

VILLAGE OF HILL SPRING

September 16, 2025

The regular meeting of council was held at the Hill Spring Council Chambers on September 16, 2025 commencing at 6:00 p.m.

In attendance: Mayor Davis, Deputy Mayor Monte Christianson and Councillors French and Nish and Shideler;

Officials: CAO La Vonne Rideout and Outgoing CAO Greg Robinson

Absent:

Public: Members of the public were present.

ALLED TO ORDER

Mayor Davis called the Regular Council Meeting to Order at 6:00 p.m.

ADOPTION OF THE AGENDA

2025.09.01

Councillor Nish **MOVED** to accept the agenda as amended.

Carried

ADOPTION OF MINUTES

2025.09.02

Councillor Shideler **MOVED** to accept the August 19, 2025 Council Meeting Minutes as ammended.

Carried

DELEGATIONS

Sgt. Wright; Cardston RCMP Detachment

BUSINESS ARISING FROM THE MINUTES

NONE

FINANCIAL REPORTS

CHEQUE LISTING
FOR September 2025

Council reviewed the cheque listing as information.

PUBLIC Q&A

ITEMS FOR DISCUSSION

Council answered questions from those in attendance at the Council Meeting.

CAO APPOINTMENT

2025.09.03

Mayor Davis **MOVED** to appoint La Vonne Rideout as the Chief Administrative Officer (CAO) for the Village of Hill Spring, effective immediately, pursuant to Section 205 of the Municipal Government Act (RSA 2000, c.M-26); and further,

that Council confirm the CAO shall exercise all duties and responsibilities as outlined in Sections 207 and 208 of the Municipal Government Act and as further defined in the CAO Employment Agreement dated September 15, 2025; and further,

that Council authorize La Vonne Rideout to act as a signing officer for all Village of Hill Spring accounts held with ATB Financial; and further,

that Council designate La Vonne Rideout as the administrator for the Village's ATB Financial accounts, with full authority to manage account access and administration as required, in accordance with municipal policy; and further,

that signing authority for all Village accounts shall require any two (2) authorized signatories, being the Mayor, any Councillor, or the CAO, for the execution of cheques, electronic fund transfers, and other financial instruments.

This motion was seconded by Councillor Shideler

Carried

ATBBANKING
RESOLUTION

2025.09.04

Mayor Davis **MOVED** to authorize the following individuals as signing officers for all Village of Hill Spring accounts held with ATB Financial:

- Dwight Davis, Mayor
- Monte Christensen, Deputy Mayor
- Don Shideler, Councillor
- Sue French, Councillor
- Mike Nish, Councillor
- La Vonne Rideout, Chief Administrative Officer

and further,

that any two (2) of the above signing officers are required to jointly sign cheques, electronic fund transfers, and other financial instruments on behalf of the Village; and further,

that La Vonne Rideout, Chief Administrative Officer, is designated as the administrator for the Village's ATB Financial accounts, with full authority to manage account access and administration as required; and further,

that Greg Robinson, outgoing Chief Administrative Officer, is hereby removed as a signing officer and administrator for all Village accounts effective immediately.

Seconded by Councillor Shideler

Carried

BORROWING BY

LAW

2025.09.05

Mayor Davis **MOVED** to give 1st Reading Municipal Borrowing Bylaw 2025-316

Carried

2025.09.06

Deputy Mayor Christenson **MOVED** to give 2nd Reading Municipal Borrowing Bylaw 2025-316

Carried

2025.09.07

Mayor Davis Motion to **HOLD** 3rd Reading Municipal Borrowing Bylaw 2025-316

Carried

2025.09.08

Councillor Shideler **MOVED** to give 3rd Reading Municipal Borrowing Bylaw 2025-316

Carried

COMMUNITY HALL
PIANO

Council discussed a potential donation of a piano for the community hall. No motion was brought forward.

Discussion

ATCO FRANCHISE

2026 ESTIMATE

2025.09.09

Mayor Davis **MOVED** to maintain the current fees.

Carried

WATERLOOP

UPDATE

2025.09.06

Robinson gave an update on the Water Loop Status

Discussion Only

ADMINISTRATOR
AND COUNCIL
REPORTS &
CORRESPONDANCE

No Reports or Correspondence Presented.

CLOSED SESSION

2025.09.07

Mayor Davis **MOVED** to close the public portion of the council meeting and enter in the Closed Session at 6:45pm under sections 24 & 27 of the FOIP Act.

Carried

2025.09.08

**EMPLOYEE
MATTER**
[2025.09.09](#)

ADJOURNMENT
[2025.09.10](#)

Mayor Dava **MOVED** to end the closed meeting and re-enter the public portion of the council meeting at 6:56pm.

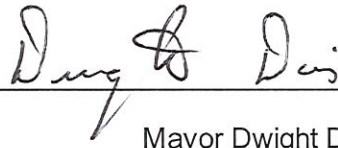
Carried

Councillor Shideler **MOVED** to direct administration to proceed with the appreciation gift card for former CAO as Council as discussed

Carried

Councillor Nish **MOVED** to adjourn the September 19, 2025 Council Meeting at 6:58pm.

Carried



Mayor Dwight Davis



(for) CAO Greg Robinson