



Village of Hill Spring
COUNCIL MEETING AGENDA - DRAFT
Hill Spring Council Chambers
Tuesday Aug 19 2025 at 6:00 p.m.

1. CALL COUNCIL MEETING TO ORDER
2. ACCEPTANCE/ADDITIONS TO AGENDA
3. ADOPTION OF MINUTES
 - a) Council Meeting July 15, 2025
 - b) Special Meeting July 22, 2025
4. DELEGATION
 - a)
5. BUSINESS ARISING FROM THE MINUTES
6. FINANCIAL REPORTS:
 - a) Cheque Listing for Aug 2025
7. Public Q&A
8. ITEMS FOR DISCUSSION:
 - a) CAO Recruitment Update
 - b) Water Loop Project Update
 - c) ABMUNI 2025 Convention Nov 12-14
 - d)
 - e)
 - f)

9. ADMINISTRATORS & COUNCIL REPORTS:

a)

10. CORRESPONDENCE:

a)

11. CLOSED MEETING: if needed or when required by council per FOIP Act Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act (Municipal Government Act, Section 197)*

a)

12. ADJOURNMENT:

VILLAGE OF HILL SPRING
July 15, 2025

The Village of Hill Spring Regular Council Meeting was held at the Hill Spring Council Chambers on July 15, 2025 commencing at 6:00 p.m.

In attendance: Mayor Davis, and Councillors, French, Nish, and Shideler.

Officials: Administrative Assistant Patti Faulkner.

Absent: Councillor Christensen

Public:

CALLED TO ORDER

Mayor Davis called the Regular Council Meeting to Order at 6:01 p.m.

ADOPTION OF THE AGENDA

2025.07.01

Discussion item “CAO Update” was added to the agenda.

Councillor Nish **MOVED** to accept the agenda as amended.

Carried Unanimously

ADOPTION OF MINUTES

2025.07.02

Councillor Shideler **MOVED** to accept the June 17, 2025 Council Meeting Minutes as presented.

Carried Unanimously

DELEGATIONS

NONE

BUSINESS ARISING FROM THE MINUTES

FINANCIAL REPORTS

CHEQUE LISTING FOR JULY 2025

Council reviewed the cheque listing as information.

PUBLIC Q&A

Council answered questions from those in attendance at the Council Meeting.

ITEMS FOR DISCUSSION

IRRIGATION MATTER

2025.07.03

Councillor Shideler **MOVED** to authorize up to a 1” irrigation connection for the Schnoors at the property owners cost and that the owner address pressure issues at neighboring properties should any arise.

Carried Unanimously

VILLAGE OFFICE/COMMUNITY HALL RENOS

2025.07.04

Mayor Davis Moved to authorize \$30,000 from reserves for office and required hall renovations.

**Carried
3 in favour, 1 opposed**

CAO RECRUITMENT

2025.07.05

Councillor French updated council on the Villages CAO recruitment efforts. Presented as information

ADMINISTRATOR AND COUNCIL REPORTS & CORRESPONDANCE

2025.07.06

Council reviewed the correspondence and administrator and council reports as information.

CLOSED SESSION
2025.07.07

Mayor Davis **MOVED** that Council recess the regular meeting and enter into Closed Session at 7:56pm under sections 24 & 27 of the FOIP Act.

Carried Unanimously

2025.07.08

Councillor Nish **MOVED** to end the Closed Session and resume the regular meeting at 7:26pm.

Carried Unanimously

ADJOURNMENT
2025.07.09

Councillor Nish **MOVED** to adjourn the July 15, 2025 Council Meeting at 7:27pm.

Carried Unanimously

Mayor Dwight Davis

CAO Greg Robinson

VILLAGE OF HILL SPRING
July 22, 2025

The Village of Hill Spring Special Council Meeting was held at the Hill Spring Council Chambers on July 22, 2025 commencing at 6:00 p.m.

In attendance: Mayor Davis, and Councillors Christensen, French, Nish, and Shideler.

Officials:

Absent: CAO Greg Robinson.

Public:

CALLED TO ORDER

Mayor Davis called the Special Council Meeting to Order at 6:05 p.m.

**ADOPTION OF THE
AGENDA**
2025.07.10

Councillor Shideler **MOVED** to accept the agenda as amended.

Carried Unanimously

DELEGATIONS

ITEMS FOR DISCUSSION

None

CLOSED SESSION
2025.07.11

Mayor Davis **MOVED** that Council recess the regular meeting and enter into Closed Session at 6:07pm under sections 24 & 27 of the FOIP Act.

Carried Unanimously

2025.07.12

Councillor Nish **MOVED** to end the Closed Session and resume the regular meeting at 7:28pm.

Carried Unanimously

2025.07.13

Councillor Shideler **MOVED** to advertise for the Chief Administrator Officer position on various websites

Carried Unanimously

ADJOURNMENT
2025.07.14

Councillor Nish **MOVED** to adjourn the July 22, 2025 Special Council Meeting at 7:30 pm.

Carried Unanimously

Mayor Dwight Davis

CAO Greg Robinson

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Cheque Listing For Council

2025-Aug-14
11:10:55AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20250129	2025-07-14	ALL IN ONE JANITORIAL	4515	JANITORIAL	363.30	363.30
20250130	2025-07-14	BECK'S EXCAVATING & TRUCKING	3375	REPAIR WATER LEAK	924.00	924.00
20250131	2025-07-14	BENCHMARK ASSESSMENT CONSULTANTS INC	3546	3RD QUARTER ASSESSMENT FE	1,286.25	1,286.25
20250132	2025-07-14	CHIEF MOUNTAIN GAS CO-OP LTD	8127 8179	GAS GAS	63.32 21.11	84.43
20250133	2025-07-14	CHRISTENSEN, MONTE	23	TRAVEL	249.12	249.12
20250134	2025-07-14	DAVIS, DWIGHT	DDJUN25	TRAVEL	525.60	525.60
20250135	2025-07-14	KIRK'S TIRE CARDSTON	C144320	REPAIR	72.45	72.45
20250136	2025-07-14	MICRO AGE	26342 27106 27113 27460	OFFICE 365 OFFICE 365 YEARLY BACKUP OFFICE 365	103.95 103.95 756.00 103.95	1,067.85
20250137	2025-07-14	RIDGE REGIONAL PUBLIC SAFETY SERVICES C	213	PEACE OFFICER	1,750.00	1,750.00
20250138	2025-07-14	ROBINSON, GREG	GRJUL25	TRAVEL	362.88	362.88
20250139	2025-07-14	SHIDELER, DONALD	DSJUN25	TRAVEL	125.12	125.12
20250140	2025-07-14	SILVER AUTOMOTIVE	23933340	OIL	585.80	585.80
20250141	2025-07-14	UNITED IRRIGATION DISTRICT	25-7	WATER CONVEYANCE	2,824.29	2,824.29
20250142	2025-07-14	NOBLE, SANDRA	SNJUL25	KITCHEN LINERS YOUTH GROU	62.63	62.63
20250143	2025-07-14	SPRING GLEN REGIONAL WATER SERVICES CC	14	APRIL WATER	3,134.70	3,134.70
20250144	2025-07-15	SPRING GLEN REGIONAL WATER SERVICES CC	15	MAY WATER	5,984.55	5,984.55
20250145	2025-08-05	ALBERTA MUNICIPALITIES	17469	CAO JOB POSTING	315.00	315.00
20250146	2025-08-05	ALL IN ONE JANITORIAL	4540	JANITORIAL	363.30	363.30
20250147	2025-08-05	CARDSTON COUNTY	25797	TELEMATIK ALERT SYSTEM	600.00	600.00
20250148	2025-08-05	CHIEF MTN. REGIONAL SOLID WASTE AUTH.	4283	2ND HALF ANNUAL REQUISITION	2,606.34	2,606.34
20250149	2025-08-05	FIDO	FIDOJUL25	TELEPHONE	31.24	31.24
20250150	2025-08-05	NEXTGEN AUTOMATION	696551 699114	PRINTS AND COPIES LEASE	646.71 220.36	867.07
20250151	2025-08-05	OLDMAN RIVER REGION SERVICES COMMISSIC	14940	Q3 PLANNING SERVICES	1,250.00	1,250.00
20250152	2025-08-05	RECEIVER GENERAL	2041	2024 PAYROLL	1,098.96	1,098.96
20250153	2025-08-05	TOWN OF CARDSTON	2025832282	2025 FCSS FUNDING	1,745.67	1,745.67
20250154	2025-08-05	TOWN OF RAYMOND	20250283 20250284	JULY CAO CONTRACT JULY ADMIN CONTRACT	5,582.16 3,034.49	8,616.65
20250155	2025-08-05	SPRING GLEN REGIONAL WATER SERVICES CC	16	JUNE WATER	6,918.75	6,918.75
36	2025-07-30	CHRISTENSEN, MONTE				
37	2025-07-30	DAVIS, DWIGHT				
38	2025-07-30	FRENCH , SUZANNE				
39	2025-07-30	SHIDELER, DONALD				
40	2025-07-30	NISH, MIKE				
41	2025-07-30	FAULKNER, PATTI A				
42	2025-07-30	YASTREMSKI, BENNY A				

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Cheque Listing For Council

2025-Aug-14
11:10:55AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					

Total 47,542.33

*** End of Report ***