



Village of Hill Spring
COUNCIL MEETING AGENDA - DRAFT
Hill Spring Council Chambers
Tuesday, April 15, 2025 at 6:00 p.m.

1. CALL COUNCIL MEETING TO ORDER
2. ACCEPTANCE/ADDITIONS TO AGENDA`
3. ADOPTION OF MINUTES
4. DELEGATION
 - a) Presentation of the 2024 Audited Financial Statements
5. BUSINESS ARISING FROM THE MINUTES
6. FINANCIAL REPORTS:
 - a) Cheque Listing for April 2025
7. Public Q&A
8. ITEMS FOR DISCUSSION:
 - a) Bylaw 2025-309 Dog Control Bylaw 2nd Reading
 - b) Bylaw 2025-309 Dog Control Bylaw 3rd Reading
 - c) 2025 Capital Budget Update April 2025
 - d) 2025 Operating Budget Update April 2025
 - e) Bylaw 2025-315 Tax Rate Bylaw 1st Reading
 - f) Acceptance of 2024 Audited Financial Statements
 - g)
 - h)

9. ADMINISTRATORS & COUNCIL REPORTS:

a)

10. CORRESPONDENCE:

- a) CCES Mar 6 2025 Minutes
- b) CMRSWSC Feb 25 2025 Minutes
- c) Municipal Affairs Newsletter
- d) Minister Signed Letter Bill 20
- e)

11. CLOSED MEETING: if needed or when required by council per FOIP Act Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act (Municipal Government Act, Section 197)*

- a) Land Matter Sec 24 and 27
- b) Land Matter Sec 24 and 27
- c) Land Matter Sec 24 and 27
- d) Legal Matter Sec 24 and 25

12. ADJOURNMENT:

Village Of Hill Spring

Cheque Listing For Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20250056	2025-03-19	JENSEN, DELROY	202407291	CREDIT BALANCE PAID	459.21	459.21
20250057	2025-03-24	ALBERTA MUNICIPAL SERVICES CORPORATION	25-1058123	UTILITIES	2,820.19	2,820.19
20250058	2025-03-24	CARDSTON COUNTY	25339	REGIONAL DEM CONTRACT	66.70	66.70
20250059	2025-03-24	CHIEF MOUNTAIN GAS CO-OP LTD	46970	SERVICE	1,234.54	1,234.54
20250060	2025-03-24	MICRO AGE	26719	MONTHLY INVOICE	103.95	103.95
20250061	2025-03-24	RIDGE REGIONAL PUBLIC SAFETY SERVICES C	202	PEACE OFFICERS	350.00	350.00
20250062	2025-03-24	THEOREM.CA	2846	HOSTING	315.00	315.00
20250064	2025-03-24	WYNDER, GARY	202503241	CREDIT BALANCE PAID	813.50	813.50
20250065	2025-04-07	BENCHMARK ASSESSMENT CONSULTANTS INC	3448	APR - JUN FEES	1,286.25	1,286.25
20250066	2025-04-07	CANOE PROCUREMENT GROUP OF CANADA, A	AB306599 AB306658 AB317581	STAPLES STAPLES STAPLES	377.97 139.89 381.93	899.79
20250067	2025-04-07	CARDSTON COUNTY	25371	DEM CONTRACT	66.70	66.70
20250068	2025-04-07	CITY OF LETHBRIDGE	81425	1ST QUARTER DISPATCH FEE	196.84	196.84
20250069	2025-04-07	MICRO AGE	26916	OFFICE 365	103.95	103.95
20250070	2025-04-07	SHIDELER, DONALD	DSMAR25	TRAVEL	125.12	125.12
20250071	2025-04-07	WORKERS COMPENSATION BOARD	27920153	WCB PAYMENT	447.15	447.15
20250072	2025-04-07	XPLORE	INV55637323	MAR/APR	215.19	215.19
20250073	2025-04-07	BECK'S EXCAVATING & TRUCKING	3348	SNOW REMOVAL	1,575.00	1,575.00
20250074	2025-04-07	CANOE PROCUREMENT GROUP OF CANADA, A	AB329822	STAPLES	167.63	167.63
20250075	2025-04-07	TEMPLE CITY STAR	562	ADVERTISING	478.80	478.80
20250076	2025-04-07	DAVIS, DWIGHT	DDMAR25	MAYOR TRAVEL	488.16	488.16
8	2025-03-31	CHRISTENSEN, MONTE				
9	2025-03-31	DAVIS, DWIGHT				
10	2025-03-31	FRENCH , SUZANNE				
11	2025-03-31	SHIDELER, DONALD				
12	2025-03-31	NISH, MIKE				
13	2025-03-31	FAULKNER, PATTI A				

Total 14,964.41

*** End of Report ***

VILLAGE OF HILL SPRING

BYLAW NO: 2025-309

DOG CONTROL BYLAW

BEING A BYLAW OF THE VILLAGE OF HILL SPRING TO PROVIDE FOR THE LICENSING REGULATION AND CONTROL OF DOGS IN THE VILLAGE OF HILL SPRING

WHEREAS the Municipal Government Act, being Chapter M 26, RSA 2000, provides a municipality may pass Bylaws respecting wild and domestic animals and activities in relation to them

AND WHEREAS the Council deems it expedient to license and control dogs in the Village of Hill Spring,

NOW THEREFORE, the Council of the Village of Hill Spring duly assembled enacts as follows:

1. TITLE

- a. This Bylaw may be cited as the "Dog Control Bylaw".

2. INTERPRETATION AND APPLICATION

- a. In this Bylaw unless the context otherwise requires:
 - i. "aggressive dog" means any dog, whatever its age, whether on public or private property which has:
 - 1. without provocation, chased, injured or bitten any other domestic animal or person;
 - 2. without provocation, damaged or destroyed any public or private property; or
 - 3. without provocation, threatened or created the reasonable apprehension of a threat to another domestic animal or person; or
 - 4. has been previously determined to be an Aggressive dog under this bylaw.
 - ii. "*Administrative Officer*" means the Village Manager of the Village appointed by Council in accordance with the provisions of the Municipal Government Act, R.S.A. 2000, Chapter M-26;
 - iii. "*Council*" means the Council of the Village of Hill Spring
 - iv. "*Designated Officer*" means any person appointed by the Village Manager to enforce the provisions of this Bylaw, including any member of the Royal Canadian Mounted Police, Bylaw Enforcement Officer, or Community Peace Officer.
 - v. "*domestic animal*" means any animal kept by a person for domestic purposes or as a household pet including but not limited to dogs, cats, rabbits, ferrets, cows, horses, sheep, goats, and pigs;
 - vi. "*excessively*" means continually for a period of one half hour or longer
 - vii. "*former owner*" means the person who at the time of impoundment was the owner of an animal which has subsequently been sold or destroyed.

- viii. "*Judge*" means a Judge of the Provincial Court of Alberta.
- ix. "*leash*" means a chain or other material capable of restraining the dog on which it is being used.
- x. "*owner*" means a natural person or body corporate that has legal title to the animal, and includes any person who has possession or custody of the animal, either temporarily or permanently, or harbours the animal, or allows the animal to remain on his premises.
- xi. "*Park*" means a public space controlled by the Village and set aside as a Park to be used by the public for rest, recreation, exercise, pleasure, amusement, and enjoyment and includes:
 - 1. Playgrounds;
 - 2. Cemeteries;
 - 3. Natural Areas;
 - 4. Sports Fields;
 - 5. Pathways;
 - 6. Trails; and
 - 7. Park roadways;
- xii. "*Person*" means any individual or corporate body;
- xiii. "*pound*" means a place or places that Council of the Village shall provide or designate for the confinement of dogs impounded.
- xiv. "*Provincial Court*" means The Provincial Court of Alberta.
- xv. "*running at large*" means:
 - 1. a dog or dogs which are not under the control of an owner responsible by means of a leash and is or are actually upon property other than the property in respect of which the owner of the dog or dogs has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, sidewalk (including the boulevard portion of the sidewalk) Park or other public place which has not been designated as an off leash area by the Village: or
 - 2. a dog or dogs which are under the control of a person responsible by means of a leash and which cause damage to persons, property or other animals.
- xvi. "*Village*" means the municipal corporation of the Village of Hill Spring or the area contained within the boundary thereof as the context requires.

3. RUNNING AT LARGE

- a. Except in areas of the Village which have been designated as an "Off Leash Area" by the Village, the owner of a dog shall ensure that such dog is not running at large.

4. IMPOUNDING AUTHORITY

- a. A Designated Officer may capture and impound any dog which is:
 - i. off the premises of its owner or when it is pursued on to the premises of its owner;
 - ii. running at large;

- iii. named or described or otherwise designated in a complaint made pursuant to *The Dangerous Dogs Act, Alberta*;
- iv. biting or attempting to bite any person while running at large;
- v. actually or apparently affected with rabies or any other contagious disease;
- vi. chasing, worrying or annoying any other domestic animal on property other than that belonging to the owner of the dog;
- vii. a Nuisance;
- viii. or, in the opinion of a Designated Officer, the owner is in breach of any provision of this Bylaw;
- ix. declared “aggressive” and in violation of any provision of this Bylaw. Said dog may be kept in impound until such time as a Provincial Judge has made a final determination of the matter in accordance with Section 18.

5. ENTERING

- a. For the purpose set out in Section 4 herein a Designated Officer may enter any privately owned premises, provided however, that in this Section the word “premises” does not include a building used as a dwelling house.

6. NUISANCE

- a. The owner of a dog shall ensure that the dog shall not:
 - i. bite a person or persons;
 - ii. do any other act that injures a person or persons;
 - iii. chase or otherwise threaten a person or persons, unless the person chased or threatened is a trespasser on the property of the owner
 - iv. bite, bark at, or chase livestock, bicycles, automobiles, or other vehicles;
 - v. bark, howl excessively or otherwise disturb any person
 - vi. cause damage to property or other animals;
 - vii. upset any waste receptacle or scatter the contents thereof either in or about a street, lane or other public property or in or about premises not belonging to or in the possession of the owner of the dog.
 - viii. be left unattended in any motor vehicle unless the dog is restricted so as to prevent access to persons as long as such restraint provides for suitable ventilation.
- b. If a dog defecates on any public or private property other than the property of its owner, the owner shall remove such defecation immediately.

7. AGGRESSIVE DOGS

- a. The owner of a dog alleged to be aggressive shall be provided notice of a hearing for the determination by the Provincial Court, a minimum of ten (10) clear days before the date of the hearing.
- b. Upon application, if it appears to the Judge that the dog should be declared to be an aggressive dog, he shall make an order in a summary way declaring the dog an aggressive dog.
- c. The owner of an aggressive dog shall ensure that:
 - i. the dog does not, without provocation:

1. chase a person; or
 2. injure a person; or
 3. bite a person: or
 4. chase other domestic animals; or
 5. injure other domestic animals; or
 6. bite other domestic animals.
- ii. the dog does not damage or destroy public or private property,
 - iii. when the dog is on the property of the owner:
 1. the dog is either confined indoors, or
 2. when the dog is outdoors it is in a locked pen or other structure, constructed to prevent the escape of the aggressive dog and capable of preventing the entry of any person not in control of the dog, or
 3. the dog is kept as if the provisions of Section (7)(c)(v) applied to such dog while on the property of the owner.
 - iv. at all times, when off the property of the owner, the dog is securely
 1. muzzled, and;
 2. harnessed or leashed on a leash which length shall not exceed one (1) metre in a manner that prevents the dog from chasing, injuring or biting other domestic animals or humans as well as preventing damage to public or private property, and
 3. under the control of a person over the age of eighteen (18) years.
 - v. such dog is not running at large.

8. MAXIMUM NUMBER OF DOGS PERMITTED

- a. A maximum number of two (2) dogs are permitted to be kept, housed, or boarded in or on a residential property within corporate limits unless the owner is in receipt of a Dog Fanciers License
- b. An owner may acquire a Dog Fanciers License which shall allow for an additional two (2) dogs by paying the fee set out in Schedule A.

9. PROHIBITED AREAS AND RELAXATION OF LEASH REQUIREMENT

- a. The owner of any dog shall not permit that dog to be in any park unsupervised, unleashed and not under direct control of the owner or person in custody and control of the dog.
- b. The owner of any dog shall not place, permit or allow said dog to enter into, or remain in any public swimming area, bathing or wading pool, or other area generally used for this purpose.

10. COMMUNICABLE DISEASES

- a. An owner of a dog suspected of having rabies:
 - i. shall immediately report the matter to Agriculture Canada, Veterinary Inspection Directorate or to a Designated Officer;
 - ii. shall confine or isolate the dog, in such a manner as prescribed so as to prevent further spread of the disease; and
 - iii. shall keep the dog confined for not less than ten (10) days at the cost of the owner.

- b. An owner of a dog that does not comply with the provisions of this Section 10 shall be subject to a penalty as provided for in this Bylaw for each consecutive demand made by a Designated Officer.

11. LICENSING

- a. The owners of all dogs shall obtain an annual license for each dog at such times as specified in this Bylaw in accordance with Schedule "A".
- b. Every owner, when requested by a Designated Officer, shall submit to a Designated Officer a spay/neuter certificate or if unavailable a statutory declaration or other acceptable documentation establishing the dog's or the Aggressive dog's age or that the dog or the Aggressive dog is neutered or spayed and such other information as a Designated Officer may require in order to determine the license payable by that owner.
- c. No person shall give false information when applying for a dog license or Aggressive dog license.
- d. The owner of a dog shall:
 - i. obtain a license for all dogs on the first day on which the Village Office is open for business after the dog becomes six months of age;
 - ii. obtain a license on the first day on which the Village Office is open for business after he becomes owner of the dog;
 - iii. obtain a license for a dog notwithstanding that it is under the age of six months, where the dog is found running at large;
 - iv. obtain an annual license for the dog on the first business day in January each year.
- e. The owner of an aggressive dog shall:
 - i. be at least the age of eighteen (18) years;
 - ii. obtain an aggressive dog license pursuant to the provisions of Section 11 on the first day on which the Village Office is open for business after the dog has been declared aggressive;
 - iii. in the event an aggressive dog is purchased, obtain a license on the first day on which the Village Office is open for business after becoming the owner of an aggressive dog;
 - iv. notify a Designated Officer should the dog die, be sold, gifted, or transferred to another person;
 - v. remain liable for the actions of, the dog until formal notification of sale, gift or transfer is given to a Designated Officer;
 - vi. notify the Village Office if the dog is running at large.
- f. The owner of a dog shall ensure that his dog wears the current license purchased for that dog.
- g. The owner of an aggressive dog shall within three (3) days after the dog has been declared aggressive have a licensed veterinarian tattoo or implant an electronic identification microchip in the animal and provide the copy of the information contained thereon to a Designated Officer prior to a license being issued at the expense of the owner.

- h. Upon losing a dog license, an owner of a dog shall present the receipt for payment of the current year's license fee to a Designated Officer, who will issue a new tag to the owner for the fee set out in Schedule "A" of this Bylaw.
- i. No person shall be entitled to a license rebate under this Bylaw.

12. DISABLED OWNERS

- a. Notwithstanding Section 11, where a Designated Officer is satisfied that a person who is disabled is the owner of a dog trained and used to assist such disabled person, there shall be no fee payable by the owner for a license under Section 11.

13. OBSTRUCTION

- a. No person, whether or not he is the owner of a dog or an aggressive dog which is being or has been pursued or captured shall interfere with or attempt to obstruct a Designated Officer who is attempting to capture or who has captured a dog which is subject to impoundment.

14. INTERFERENCE WITH ANIMALS

- a. No person shall:
 - i. untie, loosen or otherwise free an animal which has been tied or otherwise restrained; or
 - ii. negligently or wilfully open a gate, door or other opening in a fence or enclosure in which an animal has been confined and thereby allow an animal to run at large in the Village.

15. RECLAIMING

- a. The owner of any impounded dog or aggressive dog may, after paying any fines and/or charges levied under this Bylaw:
 - i. reclaim the dog or aggressive dog from the Village Office, or
 - ii. where it is deemed feasible by a Designated Officer prior to taking the animal into impoundment, reclaim the dog or aggressive dog when it is returned to the owner.
- b. Where a dog is claimed, the owner shall, upon request provide proof of ownership of the dog.

16. SALE OR DESTRUCTION

- a. Unless the owner of a dog makes arrangements with a Designated Officer for the further retention of the dog, a Designated Officer may sell or destroy all unclaimed dogs which have been in impoundment for:
 - i. seven (7) days if the dog has a current licence; or
 - ii. seventy-two (72) hours, if the dog does not have a current license.
- b. Notwithstanding subsection (a) a Designated Officer may:
 - i. retain a dog for a longer period if in his opinion the circumstances warrant the expense; or
 - ii. euthanize a dog after a shorter period if humane purposes warrant.

- c. A Designated Officer may, before selling an unclaimed dog, require that the dog be spayed or neutered,
- d. The purchaser of a dog from the Village pursuant to the provisions of this Section shall obtain full right and title to it and the right and title of the former owner of the dog shall cease thereupon;
- e. No impounded dog shall be sold pursuant to this Bylaw:
 - i. to any resident of the Village until a license has first been purchased for the dog by the resident; or
 - ii. to any non-resident of the Village until they have provided an affidavit that they are not a resident of the Village and that the dog shall be kept outside the Village as provided in Schedule D.
- f. When a Designated Officer agrees to put a dog to death the owner shall pay to the Village a fee as set out in Schedule "B" of this Bylaw.

17. PENALTIES

- a. Where a Designated Officer believes that a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a summons by means of a violation ticket in accordance with Part 2 of the *Provincial Offences Procedure Act*.
- b. Where a Designated Officer believes a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a Village Bylaw ticket with a specified penalty.
- c. The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule "C" of this Bylaw in respect of that provision.
- d. Notwithstanding Section 17(c):
 - i. where any person contravenes the same provision of this Bylaw twice within one twelve month period, the specified penalty payable in respect of the second contravention is double the amount shown in Schedule "C" of this Bylaw in respect of that provision, and
 - ii. where any person contravenes the same provision of this Bylaw three or more times within one twelve month period, the specified penalty payable in respect of the third or subsequent contravention is triple the amount shown in Schedule "C" of this Bylaw in respect of that provision
- e. Subsection 17(d) does not apply to aggressive dogs.

18. SUMMARY CONVICTION

- a. Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than TWO THOUSAND, FIVE - HUNDRED DOLLARS (\$2,500.00) and in default of payment is liable to imprisonment for a term not exceeding six (6) months.
- b. The council of the Village of Hill Spring by resolution may waive any of the provisions contained in the Bylaw for a specific situation(s) subject to whatever condition(s) Council finds fit to apply.
- c. A notice or form commonly called a traffic tag or violation ticket may be issued by a RCMP Officer or By-law officer to any person alleged to have breached any

provision of this bylaw, and the said traffic tag or violation ticket shall require payment in the amount specified in this bylaw or the regulations pursuant to the Provincial Offences Procedure Act, (Alberta), as amended.

19. SUMMARY

- a. The council of the Village of Hill Spring by resolution may waive any of the provisions contained in the Bylaw for a specific situation(s) subject to whatever condition(s) Council finds fit to apply.
- b. A notice or form commonly called a traffic tag or violation ticket may be issued by a RCMP Officer or By-law Officer to any person alleged to have breached any provision of this bylaw, and the said traffic tag or violation ticket shall require payment in the amount specified in this bylaw or the regulations pursuant to the Provincial Offences Procedure Act, (Alberta), as amended.
- c.

20. RESCINDING BYLAW

- a. Bylaw 2019-309 is hereby repealed.

21. EFFECTIVE DATE

- a. This Bylaw shall come into effect upon third reading.

READ a first time this 18th day of February 2025.

READ a second time this 18th day of March 2025.

READ a third time and finally passed on this 18th day of March 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

The Animal Control Bylaw Annual Licence Fee

DOG LICENCE	AMOUNT
Male or Female unaltered dogs.....	As Per User Fees and Charges bylaw
Neutered Male or Spayed Female dogs	As Per User Fees and Charges bylaw
Aggressive Dog Licence Fee.....	As Per User Fees and Charges bylaw
Dog Fanciers License.....	As Per User Fees and Charges bylaw
Replacement Tag.....	As Per User Fees and Charges bylaw

SCHEDULE "B"

*AMOUNT TO BE PAID TO THE VILLAGE OF HILL SPRING BY OWNER OF ANIMAL IN
ORDER TO RECLAIM OR DESTROY AN IMPOUNDED DOG*

	AMOUNT
Care and sustenance (per day or portion thereof. To commence at midnight on the day of impoundment).....	Amount Expended
Veterinary Fees.....	Amount Expended
Destruction of Dog.....	Amount Expended

SCHEDULE “C” – (REVIEW AMOUNTS)

SECTION	OFFENCE	PENALTY
Section 3.....(i).....	Running at Large (unaltered).....	\$50.00 (\$100)
Section 3..... (ii).....	Dog not under Control.....	\$50.00
Section 6(a)..... (i).....	Biting a person (s).....	\$200.00
	(ii)..... Injure a person (s).....	\$100.00
	(iii)..... Chasing a person(s).....	\$100.00
	(iv).....	
	Biting, barking at, chasing stock, bicycles, automobiles or other vehicles.....	\$100.00
	(v)..... Barking, howling or disturbing.....	\$100.00
	(vi)..... Damage to property or other animal.....	\$100.00
	(vii)..... Upsetting waste receptacles.....	\$50.00
Section 6(b).....	Defecation.....	\$50.00
Section 8.....	Exceed maximum number of dogs permitted..... (Per dog over the limit per month)	\$100.00
Section 10.....	Failure to have any dog or Aggressive dog..... examined by a licenced veterinarian for Rabies on the demand of a Bylaw Enforcement Officer (with cause)	\$500.00 Per Demand
Section 11.....(a).....	Unlicensed dog	\$100.00
	Unlicensed Aggressive dog.....	\$250.00
Section 11.....(c).....	Giving false information when applying for a dog license.....	\$100.00
	Giving false information when applying for an aggressive dog license.....	\$500.00
Section 11.....(f).....	Dog not wearing license.....	\$25.00
Section 13.....	Obstruction.....	\$500.00
Section 14.....	Interference.....	\$500.00

Minimum Penalties with respect to Aggressive dogs:

Section 7(c)..... (i).....	Aggressive dogs chasing, injuring or biting a person or animal.....	\$750.00
Section 7(c)..... (ii).....	Aggressive dog damaging or destroying public or private property.....	\$500.00
Section 7(c)..... (iii).....	Failure to keep an Aggressive dog confined.....	\$1,000.00
Section 7(c)..... (v).....	Failure to keep an Aggressive dog muzzled, harnessed or leashed properly.....	\$500.00
Section 7(c)..... (vi).....	Aggressive dog running at large.....	\$500.00
Section 11(e)... (iv).....	Failure to notify By-Law Officer if the dog is sold, gifted, transferred or dies.....	\$125.00
Section 11(f).....	Failure to wear correct license.....	\$200.00
Section 11(g).....	Failure to tattoo or implant dog with electronic identification microchip.....	\$500.00

(Fee reduced by ½ (50%) if payment is made within 14 days on 1st Offense)

SCHEDULE "D"

AFFIDAVIT OF NON-RESIDENT

CANADA } I, _____
 }
 PROVINCE OF ALBERTA } of the of _____ of
 } _____
 TO WIT: } in the Province of Alberta,
 } _____
 (occupation)

MAKE OATH AND SAY:

1. THAT I am not a resident of the Village of Hill Spring.
2. THAT I reside at:

 (mailing and civic address)

SWORN AT _____ of _____ }
 }
 In the Province of Alberta, this _____ }
 }
 day of _____ }
 }
 A.D. _____, BEFORE ME }

 A COMMISSIONER FOR OATHS IN AND
 FOR THE PROVINCE OF ALBERTA

VILLAGE OF HILL SPRING

TAX BYLAW # 2025-315

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF HILL SPRING IN THE PROVINCE OF ALBERTA FOR THE 2025 TAXATION YEAR.

WHEREAS, the Village of Hill Spring has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the council meeting held on April 15, 2025; and

WHEREAS, the estimated municipal expenditures and transfers, excluding amortization, set out in the budget for the Village of Hill Spring for 2025 total **\$1,176,893**; and

WHEREAS, the estimated municipal revenues and transfers from all resources other than taxation is estimated at **\$963,780** and the amount of **\$213,113** to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$60,108
Non-residential	\$4,750
TOTAL SCHOOL REQUISITIONS	\$64,858
CHINOOK FOUNDATION	\$4,090

WHEREAS, the Council of the Village of Hill Spring is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipality of the Village of Hill Spring as shown on the assessment roll is:

	Assessment
Residential & Farmland	\$25,198,800
Non-residential – Commercial & Industrial	\$736,220
Linear & Designated Industrial Property	\$474,070
TOTAL ASSESSMENT	\$26,409,090

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Hill Spring, in the Province of Alberta, enacts as follows:

1. This bylaw may be cited as the “2025 Tax Bylaw”.
2. That the Village Manager is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hill Spring:

	Tax Levy	Assessment	Mill Rate
General Municipal			
Residential/Farmland	\$196,880	\$25,198,800	7.81307
Non-residential	\$16,233	\$1,210,290	13.41254
Totals	\$213,113	\$26,409,090	
Alberta School Foundation Fund			
Residential/Farmland	\$60,108	\$25,198,800	2.38535
Non-residential	\$4,750	\$1,210,290	3.92496
Totals	\$64,858	\$26,409,090	
Chinook Foundation	\$4,090	\$26,409,090	0.15486
TOTAL MILL RATE			
		Residential/Farmland	10.35328
		Non-residential	17.49235
		Linear & Designated Industrial Property	17.49235

3. The minimum amount payable for property as property tax for general municipal purposes shall be \$400.00 on all property.
4. The taxes hereby authorized to be assessed, imposed and collected by these several rates are hereby declared to be and become due and payable to the Village on the 31st day of July, 2025.

5. Any taxes which remain unpaid after the due and payable date shall receive a 12% penalty on the 1st day of August, 2025.
6. A 1.5% penalty will be imposed on the total unpaid balance of the tax accounts and applied the first day of each calendar month. Such penalties will become part of the taxes owing.
7. The penalty found in section 6 of this bylaw will not be assessed to tax levy amounts being paid under the Tax Installment Program, unless the conditions of the Tax Installment Program are not adhered to, at which point the penalties in section 6 & 7 will be assessed.
8. That this bylaw shall take effect on the date of the third and final reading.

Read a FIRST time this 15th day of April, 2025.

Read a SECOND time this 20th day of May, 2025.

Read a THIRD time and passed this 20th day of May, 2025.

Dwight Davis
Mayor

Gregory Robinson
Chief Administrative Officer

VILLAGE OF HILL SPRING PROPOSED CAPITAL SPENDING PLAN - DRAFT #3 - APRIL 7, 2025

Project	FUND	ACTUAL 2024	APPROVED 2025	ENDORSED - SUBJECT TO CHANGE				TOTAL
				2026	2027	2028	2029	
Community Hall - Office Updates	RESERVES	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000
Sewer Main Replacement	CCBF	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Water Plant Upgrades	RESERVES	\$13,226	\$0	\$0	\$0	\$0	\$0	\$13,226
Streets	LGFF	\$0	\$0	\$0	\$120,000	\$0	\$185,000	\$305,000
Pickup Truck	LGFF	\$28,571	\$0	\$0	\$0	\$0	\$0	\$28,571
Snow Blade (Brush)	LGFF	\$10,332	\$0	\$0	\$0	\$0	\$0	\$10,332
Sidewalk Replacement	LGFF	\$0	\$10,000	\$50,000	\$50,000	\$0	\$0	\$110,000
Sewage Lift Station	LGFF	\$117,858	\$0	\$0	\$0	\$0	\$0	\$117,858
Replace Mower	LGFF	\$0	\$0	\$35,000	\$0	\$0	\$0	\$35,000
Ditch Regrading	CCBF	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Water Looping Project	LGFF	\$0	\$196,000	\$0	\$0	\$0	\$0	\$196,000
	CCBF	\$0	\$119,000	\$0	\$0	\$0	\$0	\$119,000
	RESERVES	\$0	\$12,000	\$0	\$0	\$0	\$0	\$12,000
	TOTAL	\$0	\$327,000	\$0	\$0	\$0	\$0	\$315,000
Land Purchase (4 acres)	RESERVES	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Water Meters	CCBF	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$100,000
Sewer Main Extension	LGFF	\$0	\$0	\$0	\$0	\$200,000	\$0	\$200,000
Snow Removal Equipment	CCBF	\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000
Bulk Water Station	CCBF	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Total Capital Expenditures		\$169,987	\$537,000	\$255,000	\$220,000	\$300,000	\$245,000	\$1,726,987
CAPITAL REVENUE STREAMS								
Grants - CCBF	CCBF	\$0	\$119,000	\$30,000	\$50,000	\$100,000	\$60,000	\$359,000
Grants - LGFF	LGFF	\$156,761	\$206,000	\$185,000	\$170,000	\$200,000	\$185,000	\$1,102,761
Transfer - Reserves and other Grants	RES/OTHER	\$13,226	\$212,000	\$40,000	\$0	\$0	\$0	\$265,226
Total Capital Revenue		\$169,987	\$537,000	\$255,000	\$220,000	\$300,000	\$245,000	\$1,726,987
Difference		\$0	\$0	\$0	\$0	\$0	\$0	\$0

CCBF						
	2024	2025	2026	2027	2028	2029
Carry forward from PY	\$0	\$59,787	\$787	\$30,787	\$40,787	\$787
Current Allocation	\$59,787	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Credit Items	\$0	\$0	\$0	\$0	\$0	\$0
Amount Used	\$0	(\$119,000)	(\$30,000)	(\$50,000)	(\$100,000)	(\$60,000)
Carry forward to FY	\$59,787	\$787	\$30,787	\$40,787	\$787	\$787

LGFF						
	2024	2025	2026	2027	2028	2029
Carry forward from PY	\$0	\$22,949	\$845	\$1,377	\$16,909	\$2,441
Current Allocation	\$179,710	\$183,896	\$185,532	\$185,532	\$185,532	\$185,532
Credit Items	\$0	\$0	\$0	\$0	\$0	\$0
Amount Used	(\$156,761)	(\$206,000)	(\$185,000)	(\$170,000)	(\$200,000)	(\$185,000)
Carry forward to FY	\$22,949	\$845	\$1,377	\$16,909	\$2,441	\$2,973

RESERVES						
	2024	2025	2026	2027	2028	2029
Carry forward from PY	\$1,081,596	\$1,118,370	\$956,370	\$966,370	\$1,016,370	\$1,066,370
Current Allocation	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Amount Used	(\$13,226)	(\$212,000)	(\$40,000)	\$0	\$0	\$0
Carry forward to FY	\$1,118,370	\$956,370	\$966,370	\$1,016,370	\$1,066,370	\$1,116,370



2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

Tax Supported Services	Budget				
	Revenues	2025 Expenditures	Net Cost	2026 Net Cost	2027 Net Cost
Council	\$0	\$19,000	\$19,000	\$19,380	\$19,768
Corporate Services	(\$48,100)	\$214,650	\$166,550	\$169,600	\$172,600
Protective Services	(\$100)	\$11,050	\$10,950	\$11,250	\$11,450
Shop	0	23,950	23,950	24,400	24,800
Road & Street	0	38,500	38,500	39,200	40,000
Irrigation	(12,200)	11,500	(700)	(700)	(700)
Water	(178,800)	71,305	(107,495)	(107,689)	(7,858)
Sewer	(20,100)	10,500	(9,600)	(9,700)	(9,800)
Solid Waste	(10,000)	6,463	(3,537)	(3,600)	(3,700)
Operational Services	(\$221,100)	\$162,218	(\$58,882)	(\$58,089)	\$42,742
Development	(\$600)	\$6,000	\$5,400	\$5,500	\$5,600
Cemetery	(500)	5,000	4,500	4,600	4,700
Community Services	0	1,500	1,500	1,500	1,500
Parks & Recreation	0	8,000	8,000	8,300	8,600
Community Centre	(2,000)	5,200	3,200	3,300	3,400
Community Services	(\$2,500)	\$19,700	\$17,200	\$17,700	\$18,200
Solar Farm	(\$40,000)	\$0	(\$40,000)	(\$40,800)	(\$41,600)
Operating Grants	(\$45,432)	\$0	(\$45,432)	(\$46,300)	(\$47,200)
Property Taxes	(\$282,061)	\$68,948	(\$213,113)	(\$217,200)	(\$221,500)
Community Support Requisitions	\$0	\$20,712	\$20,712	\$21,000	\$21,300
Transfer to Reserves	\$0	\$117,615	\$117,615	\$117,959	\$18,640
Total Net Operational Revenue	(\$639,893)	\$639,893	(\$0)	\$0	(\$0)

2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE	0	0	0	0	0%	0	0	0
	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0

EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-11-00-00-00-153 COUNCIL HONOURARIUMS	7,600	10,000	8,854	1,146	89%	10,000	10,200	10,400
2-11-00-00-00-213 COUNCIL TRAVEL	2,537	2,750	7,549	(4,799)	275%	7,500	7,700	7,900
2-11-00-00-00-520 COUNCIL MISC	1,000	1,000	1,601	(601)	160%	1,500	1,500	1,500
2-11-00-00-00-130 EMPLOYER CONTRIBUTION	17	0	0	0	0%	0	0	0
	\$11,155	\$13,750	\$18,003	(\$4,253)	131%	\$19,000	\$19,380	\$19,768

NET	(\$11,155)	(\$13,750)	(\$18,003)	\$4,253	131%	(\$19,000)	(\$19,380)	(\$19,768)
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-00-00-00-00-510	TAXES - PENALTIES & COSTS	5,224	5,000	1,553	3,447	31%	1,600	1,600	1,600
1-00-00-00-00-541	FRANCHISE & CONCESSION ATCO REVENUE	8,416	8,500	8,870	(370)	104%	9,000	9,200	9,400
1-00-00-00-00-550	RETURN ON INVESTMENTS	49,087	20,000	45,208	(25,208)	226%	30,000	30,600	31,200
1-12-00-00-00-410	PINS, PHOTOCOPY, FAX, ETC REVENUE	200	200	0	200	0%	0	0	0
1-12-00-00-00-990	ADMINISTRATION - MISC REVENUE	5,345	5,000	10,943	(5,943)	219%	7,500	7,700	7,900
		\$68,273	\$38,700	\$66,574	(\$27,874)	172%	\$48,100	\$49,100	\$50,100
EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-12-00-00-00-110	ADMIN - SALARIES	20,016	21,017	20,729	288	99%	21,100	21,500	21,900
2-12-00-00-00-112	ADMIN - JANITOR SALARIES	0	2,500	1,029	1,471	41%	1,500	1,500	1,500
2-12-00-00-00-113	ADMIN - TRAVEL & TRAINING	6,380	8,500	11,628	(3,128)	137%	12,000	12,200	12,400
2-12-00-00-00-130	ADMIN - EMP CONT	1,078	1,132	1,320	(188)	117%	1,300	1,300	1,300
2-12-00-00-00-142	ADMIN - WCB	1,846	1,882	306	1,576	16%	2,000	2,000	2,000
2-12-00-00-00-210	ADMIN - BYLAW CONTRACT	1,200	3,500	3,875	(375)	111%	4,000	4,100	4,200
2-12-00-00-00-215	ADMIN - TELEPHONE	2,265	2,500	1,962	538	78%	2,200	2,200	2,200
2-12-00-00-00-220	ADMIN - ADVERT, PRINTING, MEMBE	1,511	2,000	3,922	(1,922)	196%	3,000	3,100	3,200
2-12-00-00-00-230	ADMIN - PROFESSIONAL & CONSULT	95,990	96,900	96,900	0	100%	98,800	100,800	102,800
2-12-00-00-00-233	ADMIN - COMPUTER SUPPORT	1,507	3,500	6,055	(2,555)	173%	6,200	6,300	6,400
2-12-00-00-00-235	ADMIN - POSTAGE & FREIGHT	525	1,000	864	136	86%	900	900	900
2-12-00-00-00-270	ADMIN - MISC EXPENSE	1,885	2,000	2,325	(325)	116%	2,000	2,000	2,000
2-12-00-00-00-274	ADMIN - INSURANCE	12,589	13,000	13,491	(491)	104%	13,800	14,100	14,400
2-12-00-00-00-280	ADMIN - LAND TITLES	0	250	0	250	0%	250	300	300
2-12-00-00-00-290	ADMIN - OFFICE EQUIPMENT	5,748	8,000	6,860	1,140	86%	7,000	7,100	7,200
2-12-00-00-00-300	ADMIN - ASSESSOR FEES	4,781	4,877	4,825	52	99%	4,900	5,000	5,100
2-12-00-00-00-510	ADMIN - OFFICE SUPPLIES	1,467	2,000	2,310	(310)	116%	2,500	2,600	2,700
2-12-00-00-00-540	ADMIN - UTILITIES	6,285	6,500	16,386	(9,886)	252%	16,700	17,000	17,300
2-12-00-00-00-810	ADMIN - BANK CHARGES	1,252	1,500	1,324	176	88%	1,500	1,500	1,500
2-12-01-00-00-230	ADMIN - LAWYER	0	1,500	0	1,500	0%	1,000	1,000	1,000
2-12-02-00-00-230	ADMIN - ACCOUNTANT	9,502	9,750	10,250	(500)	105%	10,500	10,700	10,900
2-12-03-00-00-230	ADMIN - ENGINEER	0	500	2,672	(2,172)	534%	1,500	1,500	1,500
		\$175,827	\$194,308	\$209,034	(\$14,726)	108%	\$214,650	\$218,700	\$222,700
NET		(\$107,554)	(\$155,608)	(\$142,460)	(\$13,148)	92%	(\$166,550)	(\$169,600)	(\$172,600)

Expectation based on % of year completed 95%

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REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-12-00-00-00-520	LICENSES - DOG	50	50	140	(90)	280%	100	100	100
		\$50	\$50	\$140	(\$90)	280%	\$100	\$100	\$100
EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-23-00-00-00-110	EMERGENCY MANAGEMENT OFFICER WAGES	900	1,000	0	1,000	0%	0	0	0
2-23-00-00-00-250	REQUISITION REGIONAL DEM	0	0	731	(731)	100%	750	750	750
2-23-00-00-00-270	FIRE MISC	0	100	0	100	0%	100	100	100
2-23-00-00-00-510	FIRE GOODS & SUPPLIES	0	750	0	750	0%	750	800	800
2-23-00-00-00-540	FIRE UTILITIES	1,202	1,500	3,074	(1,574)	205%	3,100	3,200	3,300
2-23-00-00-00-750	FIRE REQUISITION	4,941	5,000	5,445	(445)	109%	5,600	5,700	5,800
2-23-00-00-00-760	FIRE DISPATCH SERVICES	656	750	743	7	99%	750	800	800
		\$7,699	\$9,100	\$9,992	(\$892)	110%	\$11,050	\$11,350	\$11,550
NET		(\$7,649)	(\$9,050)	(\$9,852)	\$802	109%	(\$10,950)	(\$11,250)	(\$11,450)

Expectation based on % of year completed 95%

2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
SALE OF EQUIPMENT		6,000	0	0	0	100%	0	0	0
		\$6,000	\$0	\$0	\$0	100%	\$0	\$0	\$0
EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-31-00-00-00-110	V MAINT WAGES	4,459	4,549	14,458	(9,910)	318%	14,700	15,000	15,300
2-31-00-00-00-130	V MAINT EMPLOYER DEDUCTIONS	21	22	0	22	0%	0	0	0
2-31-00-00-00-200	V MAINT WAGES STEP	0	0	0	0	0%	0	0	0
2-31-00-00-00-210	V MAINT TRAVEL ALLOWANCE	193	200	555	(355)	278%	500	500	500
2-31-00-00-00-250	V MAINT CONTRACTED SERVICES	0	0	0	0	0%	0	0	0
2-31-00-00-00-510	V MAINT TOOLS, HARDWARE, OP	0	1,000	501	499	50%	1,000	1,000	1,000
2-31-00-00-00-524	V MAINT EQUIPMENT SUPPLIES	662	750	449	301	60%	750	800	800
2-31-00-00-00-526	V MAINT EQUIPMENT SERVICE / REPAIR	2,804	5,500	5,883	(383)	107%	5,000	5,100	5,200
2-31-00-00-00-527	V MAINT FUEL	216	1,500	542	958	36%	2,000	2,000	2,000
		\$8,356	\$13,521	\$22,389	(\$8,868)	166%	\$23,950	\$24,400	\$24,800
NET		(\$2,356)	(\$13,521)	(\$22,389)	\$8,868	166%	(\$23,950)	(\$24,400)	(\$24,800)

Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE		0	0	0	0	100%	0	0	0
		\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-32-00-00-00-250	ROADS & STREETS CONTRACTED SERVICES	6,307	10,000	3,990	6,010	40%	32,000	32,600	33,300
2-32-00-00-00-260	ROADS & STREETS GOODS AND SERVICES	303	5,000	386	4,614	8%	5,000	5,100	5,200
2-32-00-00-00-530	ROADS & STREETS MAINT MATERIALS	0	2,000	0	2,000	0%	1,500	1,500	1,500
2-32-00-00-00-540	ROADS & STREETS UTILITIES	0	0	0	0	100%	0	0	0
		\$6,610	\$17,000	\$4,376	\$12,624	26%	\$38,500	\$39,200	\$40,000
NET		(\$6,610)	(\$17,000)	(\$4,376)	(\$12,624)	26%	(\$38,500)	(\$39,200)	(\$40,000)

Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-40-00-00-410	SALES - IRRIGATION	7,162	7,200	7,947	(747)	110%	8,000	8,200	8,400
1-40-00-00-763	RESERVE FUND REVENUE IRRIGATION	4,199	4,200	4,153	47	99%	4,200	4,300	4,400
		\$11,360	\$11,400	\$12,100	(\$700)	106%	\$12,200	\$12,500	\$12,800

EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-40-00-00-250	IRRG SYSTEM CONTRACTED SERVICES	380	500	0	500	0%	500	500	500
2-40-00-00-252	IRRG SYSTEM MAINT	4,609	5,000	42	4,958	1%	5,000	5,100	5,200
2-40-00-00-350	IRRG SYSTEM WATER PURCHASE	2,538	3,000	0	3,000	0%	3,000	3,100	3,200
2-40-00-00-540	IRRG SYSTEM UTILITIES	3,020	3,100	3,010	90	97%	3,000	3,100	3,200
		\$10,547	\$11,600	\$3,053	\$8,547	26%	\$11,500	\$11,800	\$12,100

NET		\$814	(\$200)	\$9,047	(\$9,247)	-4523%	\$700	\$700	\$700
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-41-00-00-00-410	COUNTY CONTRIBUTION FOR WATER PLANT	(83)	0	0	0	0%	100,000	100,000	0
1-41-00-00-00-411	SALES - WATER FLAT RATE	69,847	70,000	73,556	(3,556)	105%	70,000	71,400	72,800
1-41-00-00-00-510	WATER - PENALTIES & COSTS	538	500	804	(304)	161%	800	800	800
1-41-00-00-00-763	RESERVE FUND WATER REVENUE	5,056	5,100	7,817	(2,717)	153%	8,000	8,200	8,400
		\$75,358	\$75,600	\$82,177	(\$6,577)	109%	\$178,800	\$180,400	\$82,000

EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-41-00-00-00-250	WATER SUPPLY CONTRACTED SERVICES	32,401	36,000	38,137	(2,137)	106%	0	0	0
	WATER PURCHASED FROM SPRING GLEN	0	0	0	0	100%	60,305	61,511	62,742
2-41-00-00-00-252	WATER SUPPLY MAINT (DISTRIBUTION LINES)	11,078	10,000	12,837	(2,837)	128%	7,500	7,700	7,900
2-41-00-00-00-270	WATER SUPPLY MISC	1,572	1,500	3,560	(2,060)	237%	1,500	1,500	1,500
2-41-00-00-00-510	WATER SUPPLY GOODS & SERVICE	1,667	4,000	1,869	2,131	47%	2,000	2,000	2,000
2-41-00-00-00-540	WATER SUPPLY UTILITIES	17,166	18,000	18,988	(988)	105%	0	0	0
2-41-10-00-00-250	WATER PLANT UPGRADE - CONTRACTORS	0	0	0	0	0%	0	0	0
2-41-10-01-00-250	WATER PLANT UPGRADE - ENGINEERS	293	0	0	0	0%	0	0	0
		\$64,177	\$69,500	\$75,391	(\$5,891)	108%	\$71,305	\$72,711	\$74,142

NET		\$11,181	\$6,100	\$6,786	(\$686)	111%	\$107,495	\$107,689	\$7,858
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-42-00-00-00-410	SALES - SEWER	15,489	16,000	15,309	691	96%	16,000	16,300	16,600
1-42-00-00-00-763	RESERVE FUND SEWER REVENUE	4,054	4,100	3,965	135	97%	4,100	4,200	4,300
		\$19,543	\$20,100	\$19,274	\$826	96%	\$20,100	\$20,500	\$20,900

EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-42-00-00-00-250	SEWER CONTRACTED SERVICES	0	10,000	7,044	2,956	70%	8,000	8,200	8,400
2-42-00-00-00-510	SEWER GOODS & SERVICES	2,239	2,500	259	2,242	100%	2,500	2,600	2,700
2-42-00-00-00-540	SEWER UTILITIES	0	0	0	0	0%	0	0	0
		\$2,239	\$12,500	\$7,302	\$5,198	58%	\$10,500	\$10,800	\$11,100

NET		\$17,305	\$7,600	\$11,971	(\$4,371)	158%	\$9,600	\$9,700	\$9,800
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-43-00-00-410	SALES - GARBAGE	9,649	9,700	9,493	207	98%	10,000	10,200	10,400
		\$9,649	\$9,700	\$9,493	\$207	98%	\$10,000	\$10,200	\$10,400

EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-43-00-00-750	REQUISITION - SOLID WASTE	4,913	5,000	5,061	(61)	101%	5,213	5,300	5,400
2-43-00-00-250	SOLID WASTE CONTRACTED SERVICES	690	750	0	750	0%	750	800	800
2-43-00-00-510	SOLID WASTE GOODS & SERVICES	0	500	0	500	0%	500	500	500
		\$5,603	\$6,250	\$5,061	\$1,189	81%	\$6,463	\$6,600	\$6,700

NET		\$4,046	\$3,450	\$4,432	(\$982)	128%	\$3,537	\$3,600	\$3,700
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-12-00-00-00-490	PERMIT - DEV / COMPLIANCE	570	500	550	(50)	110%	600	600	600
		\$570	\$500	\$550	(\$50)	110%	\$600	\$600	\$600
EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-76-00-00-00-251	ORRSC - GIS REQUISITION	0	1,000	961	39	96%	1,000	1,000	1,000
2-76-00-00-00-252	ORRSC - PLANNING REQUISITION	573	2,000	14,446	(12,446)	722%	5,000	5,100	5,200
		\$573	\$3,000	\$15,407	(\$12,407)	514%	\$6,000	\$6,100	\$6,200
NET		(\$3)	(\$2,500)	(\$14,857)	\$12,357	594%	(\$5,400)	(\$5,500)	(\$5,600)

Expectation based on % of year completed 95%

2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-56-00-00-00-410 CEMETERY - PLOTS & FEES	175	250	525	(275)	210%	500	500	500
	\$175	\$250	\$525	(\$275)	210%	\$500	\$500	\$500

EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-56-00-00-00-251 CEMETERY MAINT	0	17,000	126	16,874	1%	5,000	5,100	5,200
	\$0	\$17,000	\$126	\$16,874	1%	\$5,000	\$5,100	\$5,200

NET	\$175	(\$16,750)	\$399	(\$17,149)	-2%	(\$4,500)	(\$4,600)	(\$4,700)
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE	0	0	0	0	0%	0	0	0
	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-62-00-00-00-201 COMMUNITY SERVICE BEAUTIFICATION	276	1,500	0	1,500	0%	1,500	1,500	1,500
	\$276	\$1,500	\$0	\$1,500	0%	\$1,500	\$1,500	\$1,500
NET	(\$276)	(\$1,500)	\$0	(\$1,500)	0%	(\$1,500)	(\$1,500)	(\$1,500)

Expectation based on % of year completed 95%

2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE	0	0	0	0	0%	0	0	0
	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0

EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-72-00-00-00-725 RECREATION MISC EXPENSE	509	10,000	49	9,951	0%	2,500	2,600	2,700
2-74-00-00-00-772 CHINOOK ARCH LIBRARIAN	0	0	0	0	100%	0	0	0
2-71-00-00-00-770 RECREATION BOARD GRANT EXPENSE	0	0	2,000	(2,000)	100%	2,500	2,600	2,700
2-72-00-00-00-540 RECREATION UTILITIES	2,314	2,500	2,951	(451)	118%	3,000	3,100	3,200
	\$2,823	\$12,500	\$5,000	\$7,500	40%	\$8,000	\$8,300	\$8,600

Net	(\$2,823)	(\$12,500)	(\$5,000)	(\$7,500)	40%	(\$8,000)	(\$8,300)	(\$8,600)
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

Revenue		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-74-00-00-00-560	RENTAL REVENUE - COMMUNITY CENTRE	4,135	4,000	1,800	2,200	0%	2,000	2,000	2,000
		\$4,135	\$4,000	\$1,800	\$2,200	0%	\$2,000	\$2,000	\$2,000

Expenses		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-74-00-00-00-215	COMMUNITY CENTRE EXPENSES	0	5,000	1,688	3,312	34%	2,500	2,600	2,700
2-74-00-00-00-250	COMMUNITY CENTRE CONTRACTED SERVICE	588	2,500	0	2,500	0%	1,500	1,500	1,500
2-74-00-00-00-510	COMMUNITY CENTRE GOODS & SERVICE	1,161	1,200	484	716	40%	1,200	1,200	1,200
		\$1,749	\$8,700	\$2,172	\$6,528	25%	\$5,200	\$5,300	\$5,400

Net		\$2,386	(\$4,700)	(\$372)	(\$4,328)	8%	(\$3,200)	(\$3,300)	(\$3,400)
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-92-00-00-00-400 SOLAR FARM CREDITS	37,921	30,000	44,169	(14,169)	0%	40,000	40,800	41,600
	\$37,921	\$30,000	\$44,169	(\$14,169)	0%	\$40,000	\$40,800	\$41,600

EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE	0	0	0	0	0%	0	0	0
	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0

NET	\$37,921	\$30,000	\$44,169	(\$14,169)	147%	\$40,000	\$40,800	\$41,600
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVEUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-00-00-00-844 GRANT - LGFF OPERATIONAL	45,432	45,432	45,432	0	100%	45,432	46,300	47,200
	\$45,432	\$45,432	\$45,432	\$0	100%	\$45,432	\$46,300	\$47,200

EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE	0	0	0	0	0%	0	0	0
	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0

NET	\$45,432	\$45,432	\$45,432	\$0	100%	\$45,432	\$46,300	\$47,200
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
1-00-00-00-00-101 TAXES - RESIDENTIAL	189,446	196,880	196,777	103	100%	196,880	200,800	204,800
1-00-00-00-00-103 TAXES - COMMERCIAL	9,643	10,380	10,380	0	100%	9,948	10,100	10,300
1-00-00-00-00-105 TAXES - LINEAR	7,291	5,853	7,027	(1,175)	120%	6,285	6,400	6,500
1-00-00-00-00-121 TAXES - MINIMUM LEVY	0	0	0	0	0%	0	0	0
1-98-00-00-00-102 REQ - CHINOOK FOUNDATION	3,141	4,352	4,339	13	0%	4,090	4,200	4,300
1-98-00-00-00-115 REQ - SCHOOL NON-RESIDENTIAL	2,102	4,211	4,270	(60)	101%	4,750	4,800	4,900
1-98-00-00-00-116 REQ - SCHOOL RESIDENTIAL	38,722	54,414	54,194	221	-100%	60,108	61,300	62,500
	\$250,346	\$276,090	\$276,988	(\$898)	100%	\$282,061	\$287,600	\$293,300

EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-98-00-00-00-102 REQUISITION - CHINOOK FOUNDATION	3,879	4,352	4,352	0	100%	4,090	4,200	4,300
2-98-00-00-00-115 REQUISITION - WESTWINDS SCHOOL DIVISION	41,314	58,625	58,625	0	100%	64,858	66,200	67,500
	\$45,193	\$62,977	\$62,977	\$0	0%	\$68,948	\$70,400	\$71,800

NET	\$205,153	\$213,113	\$214,011	(\$898)	100%	\$213,113	\$217,200	\$221,500
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Expectation based on % of year completed	95%
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2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE		0	0	0	0	0%	0	0	0
		\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
EXPENSES		2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
2-51-00-00-00-750	REQUISITION - FCSS	1,727	1,800	1,663	137	92%	1,700	1,700	1,700
2-72-00-00-00-772	REQUISITION - SPRING GLEN PARK	1,500	1,500	2,000	(500)	133%	2,000	2,000	2,000
2-74-00-00-00-770	REQUISITION - GLENWOOD LIBRARY SUPPORT	5,000	5,000	5,000	0	100%	5,100	5,200	5,300
2-74-00-00-00-771	REQUISITION - CHINOOK ARCH LIBRARY	1,893	2,000	1,972	28	99%	2,000	2,000	2,000
	REQUISITION - HILL SPRING SENIOR HOUSING	0	1,000	0	1,000	0%	1,000	1,000	1,000
2-98-00-00-00-117	REQUISITION - POLICING	6,774	11,237	11,017	220	98%	8,912	9,100	9,300
		\$16,894	\$22,537	\$21,652	\$886	96%	\$20,712	\$21,000	\$21,300
NET	Net	(\$16,894)	(\$22,537)	(\$21,652)	(\$886)	96%	(\$20,712)	(\$21,000)	(\$21,300)

Expectation based on % of year completed 95%

2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

REVENUE	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
NONE	0	0	0	0	0%	0	0	0
	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0

EXPENSES	2023 Actual	2024 Budget	2024 YTD Actual	2024 YTD Variance	2024 YTD Variance %	2025 Budget	2026 Budget	2027 Budget
TRANSFER TO RESERVES - IRRIGATION	4,199	4,200	4,200	0	100%	4,200	4,300	4,400
TRANSFER TO RESERVES - WATER	5,056	5,100	5,100	0	100%	8,000	8,200	8,400
TRANSFER TO RESERVES - SEWER	4,054	4,100	4,100	0	100%	4,100	4,200	4,300
TRANSFER TO RESERVES - OPERATING	76,994	22,679	22,679	0	100%	101,315	101,259	1,540
	\$90,303	\$36,079	\$36,079	\$0	100%	\$117,615	\$117,959	\$18,640

NET	(\$90,303)	(\$36,079)	(\$36,079)	(\$0)	100%	(\$117,615)	(\$117,959)	(\$18,640)
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Expectation based on % of year completed 95%



2025-2027 Operating Budget - Draft #3 Presented to Council on April 15, 2025

Tax Supported Services	Budget				
	Revenues	2025 Expenditures	Net Cost	2026 Net Cost	2027 Net Cost
Council	\$0	\$19,000	\$19,000	\$19,380	\$19,768
Corporate Services	(\$48,100)	\$214,650	\$166,550	\$169,600	\$172,600
Protective Services	(\$100)	\$11,050	\$10,950	\$11,250	\$11,450
Shop	0	23,950	23,950	24,400	24,800
Road & Street	0	38,500	38,500	39,200	40,000
Irrigation	(12,200)	11,500	(700)	(700)	(700)
Water	(178,800)	71,305	(107,495)	(107,689)	(7,858)
Sewer	(20,100)	10,500	(9,600)	(9,700)	(9,800)
Solid Waste	(10,000)	6,463	(3,537)	(3,600)	(3,700)
Operational Services	(\$221,100)	\$162,218	(\$58,882)	(\$58,089)	\$42,742
Development	(\$600)	\$6,000	\$5,400	\$5,500	\$5,600
Cemetery	(500)	5,000	4,500	4,600	4,700
Community Services	0	1,500	1,500	1,500	1,500
Parks & Recreation	0	8,000	8,000	8,300	8,600
Community Centre	(2,000)	5,200	3,200	3,300	3,400
Community Services	(\$2,500)	\$19,700	\$17,200	\$17,700	\$18,200
Solar Farm	(\$40,000)	\$0	(\$40,000)	(\$40,800)	(\$41,600)
Operating Grants	(\$45,432)	\$0	(\$45,432)	(\$46,300)	(\$47,200)
Property Taxes	(\$282,061)	\$68,948	(\$213,113)	(\$217,200)	(\$221,500)
Community Support Requisitions	\$0	\$20,712	\$20,712	\$21,000	\$21,300
Transfer to Reserves	\$0	\$117,615	\$117,615	\$117,959	\$18,640
Total Net Operational Revenue	(\$639,893)	\$639,893	(\$0)	\$0	(\$0)

Client: Village of Hillspring
 Project: 1st east Replacement Loop



Date: 2025-03-18

Notes: Prices are Estimates Only
 \$/l.m. = Price per Linear Meter
 \$/m = Price per Linear Meter
 \$/m² = Price per Square Meter
 \$/m³ = Price per Cubic Meter

ITEM	MATERIAL	INSTALLATION	UNITS	QUANTITY	UNITS	MATERIAL	INSTALLATION	TOTAL	
East Water Looping									
Mob/demob	\$ 3,000.00	\$ -	Lump	1 each		\$ 3,000.00	\$ -	\$ 3,000	
POTABLE WATER--Segment 1									
150mmø C900 PVC Potable Water Main	\$ 90.00	\$ 120.00	\$/m	175 m		\$ 15,750.00	\$ 21,000.00	\$ 36,750	
200mmø C900 PVC Potable Water Main	\$ 70.00	\$ 110.00	\$/m	0 m		\$ -	\$ -	\$ -	
200x200 Fittings	\$ 350.00	\$ 1,000.00	Lump	0 each		\$ -	\$ -	\$ -	
150x150 Fittings	\$ 500.00	\$ 1,700.00	Lump	1 each		\$ 500.00	\$ 1,700.00	\$ 2,200	
200mmø Isolation Valve	\$ 1,400.00	\$ 1,500.00	each	0 each		\$ -	\$ -	\$ -	
150mmø Isolation Valve	\$ 3,000.00	\$ 3,500.00	each	2 each		\$ 6,000.00	\$ 7,000.00	\$ 13,000	
Hydrant & Valve	\$ 5,000.00	\$ 7,000.00	each	1 each		\$ 5,000.00	\$ 7,000.00	\$ 12,000	
Services to Property Line	\$ 2,500.00	\$ 2,000.00	each	7 each		\$ 17,500.00	\$ 14,000.00	\$ 31,500	
Chlorination Point	\$ 2,000.00	\$ 1,250.00	each	2 each		\$ 4,000.00	\$ 2,500.00	\$ 6,500	
Temperary Water	\$ 7,000.00	\$ -	each	1 each		\$ 7,000.00	\$ -	\$ 7,000	
Road Crossings	\$ 5,000.00	\$ -	each	0 each		\$ -	\$ -	\$ -	
Pressure Testing	\$ -	\$ 4,000.00	each	1 each		\$ -	\$ 4,000.00	\$ 4,000	
Gravel Road Restoration	\$ -	\$ 6.00	\$/m^2	1600 each		\$ -	\$ 9,600.00	\$ 9,600	
Existing Infrastructure Tie In's	\$ 5,000.00	\$ -	Lump	2 each		\$ 10,000.00	\$ -	\$ 10,000	
Hydrovac allowance	\$ -	\$ 2,500.00	each	1 each		\$ -	\$ 2,500.00	\$ 2,500	
								Subtotal \$ 138,050	
								Contingency 15% \$ 20,708	
								Subtotal \$ 158,758	
								Engineering 8% \$ 12,701	
								Total \$ 171,458	
POTABLE WATER--Segment 2									
150mmø C900 PVC Potable Water Main	\$ 90.00	\$ 120.00	\$/m	200 m		\$ 18,000.00	\$ 24,000.00	\$ 42,000	
150x150 Fittings	\$ 300.00	\$ 1,000.00	Lump	1 each		\$ 300.00	\$ 1,000.00	\$ 1,300	
150mmø Isolation Valve	\$ 3,000.00	\$ 3,000.00	each	2 each		\$ 6,000.00	\$ 6,000.00	\$ 12,000	
Hydrant & Valve	\$ 5,000.00	\$ 4,500.00	each	1 each		\$ 5,000.00	\$ 4,500.00	\$ 9,500	
Services to Property Line	\$ 2,500.00	\$ 2,000.00	each	6 each		\$ 15,000.00	\$ 12,000.00	\$ 27,000	
Chlorination Point	\$ 2,000.00	\$ 1,250.00	each	1 each		\$ 2,000.00	\$ 1,250.00	\$ 3,250	
Temperary Water	\$ 7,000.00	\$ -	each	1 each		\$ 7,000.00	\$ -	\$ 7,000	
Gravel Road Restoration	\$ -	\$ 6.00	\$/m^2	1600 each		\$ -	\$ 9,600.00	\$ 9,600	
Road Crossings	\$ 5,000.00	\$ -	each	1 each		\$ 5,000.00	\$ -	\$ 5,000	
Existing Infrastructure Tie In's	\$ 5,000.00	\$ -	Lump	2 each		\$ 10,000.00	\$ -	\$ 10,000	
Pressure Testing	\$ -	\$ 4,000.00	each	1 each		\$ -	\$ 4,000.00	\$ 4,000	
Hydrovac allowance	\$ -	\$ 2,500.00	each	1 each		\$ -	\$ 2,500.00	\$ 2,500	
								Subtotal \$ 133,150	
								Contingency 15% \$ 19,973	
								Subtotal \$ 153,123	
								Engineering 8% \$ 12,250	
								Total \$ 165,372	
POTABLE WATER--Segment 3									
150mmø C900 PVC Potable Water Main	\$ 90.00	\$ 100.00	\$/m	m		\$ -	\$ -	\$ -	
150x150 Fittings	\$ 300.00	\$ 1,000.00	Lump	each		\$ -	\$ -	\$ -	
150mmø Isolation Valve	\$ 3,000.00	\$ 3,000.00	each	each		\$ -	\$ -	\$ -	
Hydrant & Valve	\$ 5,000.00	\$ 4,500.00	each	each		\$ -	\$ -	\$ -	
Services to Property Line	\$ 1,000.00	\$ 1,500.00	each	each		\$ -	\$ -	\$ -	
Chlorination Point	\$ 2,000.00	\$ 1,250.00	each	each		\$ -	\$ -	\$ -	
Temperary Water	\$ 4,500.00	\$ -	each	each		\$ -	\$ -	\$ -	
Gravel Road Restoration	\$ -	\$ 6.00	\$/m^2	each		\$ -	\$ -	\$ -	
Road Crossings	\$ 5,000.00	\$ -	each	each		\$ -	\$ -	\$ -	
Existing Infrastructure Tie In's	\$ 5,000.00	\$ -	Lump	each		\$ -	\$ -	\$ -	
Pressure Testing	\$ -	\$ 4,000.00	each	each		\$ -	\$ -	\$ -	
								Subtotal \$ -	
								Contingency 15% \$ -	
								Subtotal \$ -	
								Engineering 8% \$ -	
								Total \$ -	
MATERIAL & INSTALLATION COSTS						Subtotal	\$ 137,050.00	\$ 134,150.00	\$ 271,200.00
						Contingencies @ 15%	\$ 20,557.50	\$ 20,122.50	\$ 40,680.00
						Subtotal	\$ 157,607.50	\$ 154,272.50	\$ 311,880.00
						Engineering @8%	\$ 24,950.40	\$ 24,950.40	\$ 24,950.40
						Total Costs	\$ 183,000.00	\$ 180,000.00	\$ 337,000.00
						Material	Installation	Total	

Client: Village of Hillspring
 Project: East Water Line Replacement Loop



Date: 2025-01-18

Notes: Prices are Estimates Only
 \$/l.m. = Price per Linear Meter
 \$/m = Price per Linear Meter
 \$/m² = Price per Square Meter
 \$/m³ = Price per Cubic Meter

ITEM	MATERIAL	INSTALLATION	UNITS	QUANTITY	UNITS	MATERIAL	INSTALLATION	TOTAL	
North Water Looping									
Mob/demob	\$ 3,000.00	\$ -	Lump	1	each	\$ 3,000.00	\$ -	\$ 3,000	
POTABLE WATER--Segment 1									
150mmø C900 PVC Potable Water Main	\$ 90.00	\$ 100.00	\$/m	275	m	\$ 24,750.00	\$ 27,500.00	\$ 52,250	
200mmø C900 PVC Potable Water Main	\$ 70.00	\$ 110.00	\$/m	0	m	\$ -	\$ -	\$ -	
200x200 Fittings	\$ 350.00	\$ 1,000.00	Lump	0	each	\$ -	\$ -	\$ -	
150x150 Fittings	\$ 500.00	\$ 1,700.00	Lump	1	each	\$ 500.00	\$ 1,700.00	\$ 2,200	
200mmø Isolation Valve	\$ 1,400.00	\$ 1,500.00	each	0	each	\$ -	\$ -	\$ -	
150mmø Isolation Valve	\$ 3,000.00	\$ 3,500.00	each	1	each	\$ 3,000.00	\$ 3,500.00	\$ 6,500	
Hydrant & Valve	\$ 5,000.00	\$ 7,000.00	each	1	each	\$ 5,000.00	\$ 7,000.00	\$ 12,000	
Services to Property Line	\$ 1,000.00	\$ 1,500.00	each	0	each	\$ -	\$ -	\$ -	
Chlorination Point	\$ 2,000.00	\$ 1,250.00	each	2	each	\$ 4,000.00	\$ 2,500.00	\$ 6,500	
Temporary Water	\$ 4,500.00	\$ -	each	0	each	\$ -	\$ -	\$ -	
Road Crossings	\$ 5,000.00	\$ -	each	3	each	\$ 15,000.00	\$ -	\$ 15,000	
Pressure Testing	\$ -	\$ 4,000.00	each	1	each	\$ -	\$ 4,000.00	\$ 4,000	
Gravel Road Restoration	\$ -	\$ 6.00	\$/m^2	825	each	\$ -	\$ 4,950.00	\$ 4,950	
Existing Infrastructure Tie In's	\$ 5,000.00	\$ -	Lump	1	each	\$ 5,000.00	\$ -	\$ 5,000	
POTABLE WATER--Segment 2									
150mmø C900 PVC Potable Water Main	\$ 90.00	\$ 100.00	\$/m	255	m	\$ 22,950.00	\$ 25,500.00	\$ 48,450	
150x150 Fittings	\$ 300.00	\$ 1,000.00	Lump	0	each	\$ -	\$ -	\$ -	
150mmø Isolation Valve	\$ 3,000.00	\$ 3,000.00	each	1	each	\$ 3,000.00	\$ 3,000.00	\$ 6,000	
Hydrant & Valve	\$ 5,000.00	\$ 4,500.00	each	0	each	\$ -	\$ -	\$ -	
Services to Property Line	\$ 1,000.00	\$ 1,500.00	each	0	each	\$ -	\$ -	\$ -	
Chlorination Point	\$ 2,000.00	\$ 1,250.00	each	1	each	\$ 2,000.00	\$ 1,250.00	\$ 3,250	
Temporary Water	\$ 4,500.00	\$ -	each	0	each	\$ -	\$ -	\$ -	
Gravel Road Restoration	\$ -	\$ 6.00	\$/m^2	765	each	\$ -	\$ 4,590.00	\$ 4,590	
Road Crossings	\$ 5,000.00	\$ -	each	1	each	\$ 5,000.00	\$ -	\$ 5,000	
Existing Infrastructure Tie In's	\$ 5,000.00	\$ -	Lump	1	each	\$ 5,000.00	\$ -	\$ 5,000	
Pressure Testing	\$ -	\$ 4,000.00	each	1	each	\$ -	\$ 4,000.00	\$ 4,000	
POTABLE WATER--Segment 3									
150mmø C900 PVC Potable Water Main	\$ 90.00	\$ 100.00	\$/m	630	m	\$ 56,700.00	\$ 63,000.00	\$ 119,700	
150x150 Fittings	\$ 300.00	\$ 1,000.00	Lump	0	each	\$ -	\$ -	\$ -	
150mmø Isolation Valve	\$ 3,000.00	\$ 3,000.00	each	1	each	\$ 3,000.00	\$ 3,000.00	\$ 6,000	
Hydrant & Valve	\$ 5,000.00	\$ 4,500.00	each	1	each	\$ 5,000.00	\$ 4,500.00	\$ 9,500	
Services to Property Line	\$ 1,000.00	\$ 1,500.00	each	0	each	\$ -	\$ -	\$ -	
Chlorination Point	\$ 2,000.00	\$ 1,250.00	each	1	each	\$ 2,000.00	\$ 1,250.00	\$ 3,250	
Temporary Water	\$ 4,500.00	\$ -	each	0	each	\$ -	\$ -	\$ -	
Gravel Road Restoration	\$ -	\$ 6.00	\$/m^2	1900	each	\$ -	\$ 11,400.00	\$ 11,400	
Road Crossings	\$ 5,000.00	\$ -	each	0	each	\$ -	\$ -	\$ -	
Existing Infrastructure Tie In's	\$ 5,000.00	\$ -	Lump	1	each	\$ 5,000.00	\$ -	\$ 5,000	
Pressure Testing	\$ -	\$ 4,000.00	each	1	each	\$ -	\$ 4,000.00	\$ 4,000	
MATERIAL & INSTALLATION COSTS						Subtotal	\$169,900.00	\$ 176,640.00	\$ 346,540.00
						Contingencies @ 15%	\$ 25,485.00	\$ 26,496.00	\$ 51,981.00
						Subtotal	\$195,385.00	\$ 203,136.00	\$ 398,521.00
						Engineering @8%	\$ 31,881.68	\$ 31,881.68	\$ 31,881.68
						Total Costs	\$228,000.00	\$ 236,000.00	\$ 431,000.00

**MINUTES OF THE CARDSTON COUNTY EMERGENCY SERVICES AUTHORITY MEETING HELD MARCH 6, 2025,
AT THE CARDSTON COUNTY OFFICE**

Board Members Present:

Cam Francis – Cardston County
Doral Lybbert – Village of Glenwood
John Grainger – Town of Cardston (Zoom)

Don Shideler – Village of Hill Spring
Paula Brown – Town of Cardston (Cellphone)
Tom Nish – Cardston County (Zoom)

Others Present:

Danny Melvin – Fire Chief
Spencer Olsen – Deputy Fire Chief

Suzanne Pierson – Secretary/Treasurer

Commenced at 5:14 p.m.

Cam Francis in the chair.

Opening Prayer: Cam Francis

AGENDA

Doral Lybbert moved to approve the agenda.

Carried

MINUTES

Paula Brown moved to accept the meeting minutes of February 13, 2025, as presented.

Carried

NEW BUSINESS

Danny Melvin reported that the February Emergency Services statistics are: 3 supports, 3 MFRs (2 at Station 2), 7 MVCs (2 at Station 2), 1 false alarm, and 1 grass fire.

Tom Nish arrived at 5:16 p.m.

Danny Melvin advised that the AFFRC radios are up and running and the Authority still uses the Legacy radios when called to certain areas within the Authority as they work better in those areas.

Danny Melvin reported he continues to work with the Cardston County regarding the mutual aid agreement. The Authority is ironing out different expectations with the Cardston County.

Danny Melvin advised that Spencer Olsen and Danny will attend the Fire Chief Convention in Calgary on May 26, 2025.

Danny Melvin reported that Spencer Olsen went to a Forestry and Parks meeting today in Stavelly.

Danny Melvin advised that the job posting for the Waterton contract is being advertised. There will be three returning staff and three more full-time staff hired with a casual pool to draw from.

Danny Melvin reported that Waterton is looking for a new/used fire truck.

Danny Melvin advised that he would like to see a billing policy put in place by the Village of Hill Spring and the Village of Glenwood. Including a Bylaw that allows unpaid bills from the Authority to be added to the property owner's taxes.

Tom Nish moved to approve Danny Melvin's report.

Carried

Danny Melvin advised that the CRA audit is still underway, and the accountant is handling the audit.

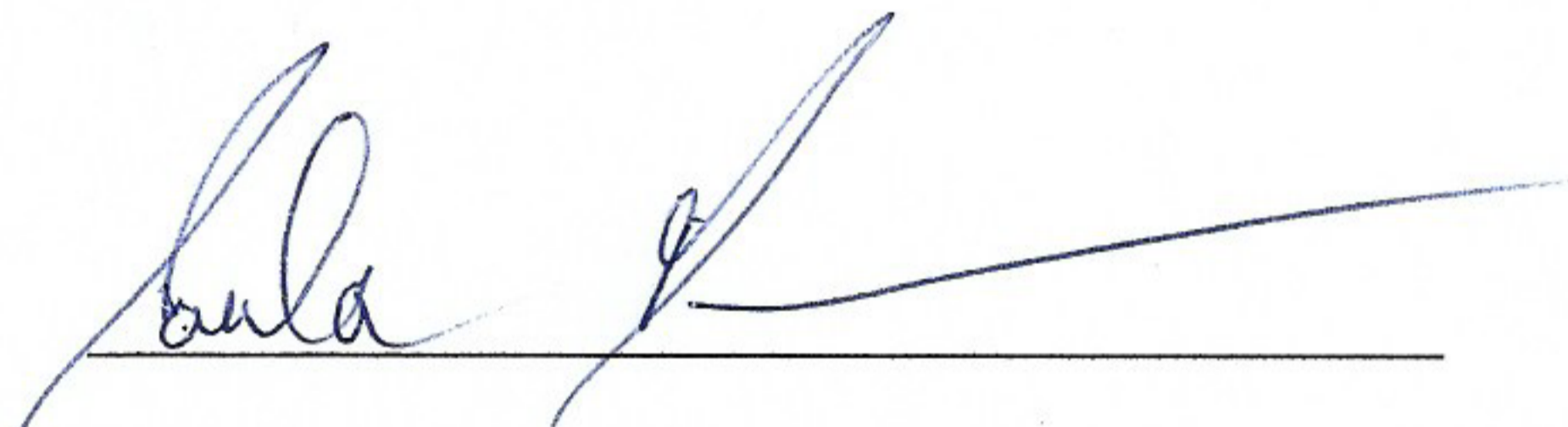
ADJOURNMENT

Cam Francis moved to adjourn.

Carried

Adjournment at 5:31 p.m.

The next board meeting is scheduled for Thursday, April 3, 2025, at 5:15 p.m. at the Cardston County Office.



Chairman

**MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD
FEBRUARY 12, 2025, AT THE TOWN OF MAGRATH.**

Members Present:

Wayne Harris – Cardston County
Josh Bourelle – Town of Magrath
Kate Kindt – Town of Raymond
Gary Bikman – Village of Stirling
Jesse Heavy Runner – Blood Tribe (Zoom)

Larry Liebelt – Town of Milk River
John Grainger – Town of Cardston (Zoom)
Tyler Lindsay – Village of Warner
Brian Wickhorst – Village of Glenwood

Others Present:

Marian Carlson – SEO (Zoom)

Suzanne Pierson – Secretary/Treasurer

Commenced at 4:33 pm

Larry Liebelt in the Chair.

AGENDA

Brian Wickhorst moved to approve the agenda.

Carried

MINUTES

Kate Kindt moved that the minutes of the January 8, 2025, board meeting be adopted as presented.

Carried

NEW BUSINESS

The SEO reported that the Town of Raymond hauled waste directly to the Lethbridge BioGas facility on February 11, 2025, to test a load of curbside residential pickup.

The SEO advised that the Town of Raymond has not hauled any loads directly to the Landfill in the month of January. The SEO will follow up with the Town of Raymond.

The SEO presented the information from Stantec for curbside pickup through to burying waste at the Landfill. The SEO has requested that the final draft including the financial analysis from Stantec be presented at the March board meeting.

Jesse Heavy Runner arrived by Zoom at 4:47 p.m.

Josh Bourelle moved to approve the SEO's report.

Carried

The Secretary/Treasurer presented the Operator's report.

It was reported that 753.22 tonnes of waste were delivered to the Landfill in January 2025.

The Town of Raymond has expressed an interest in the Commission creating a concrete rubble pile at the Landfill. The board would like the Operator to get a detailed report including prices to have it crushed, interest from municipalities and/or contractors. The gravel could be used to improve the road at the Landfill.

Wayne Harris moved to approve the Operator's report as presented by the Secretary/Treasurer. Carried

Financial Statement

The Financial Statements for December 31, 2024, and January 31, 2025, were reviewed.

Tyler Lindsay moved to accept the December 31, 2024, and January 31, 2025, Financial Statements.

Carried

Approval of Bills

Bills for January 2025 were reviewed.

Kate Kindt moved to approve the bills for January 2025.

Carried

The SEO presented the following two policies for the board to approve: HR 19a Policy on Operations and F16 Policy on Per Diems.

01-25 Wayne Harris moved to approve HR19a Policy on Operations.

Carried

02-25 Wayne Harris moved to approve F16 Policy on Per Diems.

Carried

CORRESPONDENCE

A Notice of Public Hearing for By-Law 841.2024 proposes a change to the definition of a cabin from the Cardston County on February 10, 2025.

A Notice of Application for a subdivision of land from the Cardston County. A letter was sent from the Commission stating that the Landfill will not be moved with the approval of the subdivision.

03-25 Josh Bourelle moved to approve the letter that was sent to the Cardston County regarding the application for subdivision.

Carried

A letter from APS regarding the LAPP Annual Statement of Control Environment (ASCE) for the 2024 year. The letter was presented to the board that the Commission will send in response to APS.

04-25 Katie Kindt moved to send the ASCE letter to APS for the 2024 year.

Carried

A Notice of Public Hearing for Bylaw 849.2025 from the Cardston County.

05-25 Gary Bikman moved to send a letter to the Cardston County regarding the location of the Hill Spring/Glenwood transfer station and that it will not be moved.

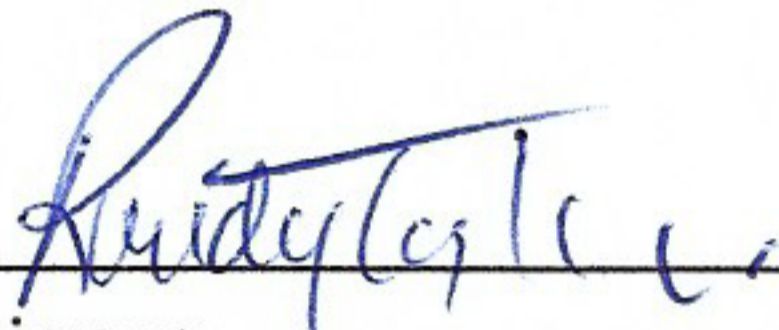
Carried

ADJOURNMENT

Kate Kindt moved the meeting adjourned.

Adjournment at 5:21 p.m.

The Next Commission board meeting is scheduled for Wednesday, March 12, 2025, at 4:30 p.m. in the Town of Magrath.



Chairman

Municipal Musings

LOOKING FORWARD TO 2025

This newsletter highlights important dates and events on the horizon. Key events for 2025 include local general elections and upcoming engagements. Legislated dates for the upcoming election can be found in the box to the right for awareness.

The ministry is conducting an engagement on topics related to enabling growth and housing affordability this spring. BILD Alberta, the municipal associations, member municipalities from the Mid-sized Cities Mayors' Caucus, and the cities of Edmonton and Calgary were invited to participate in a session in early February. In response to feedback heard about workloads and resourcing, the ministry will host smaller topic-specific engagement working sessions followed by a larger engagement session later this year to bring all participants back together. Topics will include development permit timelines, application completeness, off-site levies, non-statutory development studies, and land dedications. Please connect with your municipal association to share any feedback, or you can provide written feedback directly to the ministry by emailing us as ma.engagement@gov.ab.ca.

To support candidates, local administrations, and associations prepare for the upcoming local general election, Municipal Affairs has prepared resources such as the Returning Officer and Prospective Candidate training. These resources can be found in the white box under Key Resources and Information.



IMPORTANT ELECTION DATES

Nomination period:

January 1, 2025, to September 22, 2025

Deadline for filing campaign disclosure statements for candidates who received contributions in the previous year:

March 1, 2025

Nominations for summer villages:

June/July 2025

Summer village elections:

July/August 2025

Nomination day:

September 22, 2025

Last day to withdraw as a candidate:

September 23, 2025

Municipal Election Day:

October 20, 2025

Declaration of election results:

October 24, 2025

Program Highlight: Municipal Accountability Program

Looking for Feedback!!

The second cycle of the Municipal Accountability Program (MAP) is in progress and several municipalities have received their review reports. The ministry is looking for feedback on the program and the CAO's impressions to date. Municipalities who have received their MAP report can expect to receive a link to an anonymous post-report survey asking for their input. MAP is a collaborative process, and feedback from participating municipalities is critical to helping us continue to improve available ministry tools, resources, and programs.

Meet MA!

The Municipal Legislation Team is located within the Municipal Policy and Engagement Branch of the Municipal Services Division. The team provides legislative advice and services for a broad variety of matters within the ministry and are responsible for managing the ministry's legislation and corresponding regulations including the:

- *Municipal Government Act,*
- *City of Lloydminster Act*
- *Libraries Act,*
- *Local Authorities Election Act,*
- *New Home Buyer Protection Act,*
- *Parks Towns Act,*
- *Land and Property Rights Tribunal Act,*
- *Local Government Fiscal Framework Act,*
- *Safety Codes Act,* and
- *Special Areas Act.*

For more information on how legislation is developed, please visit the Alberta legislature [link](#)

An important aspect of the team's work is engagement with the ministry's policy and program areas, Legal Counsel, and Legislative Counsel Office (LCO) to produce drafts of new or amended legislation or regulations. This involves understanding the nature of the changes required and preparing drafting instructions that are then used by LCO to draft a bill or regulation.

There is substantial back and forth between the team and LCO to ensure that the final draft reflects ministry objectives and achieves the policy intent. This process of drafting, analysis, commentary, and redrafting occupies a considerable proportion of the team's time. It results in a polished, legally sound draft of legislation or regulation for approval of the Legislature, Cabinet, or the Minister.

Key Resources & Information

- **Fall 2025 Municipal Affairs Administrators' Training Initiative (MAATI)**
Recordings of some of the most recent MAATI sessions, along with past sessions, are available on the [Training for Municipal Officials](#) website.
- **Bill 20: Municipal Government Act and Local Authorities Election Act Amendments**
 - Included in the new MAATI content are [videos](#) on the *Municipal Affairs Statutes Amendment Act, 2024*, and an invitation to submit questions to ma.advisory@gov.ab.ca about this legislation.
 - Written resources on elections are available at [Municipal elections - Overview | Alberta.ca](#)
 - Information about legislative changes is available at:
 - [Changes to the Local Authorities Election Act \(LAEA\) 2024 - Open Government.](#)
 - [Changes to the Municipal Government Act \(MGA\) 2024 - Open Government.](#)
- **Returning Officer and Prospective Candidate Training**
 - General information about municipal elections is available here [Municipal elections | Alberta.ca](#).
 - The *2025 Election Returning Officer Manual* will be posted in modules. [Modules 1 and 2](#) are now available, with additional modules being added throughout 2025.
 - [Module 1](#) of the *2025 Election Returning Officer Training Videos* is now available, with additional modules being added throughout 2025.
 - A four-part video series for prospective candidates outlining information about municipal roles, local governance, councillor responsibilities, and local election processes is now available at [2025 Municipal election prospective candidates - YouTube.](#)
 - [Overview of Election Database & MA Connect](#)



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

Ric McIver
Minister