

VILLAGE OF HILL SPRING

June 16, 2026

The Regular Meeting of Council was held at the Hill Spring Council Chambers, 11 E 2nd Avenue South, on June 16th, 2026 commencing at 6:30 p.m.

In attendance: Mayor Davis, Deputy Mayor French and Councillors Shideler, Campbell and Hegedus;

Officials: CAO La Vonne Rideout; Auditor Patrick Treadwell, CPA

Absent:

CALLED TO ORDER

Mayor Davis called the regular Meeting of Council to order at 6:31 p.m.

ADOPTION OF THE AGENDA

2026.06.01

Councillor Shideler **MOVED** to accept the agenda as presented.
CARRIED

ADOPTION OF MINUTES

2026.06.02

Councillor French **MOVED** to accept the May 19, 2026 Council Meeting minutes.
CARRIED

DELEGATIONS

None

BUSINESS ARISING FROM THE MINUTES

5.1 Audit

Patrick Treadwell, CPA, of MWG Chartered Professional Accountants, presented the Village of Hill Spring's 2025 Audited Financial Statements. Mr. Treadwell reviewed the financial position of the municipality and highlighted key information contained within the audit. No significant concerns or unexpected findings were identified. Following the presentation, the audited financial statements were signed by the Mayor and Chief Administrative Officer.

2026.06.03

MOVED by Councillor Hegedus that Council accept the 2025 Audited Financial Statements.
CARRIED

5.2 Gathering/Play Space

Administration presented Council with the opportunity to pursue a capital fundraising campaign to support the development of community gathering and play spaces, following a suggestion brought forward by a resident. Administration noted that a capital campaign could complement grant funding opportunities previously identified by Council, providing local support and matching funds that may strengthen future grant applications. Council discussed the potential benefits of pursuing both fundraising and grant opportunities concurrently.

2026.06.04

MOVED by Councillor Hegedus that Council direct Administration to work with the resident to develop and launch a capital fundraising campaign in support of the proposed community gathering and play spaces, in conjunction with grant funding opportunities previously authorized by Council.
CARRIED

5.3 Spring Community Engagement Session

Administration provided Council with an update regarding the Community Engagement Session scheduled for the evening of June 16, 2026 at 6:30. The update included an overview of the planned format, community participation opportunities, and the objectives of the event. Council received the update for information.

5.4 Plough Truck

Discussion was held regarding the Village plough truck. The item was deferred to a future Council meeting

5.5 Website

Administration provided Council with an update regarding the Village website. Available updates have been made to the current website as a temporary solution, and quotes for a potential redesign are being obtained. Council received the update as information.

**ADMINISTRATIVE
REPORTS**

6.1 Cheque Listing for
May 2026
[2026.06.05](#)

Administration presented the cheque list for Council's review and information.

MOVED by Councillor Shideler that Council accept the cheque list as presented.

CARRIED

6.2 CAO Report
[2026.06.06](#)

Administration presented the CAO Report for Council's review and information.

MOVED by Councillor Campbell that Council accept the CAO Report as presented.

CARRIED

BYLAWS

7.1 Amended Dog/Cat
bylaw
[2026.056.07](#)

Councillor Don Shideler **MOVED** to give first reading to the Amended Dog/Cat Bylaw.

CARRIED

Councillor Don Shideler **MOVED** to give second reading to the Amended Dog/Cat Bylaw.

CARRIED

Mayor Dwight Davis **MOVED** to proceed to third reading of the Amended Dog/Cat Bylaw at the same meeting.

CARRIED UNANIMOUSLY

Mayor Dwight Davis **MOVED** to give third and final reading to the Amended Dog/Cat Bylaw.

CARRIED

[2026.06.08](#)

[2026.06.09](#)

[2026.06.10](#)

Council directed Administration to undertake a public education campaign regarding the newly adopted Cat and Dog Control Bylaw and Livestock Control Bylaw to ensure residents are aware of the bylaw requirements and changes.

POLICIES/SCHEDULES

8.1 GOV-2026-00 Policy
Framework &
Administration Policy
[2026.06.11](#)

Council reviewed Policy GOV-2026-00 Policy Framework & Administration Policy.

MOVED by Councillor Campbell that Council approve GOV-2026-00 Policy Framework & Administration Policy as presented.

CARRIED

8.2 GOV-2026-01 Council
Administration Interaction
Policy
[2026.06.12](#)

Council reviewed Policy GOV-2026-01 Council Administration Interaction Policy.

MOVED by Councillor Hegedus that Council approve GOV-2026-01 Council Administration Interaction Policy as presented.

CARRIED

8.3 GOV-2026-02
Communication & Social
Media Policy
[2026.06.13](#)

Council reviewed Policy GOV-2026-02 Communication & Social Media Policy

MOVED by Councillor Campbell that Council approve GOV-2026-02 Communication & Social Media Policy as presented.

CARRIED

8.4 GOV-2026-03 Gifts,
Recognition &
Compassion Policy
[2026.06.14](#)

Council reviewed Policy GOV-2026-03 Gifts, Recognition & Compassion Policy

MOVED by Councillor Campbell that Council approve GOV-2026-03 Gifts, Recognition & Compassion Policy as presented.

CARRIED

8.5 GOV-2026-04 Council
Meeting Conduct
Guidelines
[2026.06.15](#)

Council reviewed Policy GOV-2026-04 Council Meeting Conduct Guidelines

MOVED by Councillor Shideler that Council approve GOV-2026-04 Council Meeting Conduct Guidelines as presented.

CARRIED

8.6 GOV-2026-05 Council
Service Requests &
Inquiries Policy
[2026.06.16](#)

Council reviewed Policy GOV-2026-05 Council Service Requests & Inquiries Policy

MOVED by Councillor Hegedus that Council approve GOV-2026-05 Council Service Requests & Inquiries Policy as presented.

CARRIED

2026.06.17

Councillor Hegedus **MOVED** to add Policies GOV-2026-06 and GOV-2026-07 to the agenda.

CARRIED

8.7 GOV-2026-06 Public Participation & Community Engagement Policy
2026.06.18

Council reviewed Policy GOV-2026-06 Public Participation & Community Engagement Policy.

MOVED by Councillor Campbell that Council approve GOV-2026-06 Public Participation & Community Engagement Policy as presented.

CARRIED

8.8 GOV-2026-07 Delegations to Council Policy
2026.06.19

Council reviewed Policy GOV-2026-07 Delegations to Council Policy.

MOVED by Councillor Campbell that Council approve GOV-2026-07 Delegations to Council Policy as presented.

CARRIED

8.9 HR-2026-01 Employee Conduct & Confidentiality Policy
2026.06.20

Council reviewed Policy HR-2026-01 Employee Conduct & Confidentiality Policy

MOVED by Councillor Hegedus that Council approve HR-2026-01 Employee Conduct & Confidentiality Policy as amended.

CARRIED

8.10 HR-2026-02 Recruitment & Hiring Policy
2026.06.21

Council reviewed Policy HR-2026-02 Recruitment & Hiring Policy

MOVED by Councillor Campbell that Council approve HR-2026-02 Recruitment & Hiring Policy as presented.

CARRIED

8.11 HR-2026-03 Leave & Attendance Policy
2026.06.22

Council reviewed Policy HR-2026-03 Leave & Attendance Policy

MOVED by Councillor Campbell that Council approve HR-2026-03 Leave & Attendance Policy as presented.

CARRIED

8.12 HR-2026-04 Payroll, Overtime & Expense Administration Policy
2026.06.23

Council reviewed Policy HR-2026-04 Payroll, Overtime & Expense Administration Policy

MOVED by Councillor Shideler that Council approve HR-2026-05 Payroll, Overtime & Expense Administration Policy as presented.

CARRIED

8.13 HR-2026-06 Performance Management & Accountability Policy
2026.06.24

Council reviewed Policy HR-2026-06 Performance Management & Accountability Policy

MOVED by Councillor Campbell that Council approve HR-2026-06 Performance Management & Accountability Policy as presented.

CARRIED

Extension of Meeting (Time: 8:36 p.m.)
2026.06.25

MOVED by Councillor Hegedus that the meeting be extended beyond the two-hour time limit.

CARRIED

ITEMS FOR DISCUSSION

9.1 Letter of request from Village of Glenwood

Council reviewed a funding request from the Village of Glenwood seeking financial support for the operation of the Glenwood Water Park. Following discussion, Council noted that no funds had been allocated within the 2026 budget for this purpose. Council expressed appreciation for the recreational service provided to area residents and discussed consideration of the request during future budget deliberations.

MOVED by Mayor Davis that Council decline the 2026 funding request from the Village of Glenwood due to budget limitations and direct Administration to bring the request forward for consideration during 2027 budget

CARRIED

2026.06.26

9.2 Bylaw/Peace Officer

Council discussed the proposed service agreement with Ridge Regional Public Safety Services Commission. Concerns were expressed regarding the additional monthly retainer of \$1,000 and the potential financial impact on the Village. Council directed Administration to explore alternative service delivery options and potential collaborative arrangements, and to further review the financial implications of the proposal. The matter was deferred and

2026.06.27

9.3 Camp kitchen maintenance

2026.06.28

9.4 July 1st Festivities

9.5 Location of the municipal office; Section 204 of the MGA
2026.06.29

COUNCIL REPORTS

CORRESPONDENCE

CLOSED SESSION

12.1 Land/Legal
12.2 Accounting Processes
12.3 HR
2026.06.30

2026.06.31

2026.06.32

ADJOURNMENT

2026.06.33

will be brought back to Council for further consideration at a future meeting.

MOVED by Mayor Davis that Council direct Administration to investigate alternative service delivery options and potential collaborative arrangements, and to report back to Council with additional information regarding the financial implications of contracting with Ridge Regional Public Safety Services Commission
CARRIED

Administration brought forward concerns regarding the maintenance of the Camp Kitchen. While the facility is currently leased by the Recreation Board, Administration noted that steps had been taken to ensure the facility was prepared for upcoming events, as the condition of the facility reflects on the Village. Council discussed expectations regarding ongoing maintenance and supplies.

MOVED by Councillor Hegedus that the Village continue to provide basic cleaning services and essential consumable supplies for the Camp Kitchen.
CARRIED

Council discussed plans for the July 1 festivities and concerns that had been brought forward to Administration regarding messaging that some individuals may have interpreted as being asked not to attend. Discussion focused on the Recreation Board's capacity to meet the demands of the event, including food service and available space. It was noted that attendance at Spring Glen Park has continued to grow and that the venue is nearing its practical capacity for accommodating the event. Council discussed the challenges associated with managing increasing attendance while ensuring a positive and safe experience for participants.

Counsellor Hegedus **MOVED** that Council of the Village Of Hill Spring here by designate the village office as being located at 11 E. 2nd Ave. S., Hill Spring Alberta it being the municipal office for the Village Of Hill Spring for the purpose of municipal government act and all municipal business.

CARRIED

Members of Council provided verbal reports.

No discussion.

MOVED by Mayor Davis at 9:07 p.m. that Council move into Closed Session pursuant to Section 197(2) of the Municipal Government Act and Section 30 of the Access to Information Act to discuss legal matters, Section 25 to discuss human resource matters, and Section 29 to receive advise from officials.

CARRIED

MOVED by Mayor Davis to end Closed Session and re-enter the public portion of the council meeting at 9:48 p.m.

CARRIED

MOVED by Councillor Shideler that Council direct Administration to work with affected account holders to transition existing payment arrangements to the current municipal billing process over an appropriate implementation period.

CARRIED

Councillor Hegedus **MOVED** to adjourn the June 16, 2026 Council Meeting at 9:56 p.m.

CARRIED



Mayor, Dwight Davis


CAO, La Vonne Rideout