lybbert arrived at 5:18 p.m.

NEW BUSINESS

Danny Melvin reported that the December Emergency Services statistics are: 1 structure fire, 5 MVCs, 2 false alarms, and 1 MFR (Glenwood area).

Danny Melvin advised that an officers' meeting was held, and one of the items discussed was naming the fire stations as follows: Cardston Station 1, Glenwood Station 2, and Hill Spring Station 3. The renaming of the stations will be implemented with dispatch to ensure proper assignment of callouts.

Danny Melvin reported that there will be a meeting on January 10, 2024, with all those within Cardston County involved in the fire departments. The meeting is to resolve the QMP reporting.

Danny Melvin advised that Atco Gas is coming on January 11, 2024, to give a presentation to all three stations regarding handling gas leak emergencies.

Danny Melvin reported that he will meet with Waterton next Thursday regarding the 2025 contract. Danny would like to work towards a five-year contract with Waterton.

Danny Melvin reported that the Town of Cardston's Public Works department came to look at the fire station's roof. The repairs required are beyond the capabilities of the Public Works department.

Danny Melvin advised that the same company will test the SCBA bottles, and the cost will match the previous billing structure.

Danny Melvin advised that the Ag Society has requested an inspection/walk-through be done on the building to determine any deficiencies.

Danny Melvin reported that his contract has expired as of December 2023. He would appreciate a 5-year contract with a yearly cost-of-living increase.

Danny Melvin inquired as to the Authority's 2024 Budget. The board members informed Danny that all municipalities have approved option 1 of the Authority's budget proposals. Danny will send out the requisition billing as per option 1.

Danny Melvin inspected the ice arena for occupancy and proper exiting of crowds. The boards in front of the exits will have to be removed and/or enlarged to access the exits safely in case of an emergency.

Cam Francis moved to approve Danny Melvin's report.

Carried

The board will discuss Danny's contract in a closed session at the next meeting. Danny will forward a copy of his expired contract to the board members for review.

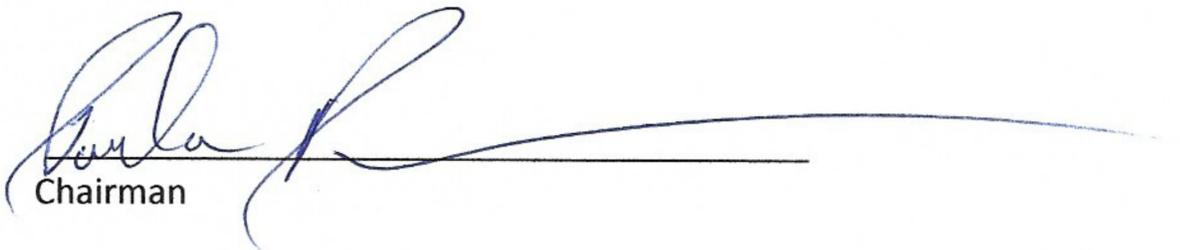
ADJOURNMENT

Tom Nish moved to adjourn.

Carried

Adjournment at 5:28 p.m.

The next board meeting is scheduled for Thursday, February 1, 2024, at 5:15 p.m. at the Cardston County Emergency Services Building.


Chairman