

VILLAGE OF HILL SPRING

April 21, 2026

The Regular Meeting of Council was held at the Hill Spring Council Chambers, 11 E 2nd Avenue South, on April 21, 2026 commencing at 6:30 p.m.

In attendance: Mayor Davis, Deputy Mayor French and Councillors Shideler, Campbell and Hegedus;

Officials: CAO La Vonne Rideout;

Absent:

<u>CALLED TO ORDER</u>	Mayor Davis called the regular Meeting of Council to order at 6:31 p.m.
<u>ADOPTION OF THE AGENDA</u> 2026.04.01	Councillor Hegedus MOVED to accept the agenda as amended. CARRIED
<u>ADOPTION OF MINUTES</u> 2026.04.02	Councillor Shideler MOVED to accept the March 17, 2026 Council Meeting minutes. CARRIED
<u>DELEGATIONS</u>	Delegation – Cemetery Concerns Monty Christensen attended the meeting as a delegation to discuss concerns related to the Village cemetery, including cemetery boundaries and survey information.
2026.04.03	Councillor Shideler MOVED that Administration be authorized to engage Brown Okamura and Associates Ltd. to complete a new survey of the Village cemetery property. CARRIED
	Delegation – Community Market Amy Harwood was scheduled to attend as a delegation regarding the community market initiative; however, due to a family emergency, she was unable to attend the meeting. Ms. Harwood requested that Administration present her letter to Council on her behalf. Council granted permission for Administration to read the letter requesting support for the community market.
2026.04.04	Councillor Hegedus MOVED that Council provide \$300.00 in financial support to the community market to assist with expenses. CARRIED
<u>BUSINESS ARISING FROM THE MINUTES</u>	Administration brought forward information regarding dust control, as previously requested by Council. During the course of Administration’s investigation, it was identified that repairs to certain roads would be required in order for the dust control product to properly adhere and perform effectively.
5.1 Dust Control/Road Repairs	Administration presented the research and findings to Council. Council directed Administration to engage with Cardston County and to explore additional options with other road construction contractors in the area in order to obtain potential quotes for the required road repair work.
5.2 Village Signage	Council requested additional information regarding the status of the Village signs. Administration provided an update following a review of the existing signage. Administration reported that the signs remain in relatively good physical condition; however, the information displayed on the signs is outdated and would require updating. Council directed Administration to investigate options for updating the signage and to bring associated costs back to Council for consideration.
5.3 STARS	Administration brought forward follow-up information regarding the

	<p>donation request from STARS Air Ambulance, as previously directed by Council. Administration reviewed prior contributions and identified the appropriate general ledger account for the donation.</p> <p>Administration reported that STARS Air Ambulance funding requests are based on a per-capita contribution model and that the Village donated \$500.00 in the previous year.</p>
2026.04.05	<p>Mayor Davis MOVED that the Village provide a \$500.00 donation to STARS Air Ambulance for the current year.</p> <p>CARRIED</p>
5.4 OH&S	<p>Administration reported that all conditions related to the Occupational Health and Safety non-compliance matters had been addressed and brought into compliance. Administration further advised Council that two muster points had been installed as part of the corrective actions undertaken.</p>
<u>ADMINISTRATIVE REPORTS</u>	
6.1 Cheque Listing for February 2026	<p>Council reviewed and accepted the cheque listing as information.</p>
6.2 CAO Report	<p>Administration provided a written and verbal report.</p>
<u>BYLAWS</u>	
7.1 Dog/Cat Bylaw #2026.02	<p>The Dog/Cat Control Bylaw was brought forward for third and final reading with amendments. Following discussion by Council, Councillor Shideler MOVED that the Dog/Cat Control Bylaw receive third and final reading as amended.</p> <p>CARRIED</p>
2026.04.06	
7.2 Livestock Control Bylaw #2026.03	<p>The Livestock Control Bylaw was brought forward for third and final reading with amendments. Following discussion by Council, Councillor Shideler MOVED that the Livestock Control Bylaw receive third and final reading as amended.</p> <p>CARRIED</p>
2026.04.07	
<u>POLICIES/SCHEDULES</u>	
Extension of Meeting (Time: 8:30 p.m.)	<p>MOVED by Councillor Campbell that the meeting be extended beyond the two-hour time limit.</p> <p>CARRIED</p>
2026.04.08	
<u>ITEMS FOR DISCUSSION</u>	
9.1 Plow Truck	<p>Council discussed the current status and future use of the Village plow truck and half-ton truck. Discussion included the practicality and value of retaining the existing plow truck. Council also discussed the possibility of selling both the plow truck and the older half-ton vehicle and replacing them with a one-ton truck that would be more practical for operational needs and accessible for use by multiple operators within the community.</p> <p>Administration was directed to investigate policies and procedures related to the sale of municipal assets and to bring the information back to a future Council meeting for further consideration.</p>
9.2 Community Engagement Committee	<p>Administration provided Council with an update regarding the Community Engagement Committee and advised that only three applications had been received to date. Administration noted that additional members would be required in order to move forward with establishing the committee.</p> <p>Council discussed potential recruitment strategies and encouraged Administration to proceed with a recruitment plan aimed at increasing community participation and committee membership.</p>
9.3 Spring Community Engagement Session	<p>Administration asked Council whether they wished to proceed with a Spring Community Engagement Session and, if so, what topic Council would like to focus on.</p>

	<p>Council confirmed its desire to move forward with the engagement session and directed Administration to proceed with planning the event. Council identified infrastructure as the primary topic for the session.</p>
9.4 Recreation Board	<p>Mayor Davis provided Council with an update regarding activities and projects being undertaken by the Recreation Board.</p>
2026.04.09	<p>Mayor Davis MOVED that the Village provide the annual requisition contribution of \$2,500.00 to the Recreation Board. CARRIED</p>
9.5 Training Budget	<p>Administration brought forward a question from a member of Council regarding opportunities for Council training and professional development. Discussion included attendance at conventions, conferences, and online training opportunities and courses available to Council members. Administration noted that funds have been allocated within the budget for Council training.</p> <p>Council discussed the process for approving training opportunities and agreed that any Council member wishing to attend training or professional development opportunities should bring the request forward to Council for consideration and approval.</p> <p>It was further suggested that Administration develop a policy related to Council training and travel for future consideration by Council.</p>
9.6 Water System Maintenance	<p>Administration brought forward information regarding the Village water system flushing program. Administration advised Council that, historically, the Village completed flushing of approximately half of the water system one year and the remaining half the following year. Council discussed the possibility of completing a full system flush during the current year rather than continuing with the half-system rotation. Council also directed Administration to consult regarding recommended protocols and best practices for flushing the water system.</p> <p>In addition, Administration was directed to investigate options and requirements related to completing a sewer system flush and to bring further information back to Council for consideration.</p>
9.7 Audit	<p>Administration advised Council that, due to the transition of administrative systems and processes, the annual audit may not be completed within the timeline established by Government of Alberta Municipal Affairs. Administration further advised that an extension request would likely need to be submitted.</p>
9.8 Water Meters	<p>Administration brought forward the potential opportunity to partner with a neighbouring municipality regarding the purchase of water meters. Administration advised Council that a collaborative purchase arrangement may provide potential cost savings and efficiencies. Council expressed interest in obtaining additional information and directed Administration to continue discussions and bring further information back to Council for consideration.</p>
9.9 Budget and Capital Projects	<p>Administration requested additional direction from Council regarding capital projects and priorities for the current year budget planning process. Discussion took place regarding potential projects Council may wish to pursue during the year.</p> <p>It was noted that the water loop project will need to be completed in accordance with the two-year contract plan approved in the previous year.</p>
9.10 Website Update	<p>Council discussed the current website and the potential need for updates and improvements.</p> <p>Council directed Administration to obtain a quote for revamping the Village website and to bring the information back to Council for review and consideration.</p>

9.11 Sound System for Council Meetings

Concerns had been raised that both Council members and members of the public were experiencing difficulty hearing discussions during meetings.
Council directed Administration to investigate options for an audio system to improve sound quality and audibility during Council meetings and to bring information back to Council for consideration.

COUNCIL REPORTS

Members of Council provided verbal reports.

CORRESPONDENCE

No discussion.

CLOSED SESSION

12.2 Land/Legal
2026.04.10

MOVED by Councillor Shideler at 9:25 p.m. that Council move into Closed Session pursuant to Sections 17 and 25 of the Freedom of Information and Protection of Privacy Act to discuss personnel matters and land issues.

CARRIED

2026.04.11

MOVED by Deputy Mayor French to end Closed Session and re-enter the public portion of the council meeting at 9:37 p.m.

CARRIED

2026.04.12

MOVED by Mayor Davis that administration seek legal counsel in regards to the land issue.

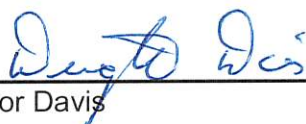
CARRIED

ADJOURNMENT

2026.04.13

Councillor Hegedus **MOVED** to adjourn the April 21, 2026 Council Meeting at 9:40 p.m.

CARRIED



Mayor Davis



CAO La Vonne Rideout