

VILLAGE OF HILL SPRING

November 18, 2025

The regular meeting of council was held at the Hill Spring Council Chambers on November 18, 2025 commencing at 6:30 p.m.

In attendance: Mayor Davis, Deputy Mayor French and Councillors Shideler, Campbell and Hegedus;

Officials: CAO La Vonne Rideout and CFO Hakon Skoien

Absent:

Public: Members of the public were present.

<u>CALLED TO ORDER</u>	Mayor Davis called the Regular Council Meeting to Order at 6:34 p.m.	
<u>ADOPTION OF THE AGENDA</u> 2025.11.01	Councillor Hegedus MOVED to accept the agenda.	Carried
<u>ADOPTION OF MINUTES</u> 2025.11.02	Councillor Shideler MOVED to accept the October 21, 2025 Council Meeting Minutes.	Carried
<u>DELEGATIONS</u> 25.11.03	Eddy Williams presented on the Christmas Market on November 23; Request for \$150. Mayor Davis MOVED to support the Christmas Market.	Carried
<u>BUSINESS ARISING FROM THE MINUTES</u>		
a) Project Updates	CAO Rideout gave updates on the two capital projects; the water loop and office renovations.	
b) CPO/RRPSS	CAO Rideout gave an update on the contract with RRPSS; directed by council to attend the meeting on December 1, 2025	
c) Letter to Canada Post	Council reviewed the letter written by CAO Rideout; no additions needed.	
d) Website	CAO Rideout gave an update on the website.	
e) Snow Plow/Blower/ Blade 2025.11.04	Mayor Davis gave an update on the plow truck and the snow blower. Councillor Shideler MOVED to increase the budget to \$3000 to purchase a snow blower.	Carried
f) Remuneration Expense Claims By Law 2025.11.05	Councillor Campbell MOVED that Council give First Reading to Bylaw 2025-307, the Remuneration and Expense Claims Bylaw, which establishes the framework for Council and employee remuneration and expense reimbursement and removes Appendix A, allowing annual rates to be set by Council resolution.	Carried
2025.11.06	Councillor Shideler MOVED that Council give Second Reading to Bylaw 2025-307, the Remuneration and Expense Claims Bylaw.	Carried
2025.11.07	Mayor Davis MOVED that Council proceed with Third Reading of Bylaw 2025-307 at this meeting.	Carried
2025.11.08	Mayor Davis MOVED that Council give Third Reading and Final Reading to Bylaw 2025-307, the Remuneration and Expense Claims Bylaw.	Carried
<u>FINANCIAL REPORTS</u> CHEQUE LISTING FOR October 2025	Council reviewed the cheque listing as information.	
<u>PUBLIC Q&A</u>	None	

ITEMS FOR DISCUSSION

- a) Shipping Containers The Land Use By Law was reviewed by council specifically with regard to shipping containers. As per the Land Use By Law, any exceptions to the By Law would need to make an application to the development authority. **Discussion**

- b) Public Engagement Council discussed the importance of enhancing public engagement. Administration was directed to develop a public engagement plan, including options for establishing an ad hoc committee with community members and holding quarterly public engagement sessions. The Q and A sessions will no longer be part of the regular Council Meetings. **Discussion**

- c) Shredding CAO Rideout will look into a collaboration with Glenwood.

- d) Emergency Services By Laws CAO Rideout will bring back to Council for review.

- e) Catalis Meeting Management 2025.11.09 Councillor Hegedus **MOVED** to direct administration to purchase the Meeting Management platform with Catalis. **Carried**

- f) Training Session CAO Rideout gave an update on the Council Training taking place in Cardston on November 24, 2025

- g) Strategic Planning Session CAO Rideout gave an update on the Strategic Planning Session on November 25, 2025

- h) Social Media/Branding 2025.11.10 Councillor Shideler **MOVED** to establish an ad hoc committee to review our social media and branding. Councillors Shideler and Hegedus to attend. **Carried**

- i) Land Surveys Councillor French brought forward concerns from the community about land surveys. Council directed administration to look into potential solutions.

- j) Budget CFO Skoien shared updates to the annual budget. Councillor Shideler **MOVED** to discuss the budget in closed session. **Carried**

ADMINISTRATOR AND COUNCIL REPORTS & CORRESPONDANCE

Reports were given by CAO Rideout, Mayor Davis, Councillors Shideler, Campbell and Hegedus.

CLOSED SESSION
2025.11.13

Mayor Davis **MOVED** to close the public portion of the council meeting and enter in the Closed Session at 7:50 pm under sections 24 & 27 of the FOIP Act. **Carried**

Mayor Davis called a short recess at 7:51

Mayor Davis called the meeting back to order at 7:55

2025.11.14


Mayor Davis **MOVED** to end the closed meeting and re-enter the public portion of the council meeting at 10:10 pm. **Carried**

LAND MATTER
2025.11.15

Councillor Campbell **MOVED** to direct administration to attain a land appraisal and bring back to council. **Carried**

ADJOURNMENT
2025.11.16

Councillor Shideler **MOVED** to adjourn the November 18, 2025 Council Meeting at 10:15pm. **Carried**



Mayor Dwight Davis



CAO La Vonne Rideout